



AMENDMENT No. 1

SUBJECT: Request for Qualifications – On-Call Professional National Environmental Policy Act (NEPA) Consulting Services

RFQ: PW07022023SR

FROM: Jonathan Miranda, Procurement Administrator, Finance Department

DATE: October 13, 2023

THIS NOTICE SHALL SERVE AS AMENDMENT NO. 1 – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This amendment is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire amendment. The failure to list an item or items in all affected sections of this amendment does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this amendment. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this amendment.

1. The following changes and/or additions to the Contract Documents, via this amendment, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Amendment shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

GENERAL INFORMATION:

1. Pre-Submittal Meeting Presentation is attached.
2. Pre-Submittal Meeting Sign-In Sheet is attached.

CHANGES TO RFQ:

1. The bid submittal deadline will be revised to Friday, October 20, 2023.
2. **REMOVE:** Exhibit C – Disadvantaged Business Enterprise Program
REPLACE: Exhibit C – Disadvantaged Business Enterprise Program REVISED (Attached)

QUESTIONS AND RESPONSES:

1. **Question:** Tab 9 appears to be intended for designers (architects, engineers), including reference to Green Building certifications such as LEED. Confirming that this item is relevant to this NEPA solicitation. 2. Is the intention to include Green/Sustainability discussions in both Tabs 9 and 12?
Response: The City of San Antonio strives to be environmentally responsible. Points will not be deducted if the respondent or their team does not have direct experience.
2. **Question:** For Tab 13, Experience with the San Antonio Region Past Performance in the RFQ: There is no list of "criteria areas" to address. Can you provide those?
Response: The areas are the ones this solicitation is advertising National Environmental Policy Act (NEPA) Consulting Services.
3. **Question:** Page 10 of RFQ states that the DBE goal for the contract will be 0%. However, Exhibit C (also noted as RFQ Exhibit 1) states that the DBE goal is 8.5%. Can you please clarify what DBE goals are required?
Response: The DBE goal is 0%. See attached Exhibit C REVISED.
4. **Question:** Section A.2 Project Sheets "1. Name, description and dollar value" a. Please clarify what the City intends the dollar value for the project to be (i.e., negotiated fee, construction cost, etc.).
Response: A.2 Project sheets should include the dollar value of the completed project for construction cost.
5. **Question:** Section A.2 Project Sheets "4. Budget for project;"
a. Please clarify what the City intends the budget for the project to be (i.e., negotiated fee, construction cost, etc.)
Response: Please see question #4.
6. **Question:** A.4 Resumes "Respondent must submit one (1) page resumes for all its key team members, to include subcontractors."
a. Can we include other resumes on our org chart beyond key staff, or should we only include resumes for those we identify as key staff on our org chart?
Response: We recommend including only the key staff that will best represent your team.
7. **Question:** Section B.2 Proposed Management Plan "c: Describe your firm's project management approach and team organization for the provision of the services outlined in this RFQ"
a. Please clarify how/if this item differs from item g: "Describe respondent's project management approach and team organization for the provision of services outlined in this RFQ".
Response: Disregard section B.2.G.
8. **Question:** Section C "Experience with the San Antonio Region Past Performance," states, "In narrative form, using a maximum of two (2) pages for Respondent's response and one (1) page for Subcontractor(s) response, if applicable, briefly describe Respondent's team experience in the areas listed below, referencing projects relating to that experience."
a. Can we combine the prime consultant's experience with the subconsultant's experience throughout all 3 pages versus using 2 pages for the prime and 1 page for all of the subconsultants?
b. Please clarify what is required for each project shown in section C. Sub-bullets A-G (starting with "Name and description of the project") seem to be a repeat of what is required in Section A.2 (project sheets). Does the City want to see A-G for each project mentioned if we presented this information in section C, or is A-G for any projects presented that do not appear in section C?
Response:
A. Yes, the respondent can provide a combined response for both the Prime and subs as long as its is within the three (3) pages allotted for "Tab 13".
B. The City of San Antonio is looking for the consultant to showcase projects similar in nature as the services to be provided under this solicitation. If the Consultant has not had projects, or contracts similar to the services to be provided under this solicitation, it is acceptable to showcase projects similar in scope, meaning projects where

consultant performed. The City wants to know that the selected consultant will be able to handle the same type of projects the City has, or managing governmental contracts, as they are similar in nature.

9. **Question:** Required Forms, Contracts Disclosure Form, “Respondent shall complete the form online...print a copy of the completed form”
 - a. Where should we submit a printed copy of the form?
Response: In Civcast, there is a section where you will need to upload the completed Contracts Disclosure Form. Please refer to page 9.
10. **Question:** Required Forms, DBE Program Commitment Agreement Form, “THE DBE GOAL FOR THIS CONTRACT WILL BE 0%.”
 - a. Exhibit C states that “THE DBE GOAL FOR THIS PROJECT IS 8.5%”. Please verify the DBE goal for this project.
Response: Please see question #3.
11. **Question:** Required Forms, Certificate of Interested Parties TEC Form 1295, “Form 1295 must be completed online...Print your completed Form 1295. Submit your signed Form 1295 with your response to this solicitation”
 - a. Should Form 1295 be submitted digitally or printed?
Response: Digital and wet signatures are acceptable on completed TEC Form 1295.
12. **Question:** On VI, Submission Instructions, “No smaller than 11-point font”
 - a. Does this apply to captions/labels on graphics and photos?
Response: All font in Respondent submittals should be no smaller than 11 point.
13. **Question:** Will Per the Instructions for the "Project Sheets (Indexed and Labeled as “Tab 6”)," a numbered list of items is provided, however, #2 and #5 appear to be the same in relation to the project timeframe. Please clarify if they are different questions and if not, please explain the differences and what you are looking for.
Response: The questions are different. The start and end date should be stated on #2. The completion date vs. original date proposed explanation should be included in this response.
14. **Question:** Tab 6 Question: For the project sheets, are we able to summarize a project if certain scope items are complete but future work is anticipated? For example, if delineation and permitting work was completed under one task order during design phase but a future scope item for monitoring post-construction phase is pending or is in progress, are we able to use the project as one of the ten project sheets summarizing the initial completed scope item?
Response: Projects must be fully completed (no work pending) to count as a completed project.
15. **Question:** Tab 4 Question: Can we obtain letters of reference from staff within the City of San Antonio? Are certain departments or divisions off-limits (e.g. Public Works Department as a whole or more specifically the Environmental Management Division)?
Response: No firm is allowed to request a letter of reference from the City of San Antonio due to the Restriction of Communications. Letters of reference should have been obtain prior to the release of the solicitation.
16. **Question:** Tab 7 and Tab 8 Question: Does the City of San Antonio want to see a specific resume addressing the asbestos scope of work listed (e.g. must have a licensed asbestos contractor listed)?
Response: There is not a requirement for a licensed asbestos contractor.
17. **Question:** Tab 9 Question: Does the team need to have a LEED professional identified with resume included? If so, does this individual need to be a PE? Given that this is not a design/engineering contract, is the LEED professional a requirement?
Response: Expectations are to design and build to LEED levels of construction; however, these certifications will not be officially sought after.

18. **Question:** Required Forms Question: Can you please clarify the forms that need to be completed and included by both the prime respondent and any subconsultants on the team? Does this include: Form 4 Litigation Disclosure and Form 3 Contracts Disclosure Form only?
Response: The Contracts and Litigation Disclosure Forms are required by both the Prime and Subconsultants.
19. **Question:** Required Forms Question: The RFQ states that required forms are “to be uploaded individually in CivCast” on page 9. To clarify, this means that the City would like to see Forms 2-6, Proof of Insurability, and Form 1295 all individually uploaded in CivCast and not included within the overall submittal document?
Response: Forms 2-6 should be submitted as required by RFQ (page 2). Please refer to Civcast to see how forms are to be submitted.
20. **Question:** Tab 6 Question: May the “dollar value” on the project sheets be the total paid to the environmental consultant’s relevant scope of work (not necessarily the overall design budget)? Likewise, may the “budget for project” be specific to the relevant environmental scope being presented in the project sheet?
Response: Please see question 4.
21. **Question:** Tab 6 Question: May the start and completion dates in the project sheets be specific to the environmental services on the project and not necessarily the overall design/construction of the project?
Response: Yes, this is acceptable.
22. **Question:** Tab 9 Question: Given that this is not a design contract, will there be a deduction of points if the respondent or their team does not have direct experience in the design of buildings or infrastructure (that have been designed per established green and sustainable practices)?
Response: The City of San Antonio strives to be environmentally responsible. Points will not be deducted if the respondent or their team does not have direct experience.
23. **Question:** For the experience section, is it acceptable to include the Project Manager's experience with a previous firm?
Response: Please see question #6.
24. **Question:** Is it acceptable to submit letters of references from the City of San Antonio staff not affiliated with this project?
Response: Please see question #15.
25. **Question:** Can you expand the page limits for Tab 11?
Response: The page limits for Tab 11 remain.
26. **Question:** The "DBE" Forms ask for "The dollar amount of the participation of each DBE firm participating". Is this something we can provide as a percentage instead, due to the nature of this contract?
Response: A percentage can be provided. We understand you are not able to provide a dollar amount(s).
27. **Question:** Proposed Management Plan (Indexed and Labeled as “Tab 11”) > f. Briefly Describe Respondent’s Approach for Changes in Key Personnel – Indicates that Key Personnel/Individuals should have resumes in Tab 7. Is this supposed to be Tab 8?
Response: Respondents need describe their approach for a change in Key Personnel. These should be included in Tab 8.
28. **Question:** C. Experience with the San Antonio Region Past Performance (Indexed and Labeled as “Tab 13”) – States that “no additional project sheets shall be provided for this criterion, as the response shall be in narrative form.” However, RFQ p. 9 suggests that the same information requested in Tab 6: Project Sheets should be provided in Tab 13 as well. Is this correct?
Response: The City is looking for projects of similar scoped that have been worked on in the San Antonio and surrounding areas to include any previous contract(s) with the City of San Antonio (CoSA) as a Prime Consultant referencing the project sheets.

29. **Question:** What skillsets and type of engineer should the Senior Engineer be?
Response: The most beneficial experience for a Senior Engineer to have for this contract would be in the field of stormwater project design; however, any civil engineering design experience would be acceptable.
30. **Question:** Project Sheets > 6. – Indicates that Respondents should name all team members who worked on the featured project. Since this list has the potential to be very long, can Respondents provide the names of only the proposed team members who work on the project?
Response: Please see question #6.
31. **Question:** In the SOQ section A.5, there’s a request for “experience and commitment with green building and sustainability practices”. This appears to be a building/infrastructure design related question, but this RFQ is related to NEPA consulting services. Please further detail how this question relates to the scope of work.
Response: Please see question #17.
32. **Question:** Exhibit B – General Conditions: These terms are specific to construction contractors. Please confirm if these terms would also apply to professional service providers as well?
Response: Exhibit B – General Conditions will remain as part of the final signed Professional Services Agreement.

END OF AMENDMENT No. 1

DocuSigned by:
Jonathan Miranda
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Jonathan Miranda
Procurement Administrator
Finance Department – Procurement Division

RFQ EXHIBIT 1

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

The City of San Antonio Public Works Department has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the Texas Department of Transportation (DOT). The objective of the DBE program is to ensure that the Public Works Department complies with 49 CFR Part 26, and to remedy past and current discrimination against disadvantaged businesses. The program ensures a “level playing field” and fosters equal opportunity in all Texas Department of Transportation and Federal Highway Association assisted contracts that include highway and street construction.

The policy of the Public Works Disadvantaged Business Enterprise program is:

To ensure non-discrimination in the award and administration of DOT assisted and locally funded contracts

To create a level playing field on which DBEs can compete fairly for DOT assisted and locally funded contracts

To ensure that the DBE program is narrowly tailored in accordance with the applicable law

To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs

To help remove barriers to the participation of DBEs in DOT assisted and locally funded contracts

To assist the development of firms that can compete successfully in the marketplace outside the DBE program

DBE OBLIGATION

The Public Works Department and/or its contractor agrees to ensure that DBEs as defined in 49 CFR Part 26 have an equal opportunity to participate in the performance of contracts financed in whole or in part with federal funds provided under this agreement. In this regard the Public Works Department and its contractors shall not discriminate on the basis of race, color, national origin, gender, or disability in the award and performance of TXDOT-assisted contracts.

THE DBE GOAL FOR THIS PROJECT IS 0%

DEFINITIONS

Affiliation has the same meaning the term has in the Small Business Administration (SBA) regulations, 13 CFR part 121.

- (1) Except as otherwise provided in 13 CFR part 121, concerns are affiliates of each other when, either directly or indirectly:*

- (i) *One concern controls or has the power to control the other; or*
 - (ii) *A third party or parties controls or has the power to control both; or*
 - (iii) *An identity of interest between or among parties exists such that affiliation may be found.*
- (2) *In determining whether affiliation exists, it is necessary to consider all appropriate factors, including common ownership, common management, and contractual relationships. Affiliates must be considered together in determining whether a concern meets small business size criteria and the statutory cap on the participation of firms in the DBE Program.*

Commercially Useful Function—a DBE is considered to perform a commercially useful function when it:

- (1) *Engages in meaningful work that provides for a performance of a distinct element of the contract where that distinct element of work is worthy of the dollar amount to be awarded to the DBE; or,*
- (2) *Carries out its responsibilities by actually performing, managing, and/or supervising the work involved.*

Contract means a legally binding relationship obligating a seller to furnish supplies or services (including, but not limited to, construction and professional services) and the buyer to pay for them.

Contractor means one who participates, through a contract or subcontract (at any tier) in a DOT assisted highway, transit, or airport program.

Department or DOT means the U.S. Department of Transportation, including the Office of the Secretary, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Disadvantage business enterprise or DBE means a for-profit small business concern—

- (1) That is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals; and
- (2) Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.
- (3)

Good faith efforts mean efforts to achieve a DBE goal or other requirement of this part which, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the program requirement.

Joint Venture means an association of a DBE firm and one or more other firms to carry out a single, for-profit business enterprise, for which the parties combine their property, capital, efforts, skills, and knowledge, and in which the DBE is responsible for a distinct, clearly defined portion of the work of the contract and whose share in the capital contribution, control, management, risks, and profits of the joint venture are commensurate with its ownership interest.

Personal Net Worth means the net value of the assets of an individual remaining after total liabilities are deducted. An individual's personal net worth does not include: The individual's ownership interest in an applicant or participating DBE firm; or the individual's equity in his or

her primary place of residence. An individual's personal net worth includes only his or her own share of assets held jointly or as community property with the individual's spouse.

Principal place of business means the business location where the individuals who manage the firm's day-to-day operations spend most working hours and where top management's business records are kept. If the offices from which management is directed and where business records are kept are in different locations, the recipient will determine the principal place of business for DBE program purposes.

CERTIFICATION

1. A contractor/bidder/proposer shall submit to the City a copy of the DBE Certification Affidavit, for all DBE firms utilized or proposed to be utilized as subcontractors or suppliers in the performance of work.
2. The Certification Affidavit must be from a firm that has been certified by one of the five (5) certifying agencies of the Texas Unified Certification Program (TUCP). The five agencies are: Texas Department of Transportation (TxDot), North Central Texas Regional Certification Agency (NCTRCA), South Central Texas Regional Certification Agency (SCTRCA), City of Houston, and Corpus Christi Regional Transportation Authority. Each certifying entity will maintain and process all DBE applications in their designated area throughout the state.
3. A firm must be certified on or before the bid/proposal due date in order for the firm's proposed work on the particular contract to be credited toward the DBE goal. It is not enough for a certification application to have been submitted by the deadline.

COUNTING JOINT VENTURES

Joint Ventures do not have to be fifty-one percent (51%) DBE owned in order to be counted toward the participation goal. *Joint ventures that do not include any DBE firms will not count toward the goal.* A joint venture with ownership of DBE partners in any percentage will be counted for that percentage equal to the distinct, clearly defined portion of the work of the contract that the DBE performs with its own forces, (provided the DBE ownership is real and substantial and the DBEs are performing a commercially useful function).

The required documentation to be submitted to the City, along with the proposal, for Joint Ventures with DBE partners shall include:

- a. The Joint Venture Agreement for the specific contract including a detailed statement of ownership.
- b. Corporate resolutions or other documents authorizing the firms to enter the Joint Venture.
- c. A description of the work to be performed by all the Joint Venture Partners.

- d. Proof of current certification status of the individual DBE venture partners.

GOOD FAITH EFFORTS

The bidder/proposer shall demonstrate, to the satisfaction of the DBE Liaison that genuine efforts have been made to achieve the DBE goal. The requirements for demonstrating “good faith efforts” are set forth as follows:

1. Written notices to DBEs contacted by the bidder/proposer for specific scopes of work identified by the bidder/proposer for subcontracting opportunities not less than five (5) business days prior to bid due date. Such notices shall include information on the plans, specifications and scope of work, including the deadline for submission of interest in teaming;
2. Attendance at a pre-bid conference, if any, scheduled by the City to inform DBEs of subcontracting opportunities under a given solicitation.
3. Efforts made to define additional elements of the work proposed to be performed by DBEs in order to increase the likelihood of achieving the goals.
4. For those DBES responding affirmatively in writing to the notice required by Item 1 above,
 - (a) reasons why agreements were not reached, including written explanation for rejection of bids;
 - (b) if additional elements of work have been identified by the bidder/proposer as available for subcontracting, the bidder/proposer shall contact the Public Works Department DBE Liaison to ascertain the availability of DBE firms in those areas.
5. Efforts to assist DBE contractors with bonding, insurance, and financing, where appropriate.
6. Seeking the assistance of the Public Works DBE Liaison in contacting DBEs.
7. A bidder/proposer shall commit to the minimum percentage of DBE utilization as submitted with its bid/proposal on this contract. During the term of this contract, any unjustified failure to comply with the level of DBE participation identified in the bid/proposal shall be considered a material breach of contract.
8. If the bidder/proposer is a certified DBE and the DBE bidder/proposer intends to perform a portion of the work with its own work force, the DBE bidder/proposer must identify the work specifically by type and dollar value and must perform the work indicated with its own work forces in order to have that work counted toward the goal. (Even though the bidder/proposer is a certified DBE does not relieve the DBE bidder/proposer of the responsibility to make good faith efforts.)
9. In addition, all bidders/proposers will be required to submit the following information with the bid:
 - (a) The names and addresses of DBE firms that will participate in the contract;
 - (b) A description of the work that each DBE will perform
 - (c) The dollar amount of the participation of each DBE firm participating
 - (d) Written documentation of the bidder’s/proposer’s commitment to use a DBE subcontractor whose participation it submits to meet a contract goal;
 - (e) Written confirmation from the DBE that it is participating in the contract as provided in the bidder’s/proposer’s commitment.

EVALUATION OF GOOD FAITH EFFORTS

The good faith effort of a bidder/proposer will be evaluated by the DBE Liaison to determine whether the efforts to obtain DBE participation were those that a firm seeking subcontractors would take in the normal course of doing business; whether the steps taken had a reasonable prospect of success; and whether based upon the size, scope and complexity of the subcontract, there were qualified DBE firms available and willing to accept the contract at a competitive price.

The following is a list of types of actions, which the DBE Liaison may consider as part of the bidder's/proposer's good faith efforts to obtain DBE participation. It is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts may be relevant in appropriate cases.

Criteria used to evaluate "Good Faith Efforts" are as follows:

1. Soliciting through all reasonable and available means (e.g. attendance at pre-proposal conferences, advertising and/or written notices) the interest of certified DBEs who have the capability to perform the work of the contract. The bidder/proposer must solicit this interest within sufficient time to allow the DBEs to respond to the solicitation. The bidder/proposer must determine with certainty if the DBEs are interested by taking appropriate steps to follow up initial solicitations.
2. Selecting portions of the work to be performed by DBEs in order to increase the likelihood that the DBE goal will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the prime contractor might otherwise prefer to perform these work items with its own forces.
3. Providing interested DBEs with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.
4. (a) Negotiating in good faith with interested DBEs. It is the bidder's/proposer's responsibility to make a portion of the work available to DBE subcontractors and/or suppliers and to select those portions of the work or material needs consistent with the available DBE subcontractors and/or suppliers, so as to facilitate DBE participation. Evidence of such negotiation includes the names, addresses, and telephone numbers of DBEs that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why additional agreements could not be reached for DBEs to perform the work.

(b) A bidder/proposer using good business judgment would consider a number of factors in negotiating with subcontractors, including DBE subcontractors, and would take a firm's price and capabilities as well as contract goals into consideration. However, the fact that there may be some additional costs involved in finding and using DBEs is not in itself sufficient reason for a prime contractor failure to meet the contract DBE goal, as long as such costs are reasonable. Also, the ability or desire of a prime contractor to perform the work of a contract with its own organization does not relieve the prime contractor of the responsibility to make good faith efforts. Prime contractors are not,

however, required to accept higher quotes from DBEs if the price difference is excessive or unreasonable.

5. Not rejecting DBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. The contractor's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the contractor's efforts to meet the project goal.
6. Making efforts to assist interested DBEs in obtaining bonding, lines of credit, or insurance.
7. Making efforts to assist interested DBEs in obtaining necessary equipment, supplies, materials, or related assistance or services.
8. Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, state, and Federal minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBEs.
9. In determining whether a bidder/proposer has made good faith efforts, the DBE Liaison may take into account the performance of other bidders in meeting the contract. For example, when the apparent successful bidder fails to meet the contract goal, but others meet it, the DBE Liaison may reasonably raise the question of whether, with additional reasonable efforts, the apparent successful bidder could have met the goal. If the apparent successful bidder fails to meet the goal but meets or exceeds the average DBE participation obtained by other bidders, the DBE Liaison may view this, in conjunction with other factors, as evidence of the apparent successful bidder having made good faith efforts.

RECONSIDERATION MECHANISM

The Public Works Department DBE Liaison will evaluate the "good faith efforts" of a firm. If after reviewing the good faith efforts submitted by Bidder/Proposer, the DBE Liaison determines that the Bidder/Proposer has failed to adequately document its good faith efforts, then the Bidder/Proposer shall have the opportunity to provide written documentation or argument, to the Public Works Director, concerning the issue of whether it met the goal or made adequate good faith efforts to do so. The Bidder/Proposer will have the opportunity to meet in person with the Public Works Director to discuss the issue of whether it met the goal or made adequate good faith efforts to do so. The Public Works Director will provide a written decision on reconsideration explaining the basis of his decision. In cases of dispute, the final decision in determining whether Good Faith Efforts have been made rests with the Public Works Director.

The Public Works Director may determine that the efforts of the Bidder/Proposer substantially comply with the purpose of this program and such determination is in the best interest of the DBE Program and the City. However, if the Public Works Director determines that the Bidder/Proposer did not make good faith efforts to meet the goal, the decision is not administratively appealable to the Texas Department of Transportation

COMPLIANCE

If a bidder/proposer is awarded a contract:

1. The bidder/proposer must not terminate for convenience a DBE subcontractor (or an approved substitute DBE firm) and then perform the work of the terminated subcontract with its own forces or those of an affiliate, without the City's prior written consent. When a DBE subcontractor is terminated or fails to complete its work on the contract for any reason, the bidder/proposer must notify the City immediately of the DBE's inability or unwillingness to perform and provide reasonable documentation.

2. The Bidder/Proposer will be required to make good faith efforts to find another DBE to perform at least the same amount of work under the contract as the DBE that was terminated, to the extent needed to meet the contract goal the City has established for this contract. The Bidder/Proposer will be required to obtain the DBE Liaison's prior approval of the substitute DBE, through the submittal of Change of Subcontractors/Suppliers and to provide copies of new or amended subcontracts, or documentation of good faith efforts. If the Bidder/Proposer fails or refuses to comply in the time specified, our office may issue a termination for default.

PROMPT PAYMENT

The Prime Contractor agrees to pay each subcontractor under this contract for satisfactory performance of its subcontract **no later than 10 days** from the date that the prime contractor has been paid by the City for invoices submitted for performance of subcontractor's work. A delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the City of San Antonio. This clause applies to both DBE and non-DBE subcontractors.

To Apply for DBE Certification, please contact the South Central Texas Regional Certification Agency (SCTRCA) at (210) 227-4722 or www.sctrca.org

For additional information contact Courtney McClure, Public Works DBE Coordinator, (210) 207-4633.

Request for Qualifications

Pre-Submittal Meeting for the On-Call Professional National Environmental Policy Act (NEPA) Consulting Services



RFQ#: PW082823SR

Monday, September 11, 2023



Sign-In Instructions

Everyone attending today's Pre-Submittal must scan the QR Code with your phone/tablet or type the URL on your laptop/desktop computer and complete the Sign-In Form.

This will confirm your attendance for today's meeting. If you do not complete the form, your name will not be added to the sign in sheet. The sign-in form will not be available after the meeting.



Sign-In Form: <https://forms.office.com/g/J5RjLSbN27>



Introductions



City Staff Only:

We will begin with the introductions of city staff attending today's pre-submittal meeting.



Solicitation Background

The City of San Antonio is seeking qualified firms interested in providing professional environmental consulting services related to environmental due diligence for natural resources on locally funded and federally funded projects.

The City intends to award up to five (5) contracts.

Each contract is anticipated to have a base term of 3 years that may be renewed for up to two (2) one (1) year periods. Each contract is anticipated to be for an amount of \$600,000.00 per term for a total of \$3,000,000.00 per contract for all terms.

Work will be performed on an as-needed basis with no guarantee of issuances of task orders.



Scope of Services

- Primary Services (including but not limited to):
 - NEPA document preparation
 - Clean Water Act Compliance
 - Endangered species compliance
 - Public involvement
 - Aquatic species relocations
- Secondary services:
 - Cultural Resources
 - Hazardous Materials



Disadvantaged Business Enterprise (DBE) Program



Program Objectives

- Public Works DBE Program was in accordance with the Texas Department of Transportation (TXDOT)
 - Ensures Public Works complies with 49 CFR
 - Remedy past and current discrimination against Disadvantaged businesses
 - Ensure non-discrimination in the award of DOT and locally funded contracts
 - Create a level playing field where DBEs can compete fairly on federally assisted contracts
 - Assist the development of firms that can compete successfully in the contracting arena outside the DBE program,



- Project is in part funded by Federal Funds and is subject to 49 CFR Part 26 and USDOT DBE Program
- Attachment A – DBE Commitment Form- All Submitters must provide at the time of submittal. Failure to submit = Non-Responsive
- Attachment B - Documentation of DBE Outreach Efforts- Successful Submitter must provide within 10 days following the award of contract, along with the related supporting documentation.
- DBE Certification – Registered with South Central Texas Certification Agency or Texas Department of Transportation (TXDOT)
- DBE Goal – Can be met or exceeded by Prime being certified DBE or through DBE Subcontractors



Public Works DBE Program

Point Of Contact:
Courtney McClure
(210) 207-4633
courtney.mcclure@sanantonio.gov



Schedule of Events

SOLICITATION



Aug/Sept 2023

- August 28, 2023, RFQ released
- September 11, 2023, Pre-Submittal Conference
- September 18, 2023, at 4:00 p.m. Deadline for Submission of Written Questions

POST SOLICITATION



Oct/Nov 2023

- October 13, 2023, at 10:00 a.m. Submittals Due
- November 2023 Evaluation of Submittals & Interviews

FINALIZATION



December 2023

- December 2023 Anticipated City Council Consideration

Proposal Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One page summary stating relevant information of your team.
3	Contract Template and General Conditions Review	Must provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.



Evaluation Criteria

A: Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants (45 points)

TAB	TITLE	DESCRIPTION
5	Experience	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 5 project sheets.
7	Proposed Key Personnel/Organizational Chart	Org. Chart of proposed team.
8	Resumes	One-page Resumes of key team members.
9	Experience with Green Building and Sustainability Practices	Describe experience with green building practices and any green certifications/specialist training.



Evaluation Criteria

B: Understanding of the Project and Proposed Management Plan (35 points)

TAB	TITLE	DESCRIPTION
10	Project Understanding	Understanding the primary objectives of the Scope of Work. Constraints and challenges.
11	Proposed Management Plan	Project management approach. Approach to services outlined in RFQ.
12	Commitment to Green Building and Sustainability Initiatives, Practices, and Implementation	Commitment to Green Building and Sustainability Initiatives, Practices and Implementation.



Evaluation Criteria

C: Experience with the San Antonio Region & Past Performance (20 points)

TAB	TITLE	DESCRIPTION
13	Experience with the San Antonio Region & Past Performance	<p>Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the RFQ. A portion of the scoring for this section may be based on the City's Consultants' Scorecard.</p>



Evaluation Criteria Summary

Evaluation Criteria Summary	Maximum Points
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45
B. Understanding of the Project and Proposed Management Plan	45
C. Experience with the San Antonio Region & Past Performance	10



Required Uploads

Upload each document individually

Submittal Cover/Signature Page (Form 2)

SOS Filing Number and SAMS DUNS and/or CAGE number

Contracts Disclosure Form (Form 3) - **Prime & Subconsultants**

<https://www.sanantonio.gov/eforms/atty/ContractsDisclosureForm.pdf>

Litigation Disclosure Form (Form 4) - **Prime & Subconsultants**

DBE Good Faith Efforts Plan (Form 5) & DBE: Commitment Agreement (Form 6)

Proof of Insurability

Certificate of Interested Parties TEC Form 1295

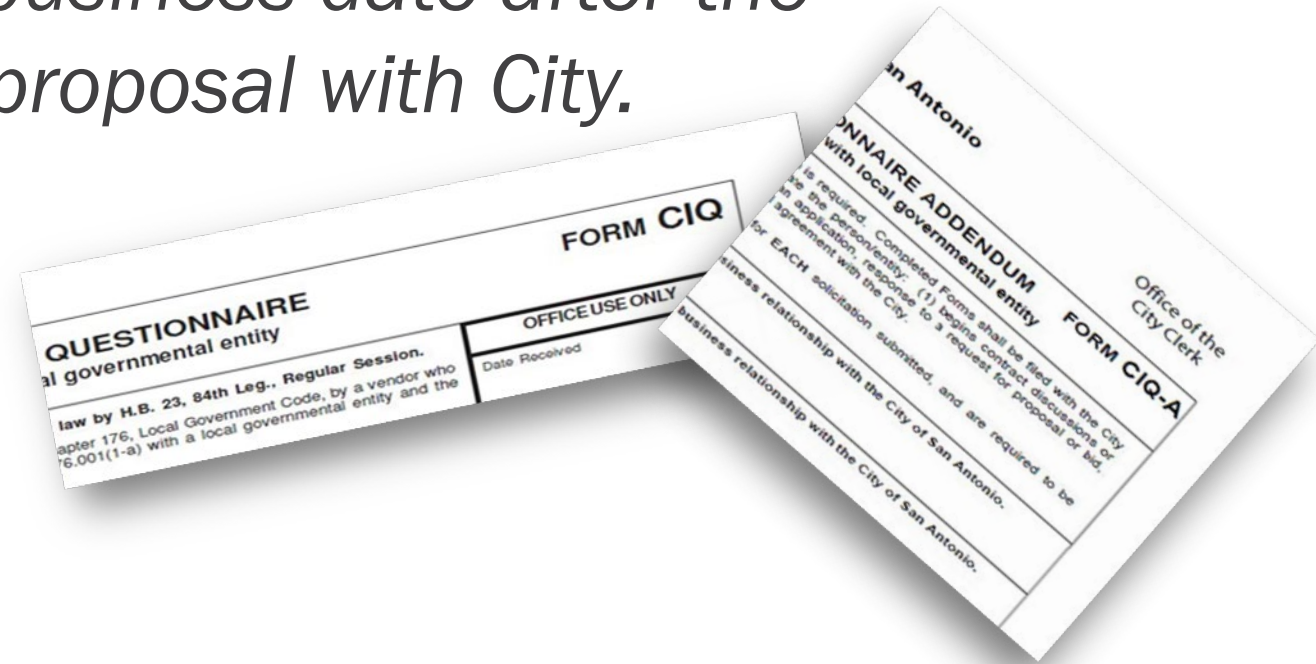
www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm



Conflict of Interest Questionnaire

Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk no later than the 7th business date after the person/entity submits to City a proposal with City.

City only requires Prime Firms to submit the CIQ and CIQ-A forms



Completed forms must be mailed to:
Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966



Conflict of Interest Questionnaire, cont.

- Go to: www.sanantonio.gov.
- Click the “Your Government” tab on top.
- Then click the “Ethics & Lobbyist” tab.

The screenshot shows the City of San Antonio website's navigation menu. The 'YOUR GOVERNMENT' tab is active, and the 'Ethics & Lobbyist' option is highlighted. Other menu items include: ADMINISTRATIVE (All City Departments, City Auditor, City Clerk, City Code, City Holidays, Government & Public Affairs, Contact the City, Job Openings, Your City Government - Summary), BOARDS & COMMISSIONS (Information, Agendas), CITY GOVERNMENT & DEPARTMENTS (Mayor, City Council, City Manager, City Clerk, Military Affairs, All City Departments), ELECTION, ETHICS & LEGAL (City Attorney, Ethics & Lobbyist, Elections & Campaign Finance), EMERGENCY SERVICES (Fire, Police), ENERGY & GREEN INITIATIVES (Sustainability, Recycling), FINANCE (Grants Monitoring & Administration, Management & Budget Finance, Purchasing), MUNICIPAL COURTS (Municipal Court, Online Court Payments), SERVICES (311 City Services, City Connect - Online Services & Payments), OTHER PUBLIC AGENCIES (Other Public Agencies, More Government Links...), and a SEARCH bar.

Below the menu, the page features a 'CITY SPOTLIGHT' section for the 'CITY MANAGER'S 5K WALK & RUN' event, a 'MAYOR AND COUNCIL INFORMATION' section with profiles for Mayor Ron Nirenberg and City Manager Sheryl Sculley, a 'FY 2018 BUDGET' section, a 'TRANSPORTATION' section with a 'LEND US YOUR VOICE' video, and a 'FEATURED INFORMATION' section for 'iExpansion!' on YouTube.



Conflict of Interest Questionnaire, cont.

- In the Ethics & Lobbyist page.
- click on the “Forms & Resources”.
- The icon is in the middle of the page.

CITY OF SAN ANTONIO
RESIDENTS VISITORS BUSINESS YOUR GOVERNMENT GET CONNECTED

SEARCH

ETHICS & LOBBYISTS

sa.Gov Home > Ethics & Lobbyists

ETHICS & LOBBYISTS

ETHICS & LOBBYISTS HOME

ABOUT >

ETHICS REVIEW BOARD & OPINIONS >

FOR CITY EMPLOYEES & OFFICIALS

FOR COMPLIANCE >

FORMS & RESOURCES

SA.GOV RELATED SITES

CITY CLERK

ELECTIONS & CAMPAIGN FINANCE

MUNICIPAL ARCHIVES & RECORDS

OPEN GOVERNMENT

OFFICE

Physical Address:
100 Military Plaza
San Antonio, TX 78205 (Map)

Mailing Address:
Office of the City Clerk
P.O. Box 839966
San Antonio, TX 78283-3966

Phone
210.207.7253

Fax
210.207.7253

LOBBYIST REGISTRATION

Effective, January 1, 2017, Lobbyists registering with the City of San Antonio, are required to use the Lobbyist Management E-File System to enter and submit data.

FORMS & RESOURCES

SEARCH FORMS & RESOURCES

View forms and resources for Ethics & Lobbyists.

FINANCIAL DISCLOSURE REPORT

Your loan is approved.

ACKNOWLEDGMENT

I/We have read this disclosure one or more of the settlement this referral.

Signature

City officials & designated employees are required to file ...

OFFICE OF THE CITY CLERK

Connect with the OFFICE OF THE CITY CLERK

FEATURED ITEMS

SEARCH COLLECTIONS

The City's online digital collections.

REFERENCE & RESEARCH

Reference and Research information.

LEARN ABOUT OUR HISTORY



Conflict of Interest Questionnaire, cont.

- In the Forms & Resources page, click on the “Conflict of Interest Forms”.

CITY OF SAN ANTONIO
RESIDENTS VISITORS BUSINESS YOUR GOVERNMENT GET CONNECTED

SEARCH

ETHICS & LOBBYISTS
sa.Gov Home > Ethics & Lobbyists > Forms & Resources

FORMS & RESOURCES

ETHICS & LOBBYISTS HOME
ABOUT >
ETHICS REVIEW BOARD & OPINIONS >
FOR CITY EMPLOYEES & OFFICIALS
FOR COMPLIANCE >
FORMS & RESOURCES
SA.GOV RELATED SITES
CITY CLERK
ELECTIONS & CAMPAIGN FINANCE
MUNICIPAL ARCHIVES & RECORDS
OPEN GOVERNMENT
OFFICE

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100 Military Plaza
San Antonio, TX 78205 (Map)

Mailing Address:
Office of the City Clerk
P.O. Box 839966
San Antonio, TX 78283-3966

Phone
210 207 7253

Fax
210 207 7032

ETHICS / LOBBYISTS FORMS & RESOURCES
CITY EMPLOYEES & OFFICIALS
• [City Employee & Official Forms](#)

CONFLICT OF INTEREST
• [Conflict Disclosure Statement \(CIS\) \(Recusal-City Officials & Boardmembers\)](#) (PDF)
• Conflict of Interest Forms
• [Contracts Disclosure Form](#)
• [Disclosure of Benefits](#) (PDF)
• [Gifts to Closely Related Person](#)

ETHICS
• [Petition for Declaratory Ruling](#) (PDF)
• [Recusal & Disclosure \(Recusal-City Officials & Boardmembers\)](#) (PDF)
• [Sworn Complaint of Ethics Violation](#) (PDF)

FINANCIAL DISCLOSURE
• [Financial Disclosure Forms](#)

LOBBYISTS
• [Search the Lobbyist Management E-File System](#)
• [Learn More about the Lobbyist Management E-File System](#)

[See City Clerk Forms by Topic](#)

Connect with the **OFFICE OF THE CITY CLERK**

SIGN UP FOR THE CITY ENEWS!

FEATURED ITEMS
SEARCH COLLECTIONS

The City's online digital collections. >

REFERENCE & RESEARCH

Reference and Research information. >

LEARN ABOUT OUR HISTORY



Conflict of Interest Questionnaire, cont.

- Download and fill out Form CIQ and CIQ - Addendum (CIQ-A).

CITY OF SAN ANTONIO

RESIDENTS VISITORS BUSINESS YOUR GOVERNMENT GET CONNECTED

SEARCH

ETHICS & LOBBYISTS

sa.Gov Home > Ethics & Lobbyists > For Compliance > Vendors & Conflict of Interest Reports (CIS/CIQ)

VENDORS & CONFLICT OF INTEREST REPORTS (CIS/CIQ)

ETHICS & LOBBYISTS HOME

ABOUT >

ETHICS REVIEW BOARD & OPINIONS >

FOR CITY EMPLOYEES & OFFICIALS

FOR COMPLIANCE >

FORMS & RESOURCES

SA.GOV RELATED SITES

CITY CLERK

ELECTIONS & CAMPAIGN FINANCE

MUNICIPAL ARCHIVES & RECORDS

OPEN GOVERNMENT

OFFICE

Physical Address:
100 Military Plaza
San Antonio, TX 78205 (Map)

Mailing Address:
Office of the City Clerk
P.O. Box 839666
San Antonio, TX 78283-3966

Phone
210.207.7253

Fax
210.207.7033

CONFLICT OF INTEREST REPORTING

Effective January 1, 2006, members of a municipal governing body may be required to file Conflict of Interest forms under the provisions of [House Bill 914](#). Submitted forms can be found below.

SUBMITTED REPORTS

Click on a year below to view the Reports:

2017	2013	2009
2016	2012	2008
2015	2011	2007
2014	2010	2006

BLANK FORMS :

FOR VENDORS

- » [FORM CIQ: Conflict of Interest Questionnaire](#)
- » [CIQ - Addendum \(CIQ-A\)](#)
- » [Contracts Disclosure Form](#)

FOR CITY OFFICIALS

- » [FORM CIS: Local Government Officer Conflicts Disclosure Statement](#)
- » [Conflict Disclosure Statement \(CIS\) \(Recusal-City Officials & Boardmembers\) \(PDF\)](#)

RELATED LINKS

- » [Search the Lobbyist Registration System](#)

OTHER FORMS

- » [See All Ethics Forms](#)
- » [See City Clerk Forms by Topic](#)

Conflict of Interest Questionnaire, cont.



CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity	FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY <hr/> Date Received
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>	
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>	
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>	



City of San Antonio

Office of the City Clerk

CONFLICT OF INTEREST QUESTIONNAIRE ADDENDUM For vendor or other person doing business with local governmental entity	FORM CIQ-A		
<p>This form is required in all instances where a CIQ form is required. Completed Forms shall be filed with the City Clerk no later than the 7th business day after the date the person/entity: (1) begins contract discussions or negotiations with the City; or (2) submits to the City an application, response to a request for proposal or bid, correspondence, or another writing related to a potential agreement with the City.</p> <p>A CIQ and CIQ Addendum are required to be filed for EACH solicitation submitted, and are required to be submitted together.</p>			
<p>1 Name of person who has or is seeking to have a business relationship with the City of San Antonio.</p>			
<p>2 Name of Company that has or is seeking to have a business relationship with the City of San Antonio.</p>			
<p>2a Business Contact information for Company listed above.</p> <p>Business Address: _____</p> <p>Phone: _____</p> <p>Email: _____</p>			
<p>3 Did Name or Description of Service</p>			
<p>4 Printed name of person doing business with the City of San Antonio (same as denoted on Box 7 of Form CIQ).</p>			
<p>Completed Conflict of Interest Questionnaires and Addenda should be mailed or hand-delivered <u>separately from the solicitation (bid)</u> to one of the following addresses:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Mailing Address: Office of the City Clerk P.O. Box 839966 San Antonio, TX 78283-3966</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Physical Address: Office of the City Clerk City Hall, 2nd Floor 100 Military Plaza San Antonio, TX 78205</p> </td> </tr> </table>		<p>Mailing Address: Office of the City Clerk P.O. Box 839966 San Antonio, TX 78283-3966</p>	<p>Physical Address: Office of the City Clerk City Hall, 2nd Floor 100 Military Plaza San Antonio, TX 78205</p>
<p>Mailing Address: Office of the City Clerk P.O. Box 839966 San Antonio, TX 78283-3966</p>	<p>Physical Address: Office of the City Clerk City Hall, 2nd Floor 100 Military Plaza San Antonio, TX 78205</p>		



Submission Instructions

Online bidding will be utilized via Civcast at:

www.civcastusa.com/bids

- Online bid services opened for bidding on August 28, 2023, and close on October 13, 2023, at 10 A.M. CST.
- Hard copies will not be accepted for this solicitation
- Utilize the Submittal Checklist & Table of Contents to ensure tabs and forms are in the identified order listed in RFQ
- Keep submittal relevant to project
- Company/Firm legal name must match the Texas Secretary of State website listing



Award of Contract

- A contract or contracts, if awarded, shall be awarded to the selected Respondent(s) whose submittal(s) is/are deemed most advantageous to City, as determined by the selection committee and upon approval by City Council.
- No work shall commence until City signs the executed agreement and Respondent provides the necessary evidence of insurance as required.
- In the event the parties cannot negotiate and execute a contract within the time specified by City, City reserves the right to terminate negotiations with that selected Respondent and commence negotiations with another Respondent.
- Final approval of the selected firm is subject to the action of the San Antonio City Council.



Questions and Answers



Reminders

- Today's Pre-Submittal Presentation and Sign-In-Sheet will be posted on the Civcast website after the meeting.
- Failure to adhere to the restrictions on communication may deem your submittal non-responsive.
- Submit written questions through Civcast: <https://www.civcastusa.com/>. Deadline for written questions is 4:00 PM, September 18, 2023. Responses will be addressed via addendum
- Bids must be uploaded by 10:00 AM, October 13, 2023. *Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City.*



Thank You for Attending

Reminder to sign-in

Sign-In Form:

<https://forms.office.com/g/J5RjLSbN27>

On-Call Professional National Environmental Policy Act (NEPA) Consulting Services

RFQ#: PW082823SR Monday, September 11, 2023

ID	Name2	Firm	Email Address	Phone Number
1	Jessica Havard	TTL, Inc.	jessica.havard@ttlusa.com	6157392422
2	Joanna Armstrong	Raba Kistner, Inc	Jarmstrong@rkci.com	8068811181
3	Jackie Lopez	Poznecki-Camarillo	jlopez@pozcam.com	210-349-3273
4	Brian Gottschalk	Modern Geosciences	bgottschalk@moderngeosciences.com	5127841522
5	Alex Marquez	Poznecki-Camarillo, LLC	amarquez@pozcam.com	210.349.3273
6	Theresa Larson	COSA	Theresa.larson@sanantonio.gov	210-207-1446
7	Sam Blanco	Hollaway	Sam.blanco@hollawayenv.com	2104807470
8	Julie Paulson	BGE, Inc.	Jpaulson@bgeinc.com	210-581-3646
9	Art Reinhardt	WSP	art.reinhardt@wsp.com	210-810-4930
10	Joe duMenil	Doucet a Kleinfelder Company	jdumenil@doucetengineers.com	2103735159
11	Matt Kitchen	Adams Environmental, Inc.	mkitchen@adamsenvironmental.com	210-858-6873
12	Rhys Keller	JMT	rkeller@jmt.com	727-222-5756
13	Susan Chavez	Garver	Swchavez@garverusa.com	512-539-1953
14	James Lowe	Atlas	James.lowe@oneatlas.com	9363291967
15	Samantha Kaschel	Half	skaschel@half.com	9038213643
16	Melanie Stamps	HDR Engineering, Inc.	melanie.stamps@hdrinc.com	512.423.9496
17	James Tallman	COSA	james.tallman@sanantonio.gov	2104542637
18	Ryan Robol	JMT	Rrobol@jmt.com	713-299-9030
19	Kristy Lowe	Terracon Consultants	Kristy.lowe@terracon.Com	2105446848
20	Shandrian Ugwuoke	Michael Baker International	Shandrian.ugwuoke@mbakerintl.com	5126635518
21	Brittney Davis	Raba Kistner, Inc.	bdavis@rkci.com	2818502836
22	David Yelacic	Adams Environmental, Inc.	dyelacic@adamsenv.com	210-858-6873
23	Jill Potutschnig	Pape-Dawson Adams Environmental, Inc. (DBE,	Jpotutschnig@pape-dawson.com	2103759000
24	Sable Kitchen	WBE, SBE, and HUB)	sable.kitchen@adamsenvironmental.com	210—858—6873
25	Morgan Manning	BGE, Inc.	mmanning@bgeinc.com	2107396442
26	Jaime contreras	CoSA	Jaime.contreras@sanantonio.gov	2102075782
27	Joyce Barkley	EnSafe	Jbarkley@ensafe.com	615-252-2863
28	Casey Carlton	WSP	Casey.Carlton@wsp.com	737-703-3897
29	Lauren Taylor	WSP	Lauren.Taylor@wsp.com	7377033925
30	Amy Esguerra	STV	Amy.esguerra@stvinc.com	210-798-2323
31	Richard (Ricky) G. Wilson	HDR Engineering Inc.	Richard.Wilson@hdrinc.com	210-841-2870
32	Ryan Bayer	POWER Engineers, Inc	Ryan.bayer@powereng.com	210.951.6422
33	Sue Cady	Atlas Technical	Sue.cady@oneatlas.com	512-843-4638
34	Michelle Rohrbough	Colliers Engineering & Design	Michelle.rohrbough@collierseng.com	9797774874
35	Kelly Daniel	Kleinfelder	kdaniel@kleinfelder.com	5127737553
36	Melissa Cross	STV	Melissa.Cross@stvinc.com	5124926808
37	Jason Rodriguez	LJA Engineering	Jrodriguez@lja.com	2102890869
38	Bryan Ellis	BGE, Inc.	Bellis@bgeinc.com	361-894-4136
39	Rachel Timokhina	STV	Rachel.timokhina@stvinc.com	214-276-5410
40	Brittany Menard	Terracon Consultants, Inc.	Brittany.menard@terracon.com	2817457525
41	Jared McElhany	Michael Baker International	Jared.mcelhany@mbakerintl.com	512-770-4800
42	Claudia Valles	Michael Baker International	cmvalles81@gmail.com	2104083728
43	Christina De La Cruz	Michael Baker International	Christina.Delacruz@mbakerintl.com	2102899307
44	Ann Kelly	Garver LLC	amkelly@garverusa.com	5126859769
45	Philip Pearce	SWCA, Inc.	ppearce@swca.com	2108772847
46	Sarah Weber Parnell	Doucet	sweber@doucetengineers.com	7372138557
47	Reiss Warren	EnviroScience, Inc.	Rwarren@enviroscienceinc.com	330-688-0111
48	Karen Gardner	Stantec	karen.gardner@stantec.com	737-253-8144
49	Alicia Cuellar	Pape-Dawson Engineers	acuellar@pape-dawson.com	956-754-5055
50	Rain Nox	Garver	rnox@garverusa.com	
51	Joe Dooley	Pape-Dawson Engineers	Jdooley@pape-dawson.com	210-375-9000
52	Blasita Lopez	LJA Engineering	Blopez@lja.com	2106306358
53	Kristen Roberts	Doucet & Associates, Inc	kroberts@doucetengineers.com	512-583-2600
54	Jennifer Peters	Terracon	Jennifer.Peters@terracon.com	210-907-7648
55	Courtney McClure	COSA	Courtney.mcclure@sanantonio.gov	210-207-4633