

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Pre-K 4 SA Early Childhood Therapy Services**

Solicitation Number: RFP 25-135; RFx 6100019312

Description: The San Antonio Early Childhood Education Municipal Development Corporation (Pre-K 4 SA) is seeking qualified providers to furnish therapy, evaluation and consultation services across its Education Centers. These services include, but are not limited to, speech-language therapy, occupational therapy, physical therapy, psychological services, diagnostic assessments and specialized supports for children with sensory, feeding or adaptive needs. Providers will collaborate closely with instructional staff, participate in Admission, Review and Dismissal (ARD) processes led by partner ISDs, contribute to Multi-Tiered System of Support (MTSS) efforts and support families through clear communication and coordinated care.

Applicable Product Categories: 94876 – Psychologists / Psychological and Psychiatric Services
(Including Behavioral Management Services)
94886 – Therapy and Rehabilitation Services

Date Issued: April 8, 2026

Due Date & Time: May 27, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on April 22, 2026, via Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-312-667-7136 | **Meeting ID:** 212 650 702 553 55 | **Meeting Passcode:** i2B3Yo6p

Join from the meeting link:

<https://teams.microsoft.com/meet/21265070255355?p=ukeEdkprBsUG09NOLF>

Staff Contact Person: Victor Costilla, Procurement Specialist III, victor.costilla@sanantonio.gov.

Evaluation Committee Voting Members:

Tonda Brown, Chief of Schools, Pre-K 4 SA

John Green-Otero, Chief Innovation Officer, Pre-K 4 SA

Alexandria Anguiano, Support Services Program Manager, Pre-K 4 SA

Kim Juarez, Lead Behavior Specialist, Pre-K 4 SA

Stephanie Flores, Behavior Specialist, Pre-K 4 SA

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time



the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session or Corporation Board.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on April 27, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Victor Costilla, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Victor.costilla@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

