ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – San Antonio Fire Department Staffing, Fleet, Equipment & Technology Needs Assessment**

Solicitation Number: RFP 27-003; RFx 6100019924

Description: The City of San Antonio Fire Department is seeking proposals from firms that will develop a comprehensive, standard-aligned staffing, fleet and equipment projection plan, and technology integration for the San Antonio Fire Department (SAFD) for the next 15 years. The plan will assess current and future staffing requirements, assess fleet and equipment readiness and future needs and ensure alignment with NFPA, ISO, and CPSA standards, as well as industry best practices. This work will provide SAFD with a forward-looking roadmap that supports operational effectiveness, enhances service delivery, and ensures compliance with fire service standards.

Applicable Product Categories:
91865 Human Resources, Relations consulting
95841 Fleet Management Svcs
95882 Records Mgt Svcs, incl Tech Integration

Date Issued: October 9, 2026
Due Date & Time: November 16, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 11:00 a.m., Central Time, on October 15, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate on the day of the conference.

Dial-In Number: 1-312-667-7136 | **Phone ID:** 812 191 627# | **Meeting Password:** cosa2026

Meeting ID: 111 978 865 7

Join from the meeting link:
https://teams.microsoft.com/meet/289673842041271?p=0UGkS6LevyN2Rr1VOs

Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,
Adrianna.Broniszewski@sanantonio.gov

Evaluation Committee Voting Members:
Maria Villagomez, Deputy City Manager, City Manager's Office
Valerie Frausto, Fire Chief, San Antonio Fire Department
John Perez, Division Fire Chief, San Antonio Fire Department
Jonathon Jones, District Fire Chief, San Antonio Fire Department
Brandon Murray, Deputy Fire Chief, San Antonio Fire Department
Neal Ague, Assistant Fire Chief, San Antonio Fire Department
Shawn McDonald, Fire Captain, San Antonio Fire Department
Alfredo Martinez, Budget Director, Office of Management and Budget

Alex Martinez, Director, Building & Equipment Services Department
Ruben Flores, Assistant Director, Building & Equipment Services Department
John Pollard, Fire Engineer, San Antonio Fire Department

Pursuant to Section 011 – Restrictions on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council "A" session.

Exceptions to the Restrictions on Communications:
Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m.**, **Central Time, on October 19, 2026.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Adrianna Broniszewski, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Adrianna.Broniszewski@sanantonio.gov

To view this solicitation, go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.