

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications
On-Call Professional Cultural Resources Consulting Services**

Solicitation Number: RFQ 2024-106

Description: The City of San Antonio (City), Public Works Department (PWD) is issuing a Request for Qualifications (RFQ) seeking Statement of Qualifications (SOQ) from interested professional qualified firms (Respondents) interested in providing on-call or as needed professional cultural resources (historic above-ground and archaeological resources) consulting services related to compliance efforts under federal, state, and local cultural resources laws, rules, and regulations for this project.

Applicable Product Categories: 90648 - Historical Preservation; 95630 - Historical Studies and Services; 91816 - Archeological Consulting; 96101 - Archeological Services, Other than Consulting; 91843 - Environmental Consulting; 90629 - Environmental and Energy, Architectural Services; 92670 - Permitting Services, Environmental; 92640 - Permitting Services, Environmental; 90633 - Forensic, Architectural Services; 90640 - Graphic Design, Architectural Services

Date Issued: June 17, 2024

Due Date & Time: August 5, 2024, 10:00 A.M. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:00 P.M., Central Time, on June 27, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2632 986 2237 | **Meeting Password:** atUsZe4tX63

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mf6e09bab91b6cfd894b94e99b64b2a72>

Evaluation Committee Voting Members:

John Peterek, Interim Assistant City Manager, City Manager's Office

Luis Maltos, Assistant Director, Public Works Department

John Cantu, Environmental Manager, Public Works Department

Matthew Elverson, City Archeologist, Office of Historic Preservation

Theresa Larson, Environmental Services Coordinator, Public Works Department

Vincent Michael, Executive Director, The Conservation Society of San Antonio



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on July 10, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Desiree Alderete, Procurement Specialist II
City of San Antonio, Finance Department – Procurement Division
desiree.alderete@sanantonio.gov

To view this solicitation, go to <https://www.civcastusa.com/bids> and search under SAP Project ID number or project name.

