

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Arbitrage Rebate Compliance Services**

Solicitation Number: RFP 26-038; RFx 6100019518

Description: The City of San Antonio is releasing a Request for Proposals for Arbitrage Rebate Compliance Services. This is for the purpose of reviewing the City's tax-exempt debt service funds, debt service reserve funds, capital projects funds and other funds, if any, for each outstanding tax-exempt obligation by the required reporting date, prepare and submit a report to the City citing the findings for each tax-exempt obligation for which a computation was made, provide counsel to City staff, attend meetings, assist the City in responding to queries posed related to arbitrage, and assist the City with additional arbitrage related matters, as required.

Applicable Product Categories: 94902 - Arbitrage

Date Issued: March 16, 2026

Due Date & Time: April 16, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on March 24, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2335 930 4063 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m514057a7e3b97a198312707b9a4ac21b>

Evaluation Committee Voting Members:

Victoria Roeder, Deputy Finance Director, Finance Department

Margaret U. Villegas, Assistant Director of Finance, Finance Department

Elizabeth Drouillard, Controller, Finance Department

Alejandro Tijerina, Financial Management Administrator, Finance Department

Elizabeth Gerasimenko, Financial Reporting Manager, Finance Department

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on March 27, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Morgan Aguirre, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Morgan.Aguirre@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

