

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – On-Call Mechanical, Electrical and Plumbing (MEP) and Fire Protection**

Solicitation Number: RFQ 26-101

Description: The City of San Antonio, Capital Delivery Department (CDD) is issuing a Request for Qualifications (RFQ) seeking Statements of Qualifications (SOQ) from qualified firms (Respondents) to provide on-call Mechanical, Electrical, Plumbing, and Fire Protection (MEP/FP) engineering services for City-owned facilities. These services will support both new construction and major renovations, with the goal of ensuring safe, reliable, code-compliant, and well-coordinated building systems. Scope of work may include assessment and evaluation of existing MEP/FP systems; preparation of design documents; interdisciplinary coordination; construction phase services such as site visits, submittal and RFI reviews, and field observations; and project close-out and warranty follow-up services.

Applicable Product Categories: 92531 – Electrical Engineering including Cogeneration Design Services

92567 – Mechanical Engineering

92597 – Water Supply Treatment and Distribution Engineering

92539 – Fire Protection

Date Issued: October 2, 2026

Due Date & Time: November 16, 2026, 10:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:30 p.m., Central Time, on October 14, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2344 643 4280 | **Meeting Password:** COSA2026

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=ma2b2e645585a9624ae8338469941c674>

Staff Contact Person: Jose Narvaez, Procurement Specialist III, Staff Email Address

Jose.Narvaez2@sanantonio.gov

Evaluation Committee Voting Members:

Crystal Gonzales, Assistant Director Capital Delivery, Capital Delivery Department

Byron Smith, City Architect, Capital Delivery Department

Jeffrey Knippel, Capital Programs Manager, Capital Delivery Department

Guillermo Moya, Capital Programs Manager, Convention Facilities.

Andra Nava-Garcia, Special Projects Manager, Resiliency & Sustainability,

Jose Rivas, Design Development Assistant, San Antonio Library

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of

San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on October 23, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Jose Narvaez, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Jose.Narvaez2@sanantonio.gov .

To view this solicitation, go to <https://www.civcastusa.com/bids> and search under solicitation number or project name.