

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – Feral Cat Spay/Neuter Surgeries**

Solicitation Number: RFQ 26-052; RFx 6100019462

Description: The City of San Antonio's Animal Care Services (ACS) is releasing a Request for Qualifications (RFQ) to solicit proposals from qualified organizations and/or licensed veterinarians who are interested in providing spay/neuter surgeries for feral cats in the San Antonio community beginning in Fiscal Year 2027. The City is looking for multiple organizations that can provide a total of approximately 1,700 spay-neuter surgeries annually. Surgeries will be performed at selected vendors' private facility.

Applicable Product Categories: 96206; Animal Care, Animal Control, Animal Health Animal Trapping
96186; Veterinary Services

Date Issued: April 7, 2026

Due Date & Time: May 7, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on April 14, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2341 697 5879| **Meeting Password:** COSA2026

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m3b1f71bec0067b338d14a53dff656428>

Staff Contact Person: Bridgette Grim, Procurement Specialist III, Bridgette.Grim@sanantonio.gov

Evaluation Committee Voting Members:

David McCary, Assistant City Manager, City Manager's Office

Jon Gary, Director, Animal Care Services

Dr. Marilyn Gotbeter, Veterinarian Medical Director, Animal Care Services

Chelsea Lopez, Animal Care Clinic Administrator, Animal Care Services

Alyssa McMullin, Special Projects Manager, Animal Care Services

Rita Brauetigam, Animal Care Services Advisory Board Chair

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on April 17, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Bridgette Grim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Bridgette.Grim@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

