

City of San Antonio



City Manager Delegation

Agenda Posted Date: Thursday, May 28, 2026

Approval Date: Thursday, June 4, 2026

Ordinance No. 2025-01-30-0080, approved on January 30, 2025, authorized the City Manager or designee to approve and execute contracts for fleet acquisitions funded in the annual adopted budget, contracts in amounts less than \$1 million for architecture and engineering, construction, and professional and other services, and contracts in amounts less than \$2.5 million for goods and supplies, as permitted by law and procured in accordance with the City's Administrative Directive on Purchasing and Procurement Guidelines and Procedures. Through this ordinance, City Manager or designee approves the following contracts, 7 calendar days after agenda posted date.

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract award is posted as an agenda item at a City Manager Contract Approval Review meeting and City employees from the time the proposal/bid has been released until the contract is approved by City Manager, 7 calendar days after agenda posted date.

If you have any questions regarding the contracts listed below, please contact the Finance Department's Procurement Division at 210-207-5734 or at purchweb@sanantonio.gov.

Professional Services

1. Annual Contract for Community Crime Prevention Services, through San Antonio Rising Stars, Inc., for the San Antonio Police Department (SAPD)
ID#: 26-214857

This professional services contract will provide community crime prevention services through a local agency to support evidence-based violence prevention programming and wraparound services. These services will focus on reducing and preventing crime in the areas of domestic violence, anti-drug and group-related violence prevention, and neighborhood security. [María Villagómez, Deputy City Manager; William McManus,

Police Chief]

Procurement Method: Request for Proposals (RFP)
Awarded Vendor(s): San Antonio Rising Stars, Inc.
Term of Contract: One year, with one, one-year renewal
Total Contract Value: \$250,000
Annual Contract Value: Not Applicable
Funding Source: FY 2026 Confiscated Property Fund Budget

2. Translation Services for the Compliance, Opportunity & Access Department
ID#: 26-214559

These professional services agreements will provide the City of San Antonio with language translation, editing, and proofreading services, collectively referred to as translation services. These services will be available for use by all City departments for public meetings, memos and marketing materials. In addition, this contract will be used for translation of Council meeting agendas into the Spanish language. [Andy Segovia, City Attorney; Dr. Jennifer Mata, Director, Compliance, Opportunity & Access]

Procurement Method: Request for Proposals (RFP)
Awarded Vendor(s): PGLS LLC
Worldwide Languages & Communication, LLC
MasterWord Services, Inc.
Flix Translations Group LLC
Term of Contract: June 15, 2026, through June 14, 2029, with two, one-year renewal options
Total Contract Value: \$600,000
Annual Contract Value: \$120,000
Funding Source: Funding is available from the FY 2026 Adopted General Fund Budget and other funding sources, to include grants. Funding for future years is contingent upon City Council approval of the annual budget.

Other Services

- 3. Annual Contract for Dun & Bradstreet Risk Analytics
ID#: 26-215047

This annual contract will provide the Finance Department with access to Dun & Bradstreet Risk Analytics subscription services. These services enable staff to research vendor financial and operational data, assess project portfolios and performance, evaluate risk and compliance indicators, identify potential financial, legal, or reputational concerns, and support more transparent and accountable vendor selection. [Ben Gorzell Jr., Chief of Financial and Administrative Services; Troy Elliott, Chief Financial Officer, Finance]

Procurement Method: Request for Offer (RFO) – Cooperative

Awarded Vendor(s): SHI/Government Solutions, Inc.

Term of Contract: One year with four, one-year renewals options

Total Contract Value: \$199,465.33

Annual Contract Value: Year 1 - \$37,043.58
Year 2 - \$37,350.57
Year 3 - \$40,066.37
Year 4 - \$41,699.05
Year 5 - \$43,335.76

Funding Source: Funding in the amount of \$37,043.58 is available in the Purchasing and General Services Fund FY 2026 Adopted Budget. Funding for future years is contingent on City Council approval of the annual budget.

- 4. Annual Contract for Inventory Management System for the San Antonio Fire Department (SAFD)
ID#: 26-214788

This is an annual contract for an inventory management system to track department gear and medical supply for the San Antonio Fire Department (SAFD). The system will support SAFD in maintaining effective gear and medical supply management and ensuring accountability of critical equipment, protective gear, and operational supplies used by personnel daily. [Ben Gorzell Jr., Chief of Financial and Administrative Services; Troy Elliott, Chief Financial Officer, Finance]

Procurement Method: Request for Offer (RFO) – Cooperative

Awarded Vendor(s): Apptricity Corporation

Term of Contract: Upon award for one year, with two, one-year renewal options

Total Contract Value: \$228,540

Annual Contract Value: \$120,040 Year 1 (implementation \$35,000, annual subscription \$49,500, supplies & hardware \$35,540)
\$54,250 Year 2 (annual subscription \$49,500, supplies \$4,750)
\$54,250 Year 3 (annual subscription \$49,500, supplies \$4,750)

Funding Source: Funding in the amount of \$120,040 is available from the FY 2026 General Fund Adopted Budget and 2025 Tax Notes, included in the FY 2026 Capital Budget. Funding for the remaining years of the agreement is contingent upon City Council approval of the annual budget.