



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – Construction Contractors for Rehabilitation of Various Residential Properties Funded by the City of San Antonio HOME Investment Partnerships Program, Community Development Block Grant Program and General Fund

Solicitation Number: RFQ 21-061; RFx 6100014311

Description: The City of San Antonio's (the "City") Neighborhood and Housing Services Department ("NHSD") is soliciting for qualifications from contractors that demonstrate the capability and the proven experience to perform general construction and housing rehabilitation services for third-party beneficiaries (qualified homeowners) of the City's HOME Investment Partnerships program (HOME), the Community Development Block Grant program (CDBG) and the City's General Fund. The goal is to create a list of qualified contractors for upcoming projects with a goal of having at least 15 qualified and capable contractors on the list. Projects may include single-family home rehabilitation or reconstruction, minor home repairs, and roof replacements. Contracts may range from an estimated \$10,000 for a roof replacement to \$160,000 for the complete reconstruction of a single-family home.

Applicable Product Categories: **90962-** Maintenance & Repair, Residential Buildings, including Single Family Homes and Apartments
90923- Building Construction, Residential, Apartments, etc.
91240- Demolition Services

Date Issued: September 15, 2021

Due Date & Time: November 2, 2021, at 11:00 a.m. Central Time

Pre-Submittal Conference: The conference will be held via WebEx call at 12:00 p.m., Central Time, on Monday, September 27, 2021. Attendance is optional, but highly encouraged. Respondents may call:

Toll Free Number: 1-415-655-0001

Meeting number (access code): 2456 910 4768

Meeting password: srTkJMWH245

Staff Contact Person: Debra Light, Procurement Specialist III, debra.light@sanantonio.gov

Evaluation Committee Voting Members:

Lori Houston, Assistant City Manager, City Manager's Office

Veronica Soto, Director, Neighborhood and Housing Services Department

Ann Eaton, Housing Production Administrator, Neighborhood and Housing Services Department

Patricia Santa Cruz, Grants Manager, Neighborhood and Housing Services Department

Madeleine Mendez, Senior Management Analyst, Neighborhood and Housing Services Department

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council "A" session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **2:00 p.m., Central Time, on Wednesday, October 6, 2021**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

Debra Light, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
debra.light@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

All proposals **must** be submitted electronically through the portal. **ONLY ELECTRONIC SUBMISSIONS WILL BE ACCEPTED.**

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.