

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals –Independent Program Evaluation & Quality Assurance Service**

Solicitation Number: RFP 25-132; RFx 6100019287

Description: The San Antonio Early Childhood Education Municipal Development Corporation, a Texas Municipal Development Corporation (referred to herein as the “Corporation” or “Pre-K 4 SA”) is soliciting proposals to select a qualified external evaluator to conduct a comprehensive program evaluation assessing annual classroom quality and child outcomes, as well as long-term impact outcomes of the Pre-K 4 SA program. Pre-K 4 SA is committed to advancing early childhood education in San Antonio by providing high-quality early childhood education services. To maintain accountability and improve outcomes, the Corporation requires ongoing independent evaluation and analysis of program impact and alignment with state and local readiness standards.

Applicable Product Categories: 91806 – Administrative Consulting  
91812 – Analytical Studies and Surveys (Consulting)  
91838 – Education and Training Consulting  
91875 – Management Consulting  
91888 – Quality Assurance / Control Consulting  
92065 – System Requirements Quality Assurance Review  
92418 – Educational Services, Alternative  
92419 – Educational Research Services  
95277 – Research and Evaluation, Human Services (Including Productivity Audits)

**Date Issued: May 6, 2026**

**Due Date & Time: June 8, 2026, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at **10:00 a.m., Central Time, on May 13, 2026**, via Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-312-667-7136 | **Meeting ID:** 246 454 565 596 81 | **Meeting Password:** iw3nk7dc

**Join from the meeting link:**

<https://teams.microsoft.com/meet/24645456559681?p=NO4ONLozYWOTLa9txX>

Staff Contact Person: Victor Costilla, Procurement Specialist III, [victor.costilla@sanantonio.gov](mailto:victor.costilla@sanantonio.gov)

### **Evaluation Committee Voting Members:**

Sarah Baray, Chief Executive Officer, Pre-K 4 SA

Cynthia Castillo, Head of Policy and Research. Pre-K 4 SA

Melissa Jozwiak, Professor of Early Childhood, Texas A&M University – San Antonio



Larissa Wilkinson, Deputy Chief Executive Officer, Pre-K 4 SA  
John Green-Otero, Chief of Innovation, Pre-K 4 SA

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item at a Corporation Board meeting; and 2) City employees from the time the RFP has been released until the contract is approved at a Corporation Board meeting.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on May 18, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Victor Costilla, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[victor.costilla@sanantonio.gov](mailto:victor.costilla@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>  
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:  
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at  
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.  
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

