

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – Annual Contract for SAFD Telemedicine and Patient Navigation**

Solicitation Number: RFQ 24-149; RFx 6100018340

Description: The San Antonio Fire Department is seeking proposals for innovative solutions to reduce emergency medical system utilization, particularly in the non-emergency use of the Emergency Medical Services (EMS) system and hospital Emergency Departments. Specifically, we are interested in partnering with a vendor who can provide comprehensive solutions through a telemedicine platform aligned with EMS operations to address the challenge that non emergent, low acuity patient use of the 911/EMS system creates for our community.

Applicable Product Categories: 94887 Telemedical Professional Services

**Date Issued: August 26, 2024**

**Due Date & Time: September 26, 2024, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on September 4, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2633 759 3646 | **Meeting Password:** cosa24

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m6589d029b792a1da73b7b3835f37941c>

Staff Contact Person: Adrianna Broniszewski, [adrianna.broniszewski@sanantonio.gov](mailto:adrianna.broniszewski@sanantonio.gov)

### **Evaluation Committee Voting Members:**

Bryan Norris, Position, Deputy Chief, San Antonio Fire Department Support Services

Lisa Maldonado, Fiscal Manager, San Antonio Fire Department

Sarah Flores, Special Projects Manager, San Antonio Fire Department

Ramon Cassanova, Assistant Chief, Emergency Medical Services, San Antonio Fire Department

Richard Riley, Assistant Police Director, San Antonio Police Department

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council “A” session.**



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 9, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Adrianna Broniszewski, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[adrianna.broniszewski@sanantonio.gov](mailto:adrianna.broniszewski@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

