



ADDENDUM No. 2

SUBJECT: Request for Qualifications – On-call Construction Engineering and Inspection Services
RFQ: 2024-041

FROM: Jonathan Miranda, Procurement Administrator, Finance Department

DATE: March 29, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. 2 – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This amendment is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire amendment. The failure to list an item or items in all affected sections of this amendment does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this amendment. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this amendment.

1. The following changes and/or additions to the Contract Documents, via this amendment, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Amendment shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

QUESTIONS SUBMITTED ON CIVCAST IN ACCORDANCE WITH SECTION VIII, RESTRICTION OF COMMUNICATIONS:

Question 1: For the Construction PM staff augmentation, what are the expected work hours per week and are the individuals required to be present in the office or is remote work an option?

Response: Assigned staff augmentation will not be provided an office at the city building. Staff augmentation will be required to attend onsite progress meetings and issue-related meetings. Hours per week may fluctuate between the size of the project and whether it is a critical related project, such as Downtown.

Question 2: RFQ, Tab 5, states that the experience narrative to be one page, but with the extensive scope of services, it is difficult to adjust to one page, so can the city consider a page restriction of at least two (2) pages?

Response: The city is all right for the respondent to use two pages for experience narrative, Tab 5.

END OF ADDENDUM No. 2



Jonathan Miranda, MSJP
Procurement Administrator
Finance Department – Procurement Division