

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Toxicology Laboratory Services**

Solicitation Number: RFP 26-050; RFx 6100019448

Description: The San Antonio Police Department (SAPD) is soliciting a Request for Proposals (RFP) for a single agency to provide toxicology laboratory services to support the testing and analysis of blood samples from arrests related to DWI, DUI, Intoxication Manslaughter and Intoxication Assault.

Applicable Product Categories: 95207 – Alcohol and Drug Testing Services

Date Issued: February 6, 2026

Due Date & Time: March 23, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 1:00 p.m., Central Time, on February 17, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-312-667-7136 | **Phone Conf ID:** 143 166 411# | **Meeting Password:** cosa26

Meeting ID: 237 238 896 960 84

Join from the meeting link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDZiMTQ3MWEtMTkwNS00MTIxLWEyODgtZWM4NmE4YWUxM2Y1%40thread.v2/0?context=%7b%22Tid%22%3a%221ab0214f-ac4a-4407-a7c6-2ef1eb76dac5%22%2c%22Oid%22%3a%222737071d-6a5c-4ece-a302-9412c75aca7a%22%7d

Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,
adrianna.broniszewski@sanantonio.gov.

Evaluation Committee Voting Members:

Maria Villagomez, Deputy City Manager, City Manager's Office
Richard Riley, Assistant Director, San Antonio Police Department
Jesus Salame, Assistance Chief, San Antonio Police Department
Jorge Suarez, Deputy Chief, San Antonio Police Department
Emily Angulo, Intake and Grand Jury Division Chief, District Attorney's Office

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on February 20, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Adrianna Broniszewski, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
adrianna.broniszewski@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

