



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – Wellness Physician

Solicitation Number: RFQ 19-030; RFx 6100011391

Description: Selected respondent shall be responsible for providing medical oversight of the San Antonio Fire Department's Health and Wellness Program.

In accordance with the State of Texas Occupations Code, Title 3 Health Professions, Subtitle B. Physicians, Chapter 157, provide the oversight and review necessary for the San Antonio Fire Department's Office of Health and Wellness conduct of annual medical physicals for Fire Department uniformed employees.

Submissions are requested from Professional Employment Agencies as well as Individual Licensed Physicians.

Applicable Product Categories: 94874 – Professional Medical Services: Physicians, Pharmacists, and All Specialties

Date Issued: Friday, March 22, 2019

Due Date & Time: Monday, April 22, 2019, 11:00 a.m. Central Time

Pre-Submittal Conference: San Antonio Fire Department-Fiscal Conference Room, 315 S. Santa Rosa, 2nd Floor, San Antonio, Texas 78207 at 9:00 a.m. Central Time, on Thursday, April 4, 2019.

Staff Contact Person: Stephanie Criollo, Procurement Specialist III, stephanie.criollo@sanantonio.gov.

Evaluation Committee Voting Members:

CJ Winkler, Assistant Medical Director, University of Texas Health Science Center of San Antonio

Charles N. Hood, Fire Chief, San Antonio Fire Department

Valerie Frausto, Assistant Fire Chief, San Antonio Fire Department

Noel T. Horan, Senior Special Projects Manager, San Antonio Fire Department

Betsy Dose, Special Projects Manager, San Antonio Fire Department

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until 10:00 a.m., Central Time, on Thursday, April 11, 2019. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Stephanie Criollo, Procurement Specialist III

City of San Antonio, Finance Department – Purchasing Division

stephanie.criollo@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.