



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – 2023 On-Call Civil Engineering Services for Street Rehabilitation

Solicitation Number: RFQ - #121522DH

Description: The City of San Antonio (“City”) Public Works Department (“PW”) is seeking Statements of Qualifications (“SOQ”) from qualified engineering firms to provide on-call or as-needed services for the On-Call Civil Engineering and Program Management Services Project (“the Project”). All firms proposing to provide on-call services to the City shall have an established staff or team capable of providing the services indicated in the Scope of Work. Requirements for each task shall be detailed in the individual work order assigned. In the event additional services are required, the scope of services and any additional fees related to these services will be agreed upon by City and the selected consultant/team in advance of these services being performed. The selected consultant(s) shall provide the on-call services on an as-needed basis, and the contract capacity is not a guarantee of the actual amount of services required. The term of the contracts is a one-year initial term with an option to extend an additional one (1), one-year renewal period, for a total not to exceed amount of \$9,100,000.00, for all contracts awarded and all terms to include initial terms and extensions. The City anticipates awarding up to seven (7) contracts, \$650,000.00 each contract/term, as a result of this RFQ.

Contract Value: \$9,100,000.00 (for all contracts and terms)

Applicable Product Categories

92517 – Civil Engineering
96847 Inspection Services, Construction Type
91838 – Education and Training Consulting

Date Issued: Thursday, December 15, 2022

Due Date & Time: Thursday, February 9, 2023, 10:00 a.m. Central Time (CT)

Pre-Submittal Conference: A Pre-Submittal Conference is scheduled, for **January 10, 2023, at 10:00 a.m. CT**. The Pre-Submittal Conference will be held via WebEx meeting. Respondents may join the WebEx using the following instructions:

Join by phone: 1-415-655-0001

Meeting number (access code): 2452 202 7037

Meeting password: wJMBfqCQ623

Staff Contact Person: Donna Hull, Procurement Specialist III, donna.hull@sanantonio.gov.

Evaluation Committee Voting Members:

Roderick J. Sanchez, AICP, CBO, Assistant City Manager, City Manager’s Office
Anthony Chukwudolue, Deputy Director, Public Works Department
Al Siam Ferdous, Engineering Programs Manager, Public Works Department
Julio C. Gomez, Project Control Manager, Public Works Department
Carmen Varela Rivas, Senior Engineer, Public Works Department
Jesse Muniz, Engineer II, Public Works Department

Pursuant to Section 003 – In accordance with §2-61 of the City Code, Respondents are prohibited from communicating with 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is awarded. Restrictions extend to “thank you” letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFQ and/or proposal submitted by Respondent. Violation of this provision by Respondent and/or its agent may lead to disqualification of Respondent’s proposal from consideration.

Exceptions to the Restrictions on Communications: Respondent is highly encouraged to submit written questions concerning this RFQ through the CivCast website at <https://www.civcastusa.com/bids> until **January 18, 2023, at 4:00 P.M. CT**. Questions received after the stated deadline shall not be answered.

Questions submitted at the Pre-Submittal Conference and the City’s responses will be posted on the CivCast website at <https://www.civcastusa.com/bids>.

To view this solicitation, go to <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx> or <https://www.civcastusa.com/bids>.

Finance Department, Purchasing Division
PO Box 839966 ♦ San Antonio, TX 78283-3966 ♦ Tel: 210-207-5734