ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Energy Efficiency Fund Long Range Plan**

Solicitation Number: RFP 27-007; RFx 6100019929

Description: The City of San Antonio (City), Department of Resilience and Sustainability, is soliciting proposals from qualified vendors to provide technical and strategic consulting services to develop a comprehensive Municipal Energy and Water Efficiency and Facility Investment Roadmap. The selected vendor will assist the City in identifying, evaluating, and prioritizing energy and water efficiency opportunities and facility investments to support the City's long-term sustainability goals.

Applicable Product Categories:

- 90627 – Energy Management – Architectural
- 90628 – Energy Conservation; New Energy Sources (Solar, etc.) – Architectural Services
- 91017 – Energy Computerized Control System (HVAC, Lighting, Utilities, etc.) Installation, Maintenance and Repair Services
- 91221 – Construction, Energy Related (All Types)
- 91841 – Energy Conservation Consulting
- 92534 – Energy Management Engineering
- 93628 – Energy Collecting Equipment and Accessories Maintenance and Repair
- 93629 – Facility Energy Management Systems Maintenance and Repair
- 96131 – Energy Comprehensive Performance Services (A Complete Conservation Program)

Date Issued: November 4, 2026
Due Date & Time: November 25, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on **November 10, 2026**, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate in the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2331 974 0929| **Meeting Password:** COSA

Join from the meeting link:
https://sanantonio.webex.com/sanantonio/j.php?MTID=m49e314ce7998e0c345ac903f706b36f2

Staff Contact Person: Jinwan Kim, Procurement Specialist III, Jinwan.Kim@sanantonio.gov

Evaluation Committee Voting Members:
Laura Patiño, Director, Department of Resilience and Sustainability
Doug Melnick, Assistant Director, Department of Resilience and Sustainability
Golda Obinzu, Administrator, Department of Resilience and Sustainability
Ron Griego, Asset Facilities Administrator, Building and Equipment Services Department
Rafael Lozano, Department Fiscal Administrator, Department of Resilience and Sustainability
Ashley Williams, Contract Manager, Department of Resilience and Sustainability

Angela Rodriguez, Managing Principal Strategy/Corporate Development – Sustainability & Grants, CPS Energy

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council "A" session.

Exceptions to the Restrictions on Communications:
Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m.**, **Central Time, on November 13, 2026.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Jinwan Kim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Jinwan.Kim@sanantonio.gov

To view this solicitation, go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.