



## ADVERTISEMENT INFORMATION ONLY

**Solicitation Type and Name:** Request for Qualifications – ON-CALL CIVIL ENGINEERING SERVICES  
**Solicitation Number:** RFQ - #071423DH

**Description:** The Public Works Department will solicit a Request for Qualifications (RFQ) for up to six firms for On-Call Civil Engineering Services on City of San Antonio projects. These services include but are not necessarily limited to design and construction phase services for streets, drainage, and sidewalk projects, project management, and professional training services for City staff for more efficient and effective delivery of both Bond and non-Bond programs.

**Contract Value:** \$24 Million

**Applicable Product Categories:** 92517 – Civil Engineering  
96847 – Inspection Services, Construction Type  
91838 – Education and Training Consulting

**Date Issued:** Friday, July 14, 2023

**Due Date & Time:** Monday, August 28, 2023, 10:00 a.m. Central Time (CT)

**Pre-Submittal Conference:** A Pre-Submittal Conference is scheduled, for August 1, 2023, at 10:00 a.m. CT. The Pre-Submittal Conference will be held via WebEx meeting. Respondents may join the WebEx using the following instructions:

**Join by phone:** 1-415-655-0001

**Meeting number (access code):** 2631 050 9397

**Meeting password:** xhP2Q2WNUt3

**Staff Contact Person:** Donna Hull, Procurement Specialist III, [donna.hull@sanantonio.gov](mailto:donna.hull@sanantonio.gov)

**Evaluation Committee Voting Members:**

Roderick Sanchez, Assistant City Manager, City Manager's Office

Bianca Thorpe, P.E., Traffic Signal Engineer, Public Works Department

David McBeth, P.E., Assistant City Engineer, Public Works Department

Rolando Lerma, P.E., Engineering Programs Manager, Public Works Department

Richard Grochowski, P.E., Engineering Programs Manager, Public Works Department

Colleen Hord, P.E., Engineer, Public Works Department

Cristina Brantley, P.E., Director - Pipelines Engineering, San Antonio Water System

Dee Loving, Engineering Associate, CPS Energy

Pursuant to Section 003 – In accordance with §2-61 of the City Code, Respondents are prohibited from communicating with 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is awarded. Restrictions extend to “thank you” letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFQ submitted by Respondent. Violation of this provision by Respondent and/or its agent may lead to disqualification of Respondent’s proposal from consideration.

**Exceptions to the Restrictions on Communications:** Respondent is highly encouraged to submit written questions concerning this RFQ through the CivCast website at <https://www.civcastusa.com/bids> until August 9, 2023 at 4:00P.M. CT. Questions received after the stated deadline shall not be answered.

Questions submitted at the Pre-Submittal Conference and the City’s responses will be posted on the CivCast website at <https://www.civcastusa.com/bids>.

To view this solicitation, go to <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx> or <https://www.civcastusa.com/bids>.