

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications - 2024 Sidewalk Condition Assessment**  
Solicitation Number: RFQ 2024-032

Description: The Public Works Department is seeking Statements of Qualifications (hereafter referred to as "SOQs") from qualified consultant firms (Respondents) interested in providing professional condition assessment collection and survey service, data processing and analysis necessary to produce the first sidewalk condition assessment for the city of San Antonio.

Applicable Product Categories: 92517 Civil Engineering  
92544 General Construction  
96847 Surveyor Services, Land

**Date Issued: Monday, November 20, 2023**

**Due Date & Time: Thursday, January 17, 2024, 10:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 9:00 a.m., Central Time, on November 29, 2023, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2633 035 7122 | **Meeting Password:** gVn7D5xsmu3

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m1d0a8575bcfac69e51156f989a420f87>

### **Evaluation Committee Voting Members:**

Razi Hosseini, Public Works Director/City Engineer, Public Works Department  
Anthony Chukwudolue, Deputy Director of Public Works, Public Works Department  
Karlo M. Jajliardo., Engineering Programs Manager, Public Works Department  
Roxana "Roxi" Garcia, Senior Engineer, Public Works Department  
Deborah Scharven, Accessibility Compliance Manager, Public Works Department

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council "A" session.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on December 6, 2023**. Questions received after the stated deadline will not be answered. Questions submitted and the City's responses will be posted with this solicitation.



**Sandra Rios, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
**sandra.rios@sanantonio.gov**

**For CivCast language –**

**To view this solicitation**, go to <https://www.civcastusa.com/bids> and search under SAP Project ID number or project name.

