

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Affordable Rental Housing Development Gap Funding**

Solicitation Number: RFP 26-114; RFx 6100019863

Description: The City of San Antonio's Neighborhood & Housing Services Department (NHSD) is seeking proposals from non-profit and for-profit developers that need gap funding to produce, rehabilitate, preserve, or acquire affordable rental housing developments. This may also include conventional affordable housing or supportive housing such as permanent supportive housing projects located within the City of San Antonio (City). The proposed project should serve households at 60% of the area median income (AMI) or below, with housing for families with incomes up to 30% of the area median income (AMI) including public housing or income-based housing.

Applicable Product Categories:

83240 – Tape, Insulating, Electrical

90607 – Architect Services, Professional, (Not Otherwise Classified), Including Consulting

90923 – Building Construction, Residential, Apartments, etc.

90924 – Building Construction, Commercial and Institutional

90976 – Site Work

91468 – Plumbing

98852 – Landscaping, Including Design, Fertilizing, Planting, etc., Not Grounds Maintenance or Tree Trimming Services

Date Issued: September 4, 2026

Due Date & Time: October 20, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on September 14, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2343 327 7690 | **Meeting Password:** RENTAL27

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m2b4abfa892163c915af554797fb25620>

Staff Contact Person: Gregory Desir, Procurement Specialist III, Gregory.Desir@sanantonio.gov

Evaluation Committee Voting Members:

Justina Tate, Assistant City Manager, City Manager Office

Veronica Garcia, Director, Neighborhood and Housing Services Department

Mark Carmona, Chief Housing Officer, Neighborhood and Housing Services Department

Cory Edwards, Deputy History Preservation Officer, Office of Historic Preservation

TBD, Senior Architect, Public Works Department



Heather Yost, Senior Planner, Planning Department
Abigail Kinnison, Director of Capital Programs, VIA Transportation
Deborah Scharven, Accessibility Compliance Manager; Diversity, Equity, Inclusion & Accessibility
Jason Gray, Project Manager, Development Services Department
TBD, Citizens Bond Committee Rep

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 17, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Gregory Desir, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Gregory.Desir@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>
If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

