



ADDENDUM I

SUBJECT: On-Call General Engineering Consulting Services, (RFQ 2024-118), Scheduled to Close: Monday, October 28, 2024; Date of Issue: Friday, September 13, 2024

FROM: Jonathan Miranda
Procurement Administrator

DATE: October 4, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

THE ABOVE MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:

- 1. Add: Pre-Submittal Conference Presentation, this document will be posted as a separate file.**
- 2. Add: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 008, RESTRICTIONS OF COMMUNICATION:

Question 1: Please confirm if DBE form 3 is required by all DBE subs since they aren't providing items, but rather services?

Response: DBE Form 3 must be submitted at the time of proposal submission and only applies to DBE suppliers (DBE firms providing materials and supplies) identified on the Final Schedule of Subcontractors and on DBE Form 2 whose participation is submitted for a regular dealer or distributor credit. For DBE subconsultants providing services such as architectural and engineering services, please complete DBE Form 1, DBE Form 2, and Final Schedule of Subcontractors. Also required to submit DBE Form 5 and DBE form 6.

Question 2: Which system are you using to verify DBE certifications, City of San Antonio or Texas Unified Certification Program (TUCP)?

Response: BODD utilizes Texas Unified Certification Program's (TUCP) database to verify DBE Certification.

Question 3: Regarding Exhibit E, please clarify if DBE subs who are providing professional services are manufacturers, regular dealers, brokers, or distributors? If DBE firms are none of the terms listed, is it sufficient to put "N/A" for this column? Can you also please define each of those terms?

Response: Please see question #1 and definitions listed below.

- Manufacturer-a firm that owns or operates a factory or establishment that produces on the premises the materials, supplies, articles or equipment required under the contract and the general character described by the specs.
- Regular Dealer- a firm that owns or leases and operates a store, warehouse or establishment with materials, supplies, articles or equipment of the general character described in the specs.
- Distributor-an established business that engages in regular sale or lease of the items specified by the contract.

For additional information, please reference Exhibit D DBE Special Provisions and Requirements and 49 Code of Federal Regulations (CFR) 26.55 (e) (1-3)

Question 4: Can you clarify if firms on the CIP PM Services contract are conflicted from proposing on the On-Call General Engineering Consulting Services?

Response: There is no conflict for proposing on the On-Call General Engineering Consulting Services project.

Question 5: Are firms on the On-call Planning contract conflicted from proposing on the On-Call General Engineering Consulting Services?

Response: There is no conflict for proposing on the On-Call General Engineering Consulting Services project.

Question 6: Can an 11x17 page be used for the organization chart?

Response: Yes.

Question 7: Please confirm if the Experience Matrix (Exhibit M) is for key personnel or the entire team. The excel file states key personnel and the RFQ says to include all proposed team members.

Response: The Experience Matrix (Exhibit M) is for the entire proposed team members.

Question 8: Please confirm that due to anticipated current and future workload, subconsultants for this new On Call Services contract need to be different from the current On Call Services contract.

Response: Reference Page 11, Item 3 of the RFQ, "If respondent holds existing On-Call General Engineering Consultant contract with Aviation, proposed key personnel must be different from existing team."

Question 9: If our firm is on the Master Architect team for SAT's Terminal Development Program, are we able to team with another lead architect firm on the GEC contract without the City considering it to be a conflict of interest?

Response: There is no conflict for proposing on the On-Call General Engineering Consulting Services project.

Question 10: In Section B Project Approach/Management Plan, can the City please clarify the scope of work in subsection k. data management/data analytics and subsection I. commercial development at an airport?

Response: **Subsection k. Data Management/Data Analytics:** Respondents should describe their approach to managing and utilizing data to improve operational efficiency and support decision-making. They should explain how they will implement advanced analytics techniques—such as real-time analytics, predictive modeling, and machine learning—to transform data into actionable insights that drive positive business outcomes and optimize

airport operations. Additionally, respondents should highlight their use of exploratory data analysis (EDA) to identify trends, patterns, and relationships, as well as their approach to leveraging powerful reporting and business intelligence (BI) tools to deliver clear, data-driven reports and visualizations that aid decision-makers across various departments.

Subsection I. Commercial Development at and airport: While still closely adhering to FAA guidance on highest and best use the Respondent may be asked to develop recommendations for additional aeronautical and non-aeronautical revenue streams at both SAT & SSF. These exercises will always only consider land that has not been identified as required by Aviation leadership to meet the long-term passenger and operations forecasts . This task may include working with other Airport divisions in the drafting of potential solicitation documents or providing P3 guidance. All recommendations provided by the Respondent need to ensure regulatory compliance and operational alignment.

Question 11: Does a firm have to be listed in the City of San Antonio's vendor system in order to be included as a proposed subconsultant on our team for this RFQ?

Response: Yes, a firm must be registered in the City's vendor database. You can register as a vendor for the City at: <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>

Question 12: Can a font smaller than 11pt be used for charts and graphs as long as it's readable?

Response: Yes.

Question 13: Do all subconsultants need to fill out a Contracts Disclosure form and the Form 4 (Litigation Disclosure Form)?

Response: Yes, we are requiring that identified subconsultants complete a separate Contracts Disclosure Form. As for the Litigation Disclosure Form, it is a requirement for the prime consultants to upload a completed form, however it is encouraged that the subconsultants upload a completed form, as well.

Question 14: We presume that even though not explicitly stated in the RFQ, that all applicable work performed under the GEC contract will conform to the requirements laid out in the SAAS BIM Standards Manual. Please confirm.

Response: All applicable work performed under the GEC contract must conform to the requirements laid out in the SAAS BIM Standards Manual. The standards outlined in the manual, including those related to BIM deliverables, data requirements, and workflows, are expected to be followed for all projects under the SAAS programs. The BIM manual to be accessed through the airport website at Construction & Development - San Antonio International Airport (flysanantonio.com) and SAAS-BIM-Standards-Manual.pdf (flysanantonio.com).

Question 15: Throughout the SAAS BIM Standards Manual and throughout the RFQ document, there is a requirement that we create a BIMxP or BIM execution plan. Is there already a BIMxP template that we would be required to use, or would we be creating the BIMxP from scratch? There are multiple workflows, exchanges, and detail requirements that are explicitly stated in the BIM standards, that need to be satisfied, and there are also some noted as to be established in the BIMxP for each project. The Model Progression Matrix discussion for example, describes that depending on the project nature, a model element may be low LOD, but in a different project, the same type of element could be a high LOD.

Is there a model element breakdown that describes a minimum LOD for all types of elements?

Response: There is no predefined BIM Execution Plan (BIMxP) template. The project team is responsible for creating a customized BIMxP tailored to the specific project in collaboration with SAAS departments and stakeholders. As part of the plan development, Page 35 of the SAAS BIM Standards Manual outlines the minimum requirements, including the necessary number of meetings with SAT stakeholders to ensure proper coordination and creation. Additionally, there is no standard Model Element Breakdown (MEB) that defines the minimum Level of Development (LOD) for all elements. Instead, a custom Model Progression Matrix (MPM) will be developed based on the specific needs of each project. Refer to Page 39 of the SAAS BIM Standards Manual for details on the MPM. The Owner's Representative will collaborate with the project teams to develop this matrix according to the project requirements. For reference, teams may consult the latest industry-recognized GSA Model Progression Matrix for BIM-enabled projects, noting basic (LOD), though the final MPM will be tailored to each project and incorporated into the BxP.

Question 16: According to page 8 of the SAAS BIM Standards Manual, under asset management BIM data will be integrated into the EAMS system. Is EAMS the name of the software platform being used to archive, host, and work from for all BIM related files or is this a generic term describing the enterprise's asset system? What software is already in place for managing BIM data and what are the procedures/standards/workflows for using or providing to this system?

Response: EAMS is a general term used to describe SAT's enterprise asset management system. The core software for BIM data management includes Revit and Navisworks as primary platforms, alongside various plugins such as COBie and others available in Autodesk Construction Cloud, which are used to facilitate data exchange. In terms of standards and workflows, SAT is currently using the COBie naming convention to ensure that asset data is appropriately structured. These assets will be identified in the BxP (Building Execution Plan), as determined by the facilities team and data exchange protocols, and incorporated into the model delivery process for operational readiness.

Question 17: At various points in the SAAS BIM Standards Manual such as on page 9, page 15 under Phasing, in relation to design options under page 24, and in relation to Model Granularity under page 26, 4D design is indicated as being required. Confirm that 4D design and variable phasing within the BIM environment is a requirement and if so, can you please elaborate on the specific need for this and when to expect it?

Response: 4D design is confirmed as a requirement, as outlined under multiple sections, including Phasing (p. 15), Design Options (p. 24), and Model Granularity (p. 26). The 4D BIM implementation involves integrating time-related data into 3D models, which is essential for planning, phasing, and project control. Specifically, 4D BIM facilitates construction sequencing, site utilization planning, and helps track project progress over time by linking schedules to the physical model elements. Specifically, crucial for projects involving complex infrastructure at the airport where construction activities need careful coordination to avoid disrupting ongoing operations. Variable phasing allows for the breakdown of a project into manageable stages, ensuring that work can proceed in a structured sequence, especially in projects with multiple phases, like renovations or expansions, while the facility remains operational. For example, during a terminal renovation, 4D design would simulate how work will impact different areas over time,

allowing the team to plan for passenger flow adjustments, security concerns, and resource allocation in real-time.

Question 18: According to the SAAS BIM Standards Manual, on page 26 under Model Granularity, there are two requirements which indicate when to include cost estimation parameters in the model. Is there an expectation that there will be 5D modeling with cost estimating and phasing?

Response: 5D modeling will be a requirement within the SAAS BIM environment, particularly for projects that involve cost estimation and phasing. As outlined in the SAAS BIM Standards Manual (p. 26), 5D modeling integrates time (4D) and cost data (5D) into the BIM model, allowing for more accurate tracking of project progress, budgeting, and resource allocation. This requirement ensures that objects with significant cost impacts are modeled with the appropriate estimation parameters, which is crucial for managing large-scale infrastructure projects. The integration of cost data with construction phases enables project teams to visualize the financial implications of various phases and make informed decisions to keep the project within budget and on schedule.

Question 19: Please confirm that per the SAAS BIM Standards Manual, on page 27 under In-place families, Generic Models, and Model Groups; it is indicated that using any of these is prohibited without specific exception is this a true requirement? If so it will possibly require extensive Revit Family and CAD Block creation as well as a more involved project set-up process. Does the airport have pre-existing families and components that would be available for use?

Response: The SAAS BIM Standards Manual (page 27) prohibits the use of In-place Families, Generic Models, and Model Groups without specific exceptions to maintain consistency, integrity, and reliability within BIM models. This requirement aims to minimize risks related to data integrity, model quality, and future asset management. Standardized and custom-created families are preferred to ensure components meet specific standards, while avoiding generic elements reduces the chance of model corruption and improves coordination. Manufacturers of specialized airport systems have created model families compatible with airport standards, which can be utilized where appropriate. Currently, the airport lacks a comprehensive library of pre-existing Revit families or components. As a result, project teams must evaluate specific requirements for each project and create custom Revit families and CAD blocks as necessary. These requirements will be captured in the BIM Execution Plan (BxP) and Model Progression Matrix (MPM) during initial project setup. Each project will be reviewed individually to determine specific needs and allow for adjustments as required, ensuring adherence to standards and supporting long-term operational efficiency and asset management.

Question 20: Is there a preferred collaboration software/common data environment such as Autodesk Construction Cloud, or preferred methods of delivering federating models produced in different software, such as C3D and Revit? Is there any preference or requirement for who hosts the common data environment?

Response: Autodesk Construction Cloud (ACC) is recommended as the preferred Common Data Environment (CDE) platform for digital project delivery. ACC offers comprehensive project oversight, data control, and integration with existing systems, supporting the entire project lifecycle from design through construction and into operations. For federating models produced in different software like Civil 3D and Revit, both Navisworks and BIM 360 Model Coordination (part of ACC) are recommended tools. Navisworks is particularly useful for handling multiple file formats, while BIM 360 Model Coordination assists with

model federation and clash detection within ACC. The use of IFC format ensures interoperability between various software platforms. Regarding CDE hosting, a hybrid approach is being considered: Owner-hosted: Establishing an in-house CDE for full data control and integration with internal systems. Cloud-based: Using ACC for remote collaboration and streamlined data sharing. Hybrid model: Design-in-progress work hosted externally, with completed models transitioned to the airport's controlled CDE for long-term management.

Question 21: Model is defined as being prepared by the Contractor. Please confirm that the intention is for Contractors to produce as-built models. Please confirm the intention is that the designer then updates the record model based on the changes indicated in the contractor updated as-built model. Similarly, to the fabrication models, does the airport have language or pay items to include the as-built model and all associated coordination, as part of the Contractors contractual requirements?

Response: The contractor is responsible for preparing as-built models, as stated on page 25: "As-Built Model - Prepared by the contractor to show on-site changes to the original construction models." Additionally, the designer is responsible for updating the record model based on the contractor's as-built model, reflecting on-site changes, also detailed on page 25: "Record Model - Prepared by the design consultant from the design model to reflect on-site changes which the contractor noted in the as-built model." However, the manual does not include specific language or pay items regarding the contractor's obligation to provide the as-built model and associated coordination as part of their contractual requirements. These details would likely be outlined in the contract documentation rather than within the BIM standards manual.

Question 22: The term As-Built Model is defined as being prepared by the Contractor. Please confirm that the intention is for Contractors to produce as-built models. Please confirm the intention is that the designer then updates the record model based on the changes indicated in the contractor updated as-built model. Similarly, to the fabrication models, does the airport have language or pay items to include the as-built model and all associated coordination, as part of the Contractors contractual requirements?

Response: Refer to the response to Question 21.

Question 23: Confirm that for each task order/project under the GEC will require unique BIM execution plans, rather than one all-encompassing BIMxp that provides for all potential work as the GEC. Is there a BIM Execution Plan template that the airport can provide?

Response: Each task order or project under the GEC will require a unique BIM Execution Plan (BxP) rather than a single all-encompassing BxP for all potential work under the GEC. The SAAS BIM Standards Manual specifies on page 35 that a BxP must be developed for each project to outline the specific BIM protocols, workflows, and roles necessary for the project. It also states that the BxP should be adapted to support the specific contract delivery method and project requirements. The BIM Execution Plan must address project-specific goals and BIM use cases for each task order. Regarding a template, while the manual provides guidance on the content of the BxP, you should consult with SAAS to determine whether a BIM Execution Plan template is available for your use.

Question 24: Can the airport provide a sample of a delivered design model and record model that illustrates the expectations outlined in the BIM standards?

Response: The airport will not be able to provide a sample of a delivered design model or record model at this time.

Question 25: Please confirm that delivered BIM Models are to be for information only purposes provided to the Contractor.

Response: BIM models are intended for information-only purposes provided to the contractor, unless otherwise specified in the contract. The architect remains responsible for the creation of the model to represent the design intent, and any further use or reliance on the model for construction purposes must be outlined explicitly in the contract and supplementary conditions. Requests such as this are typically addressed in Division 01 Specifications, including the BIM Execution Plan, which defines the model's Level of Development (LOD), intended uses, and any limitations. If the owner requires the model to be used for additional purposes beyond information-only, such requirements must be captured contractually, ensuring both the architect and contractor are clear on their roles and responsibilities regarding model creation and usage.

END OF ADDENDUM NO. 1

Jonathan Miranda

Jonathan Miranda, MSJP
Procurement Administrator
Finance Department - Procurement Division

**Request for Qualifications
Pre-Submittal Meeting for the On-Call General
Engineering Consulting Services**



Project # 2024-118

Friday, September 20, 2024



Sign-In Instructions



Everyone attending today's conference **is highly encouraged** to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provided by you on this form may be posted on the City's website, or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.



Sign-In Form: <https://forms.office.com/g/x1q2wdA5Ax>

Introductions



City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

PLEASE HOLD ALL QUESTIONS UNTIL THE END OF THE PRE-SUBMITTAL CONFERENCE.

High Profile Solicitation



This solicitation has been identified as High-Profile.

Notice Regarding Prohibition on Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, there are prohibitions on making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections **beginning on the *10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council (“blackout” period).**

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

****For this solicitation, the first-day contributions are prohibited is **Friday, September 27, 2024.** The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session.***

Please refer to the Cover Page of solicitation for additional details.

Solicitation Background



- The City of San Antonio, Aviation Department is issuing a Request for Qualifications seeking Statement of Qualifications from qualified Respondents to provide Airport General Engineering Consultant (GEC) services to the Aviation Department as needed for various Aviation projects at both the San Antonio International Airport (SAT) and Stinson Municipal Airport (SSF).
- The San Antonio Airport System intends to award up to two (2) contracts based on scoring by a selections committee, as a result of this solicitation.
- The base contract term will be an initial base period of three (3) years. At City's option, this Contract may be renewed annually under the same terms and conditions for up to two (2), one (1) year period(s). It is anticipated that the collective contracts will have a not to exceed amount of \$20,000,000.00 including all possible contract years.

Scope of Services



Successful Respondent will require close interaction and coordination with the Aviation, airport tenants and other stakeholders, other City departments, external agencies, and local and regional FAA offices as required. Respondent will be responsible for compliance with all applicable FAA ACs, Orders, and other airport and regulatory guidance documents as well as all federal, state, and local laws. The selected respondent(s) will perform services that may include:

- Planning Services
- Architectural/Engineering Design Services
- Construction Management Services
- Project Management Services
- Staff Augmentation Services
- Coordination with Other Consultants
- Planning Services and Other Requirements

Submission Instructions



Online submission will be utilized via CivCast at: www.civcastusa.com/bids
Solicitation was released on September 13, 2024; and is due on October 28, 2024, at
10:00 A.M. CT.

- **Hard or emailed copies of proposals will not be accepted.**
- Utilize the Table of Contents/Submittal Checklist to ensure tabs and forms are in the identified order listed in solicitation.
- Keep submittal relevant to project.
- Company/Firm legal name must match the Texas Secretary of State website listing.
- CivCast can be accessed using any internet desktop browser.
- **Respondents are strongly encouraged to submit their proposals electronically well in advance of the submission deadline to avoid any last minute challenges.**

Restriction of Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an “A Session” agenda item and 2) City Staff from the release of the solicitation until Contract Award except:
 - Questions at today’s pre-submittal conference;
 - Business Opportunity & Diversity Development (BODD) can be reached until the submittal deadline (do not recommend);
 - Submit written questions by 4:00 p.m. CT, September 27, 2024.
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent’s submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

Solicitation Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One (1) page summary stating relevant information of your firm.
3	Contract Template and Aviation General Conditions Review	<u>Must</u> provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
	Statement of Qualifications	<u>Must</u> provide a narrative document addressing all evaluation criteria and project defined in this solicitation.

Evaluation Criteria



A: Experience, Background, Qualifications of Respondent Team (including Prime Firm, Joint Venture Parties or Partners, Sub-Consultants) and Key Personnel (55 points)

TAB	TITLE	DESCRIPTION
4	Minimum Qualifications	Summarize compliance with each of the Minimum Qualifications
5	Team Profile	Provide description of Respondent team, their qualifications, and experience
6	Proposed Key Personnel/Organizational Chart	Organizational Chart of proposed team.
7	Experience Matrix for Proposed Staff	Complete the Staff Experience Matrix (Exhibit M)
8	Project Sheets	Maximum of 5 project sheets.
9	Resumes	One-page Resumes of key team members.

Evaluation Criteria



B: Project Approach/Management Plan (35 points)

TAB	TITLE	DESCRIPTION
10	Project Approach/Management Plan	Submit brief narrative plan which described the organization structure, resource availability, and approach to project management and execution; Maximum of 10 pages.

Evaluation Criteria



C: Disadvantaged Business Enterprise (DBE) Program Requirements (10 points)

TAB	TITLE	DESCRIPTION
11	Experience with the San Antonio Region & Past Performance	Submit a 2-page maximum description of Respondent's DBE Narrative Statement, as well as submit completed and signed DBE Forms 1-5.

Evaluation Criteria Summary



Evaluation Criteria Summary	Maximum Points
A. Experience, Background, Qualifications of Respondent Team (including Prime Firm, Joint Venture Parties or Partners, Sub-Consultant) and Key Personnel	55
B. Project Approach/Management Plan	35
C. Disadvantaged Business Enterprise (DBE) Program Requirements	10
Total Maximum	100 Points

Required Uploads



Upload each Document Individually

Submittal Cover/Signature Sheet (Form 2)

SOS Filing Number and SAMS Unique Entity ID and/or CAGE number

Contracts Disclosure Form (Form 3)

<https://www.sanantonio.gov/portals/0/files/clerk/ethics/ContractsDisclosure.pdf>

Litigation Disclosure Form (Form 4)

Heat Illness Prevention Acknowledgment Forms (Form 5)

Affirmation of DBE Participation (Form 6)

Disadvantaged Business Enterprise (DBE) Program Form (DBE Forms 1-5)

Proof of Insurability

Certificate of Interested Parties Form (Form 1295)

www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

DBE Presentation

Business Opportunity & Diversity Development (BODD)

DBE Program Overview & Requirements



- The City of San Antonio has received federal financial assistance from U.S. Department of Transportation (DOT), and therefore must comply with the Disadvantaged Business Enterprise (DBE) Program requirements of 49 Code of Federal Regulation (CFR) Part 26.

DBE Program

- Provides a vehicle for increasing the participation of women and minorities in state and local procurement.
- Removes barriers to allow DBEs the ability to compete fairly for USDOT-assisted contracts.
- Aims to help firms develop so they can compete successfully outside of the DBE program.

DBE Requirements – Contract Specific Goal



DBE Goal

23%

of the total contract dollar value

SAMSA

Texas counties of Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, Wilson

- DBE goal is based upon the relative availability of DBE certified firms located within the San Antonio Metropolitan Statistical Area (SAMSA) relative to all firms for trades identified within the solicitation's scope of work.
- Participation for DBE credit is open for all DBE certified firms from anywhere in Texas or nationwide through the reciprocity process.
- **If the Respondent fails to meet the DBE goals, Good Faith Effort(GFE) criteria and support documentation must be submitted at the time of RFQ submission.**
- For guidance, please refer to GFE information GFE Criteria found in DBE Special Provisions and Requirements (Exhibit D) and the guidance in 49 C.F.R. part 26.

DBE Requirements - Certification



- DBE firms must complete certification before bid submittal and be certified by one of Texas Unified Certification Program's (TUCP) certifying agencies at time of proposal submission.
 - **State DBE Directory TUCP website:** <http://www.dot.state.tx.us>
- DBE vendors that are not certified in Texas must obtain DBE Interstate certification
- South Central Texas Regional Certification Agency (SCTRCA) serves businesses in SAMSA & can assist vendors with DBE and Interstate certification.
 - **SCTRCA Website:** <http://www.sctrca.org>
- **M/WBE certificates are not accepted for DBE credit.**
- A DBE Prime can self-perform.
- DBE credit is awarded only for work actually being performed by DBEs themselves and meets the scope of work identified by the solicitation.
- Work subcontracted to Non-DBEs does not count towards the goal.
- BODD staff can assist with information on certified firms if needed.

DBE Bidding Information



Due With/AT Time of Proposal

DBE REQUIRED FORMS

- A. Affirmation of DBE Participation (Completed & Signed) **Form 6**
- B. DBE Utilization **DBE Form 1** (Completed & Signed)
- C. Final Schedule of Subcontractors (Completed & Signed)
- D. Letter of Intent **DBE Form 2** (Completed & Signed by Prime & Sub)
- E. DBE Regular Dealer/Distributor Affirmation **DBE Form 3** (Completed & Signed by Prime & Sub)
- F. Good Faith Effort (GFE) Documentation (*If applicable*)
- G. Joint Venture information **DBE Form 4** and draft JV agreement (*If applicable*)
- H. Bidders List **DBE Form 5** (Completed and Signed)
- I. DBE Current Certificates for all DBE firms identified

GOOD FAITH EFFORTS (GFE) *If Applicable*

- If the Respondent fails to meet the DBE goals, Good GFE criteria and support documentation must be submitted at the time of RFQ submission.
- If respondent does not provide the necessary information, documentation or forms fully executed as outlined in the DBE Program and Special Provisions and Requirements, then BODD shall notify the procuring department to regard the bid/proposal as **Non-Responsive; failure to meet requirements**. Such determination shall result in no further consideration of the bid/proposal by the City and is not appealable.
- DBELO will evaluate the GFE on quality, quantity, and intensity of the different kinds of efforts that the Respondent has made based on the regulations and the guidance in 49 C.F.R. Part 26. Respondents are not limited to these particular areas and may include other efforts deemed appropriate.

NARRATIVE STATEMENT

DBE Participation Points (10 total) shall be utilized for the award of this project based on submitting a description of Respondent's DBE Narrative Statement

DBE Evaluation Criteria



DBE participation shall be evaluated based on the good faith efforts participation plan and other information submitted by Respondent as set forth in the DBE Program Requirements, DBE Exhibits, and DBE Forms. If these required DBE forms and documentations are not submitted with this solicitation, the RFQ submittal will not be accepted for consideration.

Award of DBE Criteria Points

DBE Participation Points (10 total) shall be utilized for the award of this project based on submitting a two (2) page maximum description of Respondent's DBE Narrative Statement which should include, but not be limited to the following types of information:

- Respondent's commitment in addressing diversity; activities to be taken to assure equal employment opportunity for all persons, regardless of race, color, religion, age, national origin, citizenship status, or disability; and institutional strategies to ensure diversity;
- Diversity in Respondent's team; and
- Respondent team members' historical DBE utilization on previous contracts.

Please note: If you do not meet the goal, you **must submit Good Faith Effort Plan** - detailed documentation that you made adequate good faith efforts to meet the goal, even though you did not succeed in obtaining enough DBE participation to do so. **Otherwise, you will be deemed**

NON RESPONSIVE

DBE Utilization DBE Form 1



**DISADVANTAGED BUSINESS ENTERPRISE (DBE)
UTILIZATION (DBE Form 1)**
(This form is required as part of the bid/proposal submission.)

The DBE goal for Solicitation/Contract # _____ is _____ %.

NOTE: BODD will only credit DBE participation that is certified by an approved certification entity at the time of bid/proposal submission. M/WBE certificates are not accepted for DBE credit.

The undersigned bidder has satisfied the requirements of the bid/proposal specifications in the following manner (Please check () the appropriate space):

___ Self-Performance: The bidder, a certified DBE firm, is committed to meeting or exceeding the DBE goal through self-performance.

___ Self-Performance & Percentage Participation: The bidder a certified DBE firm, is committed to meeting or exceeding the DBE goal, with a minimum of ___% self-performance and a minimum of ___% DBE subcontracting participation on this contract.

___ Percentage Participation: The bidder is committed to meeting or exceeding the DBE goal, with a minimum of ___% DBE subcontracting participation on this contract.

___ The bidder is unable to meet the DBE goal of ___% and is committed to a minimum of ___% DBE utilization on this contract and submits documentation demonstrating good faith efforts.

___ The bidder is unable to meet the DBE goal of ___% and submits documentation demonstrating good faith efforts.

Note: The authorized representative (AR) named below must be an individual vested with the authority to make contracting decisions on behalf of the firm.

Legal name of Bidder's firm: _____

Bidder's Authorized Representative:

Printed Name & Title of firm's AR

Signature of Bidder's Authorized Representative

Date

- Complete, and Sign
- DBE Percentage of DBE Participation should match Percentage of Participation listed on Final Schedule of Subcontractors Form and the aggregate of % of Letter of Intent Form(s)

LETTER(S) OF INTENT FOR DBE FIRMS (DBE Form 2)



49CFR Part 26.53

- The undersigned bidder is committed to utilizing the above-named DBE firm for the work described above.
- **No TBD ‘to be determined’, ranges or ‘up to a certain percentage’.**
- The bidder understands that if it is awarded the contract, it must enter into a subcontract with the DBE firm identified above that is representative of the type and amount of work listed.
- Bidder understands that upon submitting this form with its bid, it may not substitute or terminate the DBE listed above without following the procedures of 49 CFR Part 26, §26.53.



LETTER OF INTENT (DBE Form 2)

Note: The authorized representative (AR) named below must be an individual vested with the authority to make contracting decisions on behalf of the firm.

Name of bidder's firm: _____

Name & Title of firm's AR: _____

Phone: _____ Email: _____

Name of DBE firm: _____

Name & Title of DBE firm's AR: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Work to be performed by DBE firm:

Description of Work	NAICS	Dollar Amount / %*	Manufacturer/Regular Dealer/Distributor/Broker**

*Percentage is to be used only in negotiated procurements

**For DBE suppliers only, state how the DBE will perform. For dealer/distributor/broker, DBE Form 3 must be included.

The undersigned bidder is committed to utilizing the above-named DBE firm for the work described above. The total expected dollar value of this work is \$ _____. The bidder understands that if it is awarded the contract/agreement resulting from this procurement, it must enter into a subcontract with the DBE firm identified above that is representative of the type and amount of work listed. Bidder understands that upon submitting this form with its bid, it may not substitute or terminate the DBE listed above without following the procedures of 49 CFR Part 26, §26.53.

Signature of Bidder's Authorized Representative

Date:

The undersigned DBE affirms that it is ready, willing, and able to perform the amount and type of work as described above and is properly certified to be counted for DBE participation, therefore.

Signature of DBE's Authorized Representative

Date:

If the bidder does not receive award of the prime contract, all representations in this Letter of Intent shall be null and void.

Submit this page for each DBE subcontractor.

DBE Supplier Definitions

49 CFR 26.55(e)



Manufacturer (100%) Regular Dealer (60%) Distributor (40%)

For a DBE that is neither a manufacturer, regular dealer, nor a distributor (e.g., packagers, brokers, manufacturer's representatives, or others that arrange, facilitate, or expedite transactions) count only the reasonable amount of fees and commissions charged, such as delivery charges; do not count the cost of materials and supplies

Manufacturer (49 CFR §26.55(e)(1):

- "...a manufacturer is a firm that owns (or leases) and operates a factory or establishment that produces, on the premises, the materials, supplies, articles, or equipment required under the contract and of the general character described by the specifications. Manufacturing includes blending or modifying raw materials or assembling components to create the product to meet contract specifications. When a DBE makes minor modifications to the materials, supplies, articles, or equipment, the DBE is not a manufacturer. Minor modifications are additional changes to a manufactured product that are small in scope and add minimal value to the final product."

Regular Dealers with establishments (§26.55(e)(2)(ii)):

- "...a regular dealer is a firm that owns (or leases) and operates a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the contract are bought, kept in sufficient quantities, and regularly sold or leased to the public in the usual course of business."
 - "general character" (49 CFR §26.55(e)(2)(iii)): refers to products that share the same material characteristics and application as those kept in stock per (e)(2)(iv); applies to minor quantities delivered from and by other sources per (e)(2)(iv)(A).
 - "sufficient quantities" Relates to the new requirement found in 49 CFR §26.55(e)(2)(iv) in terms of "... the ability of the firm [DBE] to effectively supply quantities typically needed on a contract..."; also discussed in USDOT DBE Program Guidance "Official Questions and Answers (Q & As) Disadvantaged Business Enterprise Program"

Regular Dealers of Bulk Items (§26.55(e)(2)(iv)(B)):

- "A DBE may be a regular dealer in such bulk items as petroleum products, steel, concrete or concrete products, gravel, stone, or asphalt without owning, operating, or maintaining a place of business as provided in paragraph (e)(2)(ii) of this section if the firm both owns and operates distribution equipment used to deliver the products. Any supplementing of regular dealers' distribution equipment must be by a long-term operating lease and not on an ad hoc or contract-by-contract basis."

Distributor (§26.55(e)(3)):

- "... neither maintains sufficient inventory or uses its own distribution equipment for the products in question,... A distributor is an established business that engages in the regular sale or lease of the items specified by the contract. A distributor assumes responsibility for the items it purchases once they leave the point of origin (e.g., a manufacturer's facility), making it liable for any loss or damage not covered by the carrier's insurance... A DBE distributor performs a CUF when it demonstrates ownership of the items in question and assumes all risk for loss or damage during transportation,... Terms that transfer liability to the distributor at the delivery destination (e.g., FOB destination), or deliveries made or arranged by the manufacturer or another seller do not satisfy this requirement."



DBE REGULAR DEALER/DISTRIBUTOR AFFIRMATION FOR ALL DBE SUPPLIERS(DBE Form 3)



DBE Regular Dealer/Distributor Affirmation Form (DBE Form 3)

Bidder Name: _____

Contract Name/Number: _____

As per Title 49 Code of Federal Regulations Sections 26.53(c)(1), BODD must make a preliminary determination for each DBE listed as regular dealer or distributor, as defined in Sections 26.55 (e)(2)(iv)(A)(B)

The preliminary determination will be based on the DBE's written responses to relevant questions and its affirmation that its subsequent performance of a commercially useful function will be consistent with the preliminary counting of such participation.

The form may also be used by prime contractors in connection with DBE regular dealer or distributor participation submitted after a contract has been awarded provided such participation is subject to SAT's prior evaluation and approval. If this form is used, it should be accompanied by Letter of Intent (DBE Form 2) and contract, showing the materials the DBE regular dealer or distributor is supplying.

(Bidder: Read Carefully!!! You are affirming that the Distributor or Dealer is as stated and signed.)

As part of the procedures for the submission of a completed bid/proposal, all bidders/proposers are required to identify DBE suppliers whose participation is submitted for a regular dealer or distributor credit. As per § 26.53(c)(1), SAT is required to make a preliminary counting determination for each DBE supplier listed as a regular dealer or distributor to assess its eligibility for 60 or 40 percent credit, respectively, of the cost of materials and supplies based on its demonstrated capacity and intent to perform as a regular dealer or distributor. The regulation requires SAT's preliminary determination to be made based on the DBE's written responses to relevant questions and its affirmation that its subsequent performance of a commercially useful function will be consistent with the preliminary counting of such participation. The submission of this information is considered an issue of responsiveness. Failure to provide the information along with your bid/proposal shall deem your bid non-responsive

DBE Name: _____

Total Subcontract/Purchase Order Amount: _____

\$ _____

Authorized DBE Representative (Name and Title): _____

NAICS Code(s) Related to the Items to be Sold/Leased: _____

1. Will **all** items sold or leased be provided from the on-hand inventory at your establishment? YES NO
 (If "YES," you have indicated that your performance will satisfy the regular dealer requirements and may be counted at 60%. **STOP here. Read and sign the affirmation below.** If "NO" Continue.)
- a) Are you selling bulk items (e.g., petroleum products, steel, concrete, concrete products, sand, gravel, asphalt, etc.) or items not typically stocked due to their unique characteristics (aka specialty items)? YES NO (If "YES," Go to Question 2. If "NO" Continue.)

- b) Will at least 51% of the items you are selling be provided from the inventory maintained at your establishment, and will the minor quantities of items delivered from and by other sources be of the general character as those provided from your inventory? YES NO* (If "YES," you have indicated that your performance will satisfy the regular dealer requirements and may be counted at 60%. **STOP here. Read and sign the affirmation below.**)

*If 1., 1.a), and 1. B) above are "NO," your performance on the whole will not satisfy the regular dealer requirements; therefore, only the value of items to be sold or leased from inventory can be counted at 60%. (Go to Question 3. To determine if the items delivered from and by other sources are eligible for Distributor credit.)

2. Will you deliver all bulk or specialty items using distribution equipment you own (or under a long-term lease) and operate? YES NO¹
 (If "YES," you have indicated that your performance will satisfy the requirements for a regular dealer of bulk items and may be counted at 60%. **STOP here. Read and sign the affirmation below.**)

¹ If "NO," your performance will not satisfy the requirements for a regular dealer of bulk items; the value of items to be sold or leased cannot be counted at 60%. (Go to Question 3.)

3. Will the written terms of your purchase order or bill of lading from a third party transfer responsibility, including risk for loss or damage, to your company at the point of origin (e.g. a manufacturer's facility)? YES² NO³
- a) Will you be using sources **other than** the manufacturer (or other seller) to deliver or arrange delivery of the items sold or leased? YES² NO³

² If your responses to 3 and 3.a) are "YES," you have indicated that your performance will satisfy the requirements of a distributor; therefore, the value of items sold or leased may be counted at 40%.

³ If you responded "NO" to either 3 or 3.a), counting of your participation is limited to the reasonable cost of fees or commissions charged, including transportation charges for the delivery of materials or supplies; the cost of materials or supplies may not be counted.

I affirm that the information that I provided above is true and correct and that my company's subsequent performance of a commercially useful function will be consistent with the above responses. I further affirm that my company will independently negotiate price, order specified quantities, and pay for the items listed in the bidder's commitment. This includes my company's responsibility for the quality of such items in terms of necessary repairs, exchanges, or processing of any warranty claims for damaged or defective materials.

Printed Name and Signature of DBE Owner/Authorized Representative: _____

The bidder acknowledges its responsibility for verifying the information provided by the DBE named above and ensuring that the counting of the DBE's participation is accurate. Any shortfall caused by errors in counting are the responsibility of the bidder.

Printed Name and Signature of Bidder's Authorized Representative: _____

Prompt Payment Provision

CFR 49 Part 26.29



Contract includes prompt payment provisions – ensure that these are in your subcontracts

- 10 days after prime receives payment from the City, prime must pay all applicable subcontractors
- Contract also includes prompt return of retainage terms
- All prime and subcontractors must utilize the City Contract Management System(CCMS), known as B2GNow, Payment system for payment tracking
- BODD will be conducting commercially useful function and payment reviews during the project

Complaints by subcontractors regarding the prompt payment requirements shall be subject to the procedures that can be found online at https://flysanantonio.com/wp-content/uploads/2020/07/Prompt_Payment_Complaints.pdf in the DBE Program, and in the Contract Provisions.

- If a resolution is not resolved between the Prime and the subcontractor or the subcontractor is uncomfortable contacting the Prime, the subcontractor shall complete the Prompt Payment Form and submit to the DBELO.
- If the City is unable to resolve the dispute, the subcontractor may contact the FAA.

Information for the Successful Bidder



49 CFR Part 26.53

- Once awarded a contract, you have **commitments** (no longer a goal) to use the named DBEs as detailed in your bid documents.
- If you find that you need to substitute one or more of those DBEs:
Request for Approval of Change to Final Schedule of Subcontractors (DBE Form 2) - for all levels of subcontracting and must be approved by the DBELO **prior** to adding, deleting, changing or substituting any subcontractor.
- BODD will monitor post-award compliance information regarding the use of certified DBE Firm(s) listed on the *Final Schedule of Subcontractors*.
- City Contract Management System (CCMS) – Primes and Subcontractors must utilize this system for reporting and confirming payments.
- The DBE commitment is determined by the total DBE utilization in relation to the total dollar value of contract as paid to the Prime.
- The respondent must provide copies of new or amended subcontracts, or documentation of good faith efforts.

IMPORTANT NOTES



- BODD will only credit DBE participation that is certified by one of TUCP's certifying agencies at the time of bid/proposal submission. M/WBE certificates are not accepted for DBE credit.
- Respondents must make good faith efforts to meet the goal either by obtaining enough DBE participation to meet the goal or by documentation that it made sufficient good faith efforts to do so.
- Ensure The DBE % listed on the Utilization Form matches the % on the Final Schedule of Subcontractors Form and the aggregate % of Letter of Intent Form(s). Otherwise, you may be deemed non-responsive

Exception to Communications:

Respondents are encouraged to contact Aviation Department's DBE Liaison Officer Barbara Patton for assistance or clarification with issues specifically related to the DBE Program and/or completion of the required DBE forms. Mrs. Patton may be reached at (210) 207-3592 or at Barbara.Patton@sanantonio.gov. Respondents may contact Mrs. Patton or BODD staff at BODD@sanantonio.gov any time prior to the due date for submission of proposals. Contacting her or BODD regarding this RFQ after the proposal due date is not permitted.

San Antonio Electronic Procurement System (SAePS)

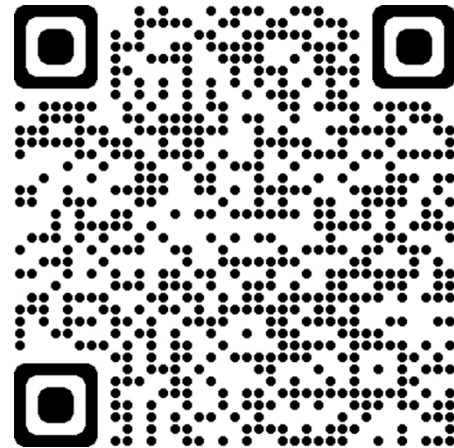
- All vendors wishing to do business with the City are encouraged to register in SAePs which serves as the City's Central Vendor Registry (CVR).
- To begin the registration process, please go to: <http://www.sanantonio.gov/purchasing/SAePS.aspx>
- For technical assistance please call (210) 207-0118

DBE Contact Information

For more information on DBE Program and requirements please contact:

- Barbara Patton, DBE Liaison Officer at (210) 207-3592 or Barbara.Patton@sanantonio.gov
- Joseph Gonzales, Diversity Development Program Coordinator at (210) 207-3526 or Joseph.Gonzales2@sanantonio.gov
- Business Opportunity & Diversity Development staff email: BODD@sanantonio.gov

**Scan for Additional
Information**



<https://flysanantonio.com/business/doing-business-with-sat/business-opportunities/>

Conflict of Interest Questionnaire



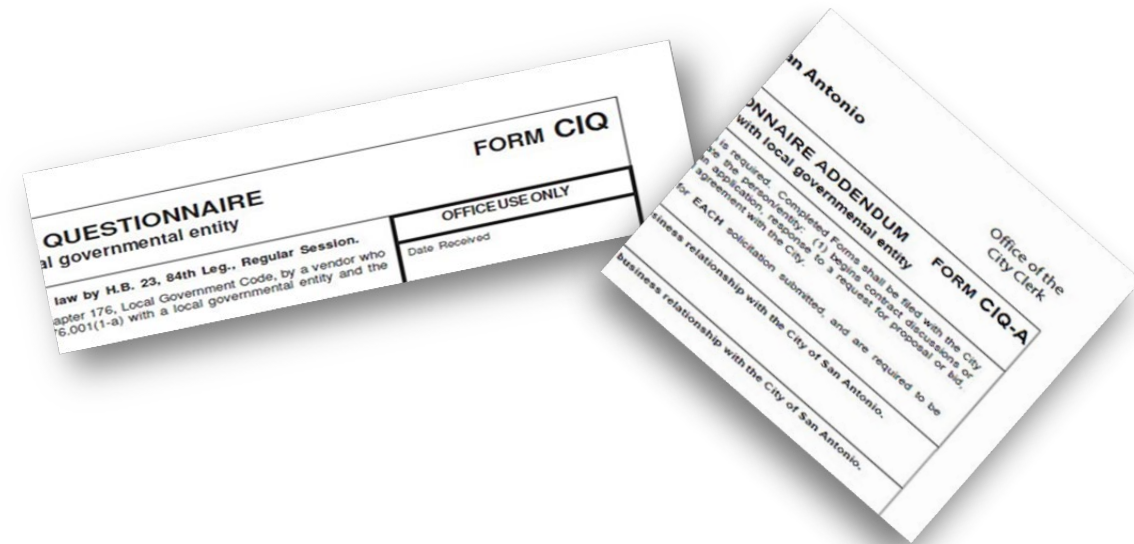
*Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. **City only requires Prime Firms to submit the CIQ and CIQ-A forms.***

Do not include these forms with your proposal. The Procurement Division will not deliver the forms to the City Clerk for you.

CIQ: <https://www.ethics.state.tx.us/forms/conflict/>

CIQ-A:

<https://www.sanantonio.gov/Portals/0/Files/Ethics/0CC-CIQ-Addendum.pdf>



Completed forms must be mailed to:
Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966

Schedule of Events



SOLICITATION



September 2024

- Sept. 13, 2024; RFQ Released
- Sept. 20, 2024; at 11:00 AM CT: Pre-Submittal Conference
- Sept. 27, 2024; at 4:00 PM CT: Final Questions Accepted

POST SOLICITATION



October / December 2024

- Oct. 28, 2024; at 10:00 AM CT: Submittals Due
- Dec. 2024 ; Evaluation Process

FINALIZATION



February 2024

- Feb. 2024; Anticipated City Council Consideration

Addendums to Solicitation

- Changes and responses to questions received, in compliance with Restriction on Communications, will be posted as part of an addendum. It is Respondent's responsibility to review and ascertain whether addenda or revisions have been made prior to submission of a proposal. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, or specifications stated in the solicitation. Changes, if any, shall be made in writing only.
- Respondent must confirm receipt of all amendments/addenda.
- It is Respondent's responsibility to review site and ascertain whether addenda or revisions have been made prior to submission of a proposal.

Award of Contract

- Contract documents are not binding until approved at City Council.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- Final approval of the selected firm(s) is subject to the action of the San Antonio City Council.
- Selected firm(s) awarded a contract(s) will need to complete registration with the Texas Secretary of State and Texas Comptroller of Public Accounts prior to award of the contract.

Reminders - CIVCAST

- Today's Pre-Submittal Presentation will be released through CivCast.
- Failure to adhere to the Restrictions on Communications may deem your submittal non-responsive.
- Submit written questions by question deadline 4:00 PM CT, September 27, 2024.
- Submissions must be uploaded by 10:00 AM CT, October 28, 2024. ***Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.***

QUESTIONS?





Thank You
Reminder to Sign-In

Sign-In Form: <https://forms.office.com/g/x1q2wdA5Ax>

First Name	Last Name	Title	Organization	Phone	Email2
Adrian	Pena	Procurement Specialist III	COSA	210-207-0634	adrian.pena@sanantonio.gov
Brian	Loev	Project Manager and Construction Manager	Lochner	480-310-1940	brian.loev@hwlochner.com
Hannah	Haifa	Procurement Specialist II	COSA - Finance	210-207-0621	hannah.haifa@sanantonio.gov
Gamble	Monney	SAT vertical program	SAT	915.240.3034	Gamble.Monney@sanantonio.gov
Barbara	Patton	DBE Liaison Officer	COSA - Aviation	210-207-3592	Barbara.Patton@sanantonio.gov
Jade	Boccia	Contract Coordinator	City of San Antonio	6179528721	jade.boccia2@sanantonio.gov
Sven	Sorhus	Geospatial analyst	Arup	5129967531	Sven.sorhus@arup.com
Mitchell	McAnally	Senior Project Manager	Garver	214-619-9023	Mrmcanally@garverusa.com
Jorel	Lane	Marketing Coordinator	HDR, Inc.	2108412800	Jorel.lane@hdrinc.com
Jesse	REYES	Associate Principal / Director	Marketing and Business Development	2102248841	jesse.reyes@cngengineering.com
Todd	Simmang	San Antonio - Office Manager	CobbFendley	210-413-9221	Todd.simmang@cobbhendley.com
Steven	Real	Project Manager	AECOM	512-217-9094	Steven.Real@aecom.com
Mark	Williams	Senior Project Manager	Burns & McDonnell	913-302-6352	Mewilliams@burnsmcd.com
Joe	Cantu	Vice President	6S Engineering, Inc	210-269-1413	jcantu@6s-engineering.com
Lena	Lee	Marketing Coordinator	IEA Inc.	253-844-6169	llee@ieaworld.com
Pegah	Taher Toloo Del	Project Manager	WestEast Design Group	3038825539	Pegaht@westeastdesign.com
Andrew	Kirchhoff	Principal	luis Vidal + architects	214-923-9613	ak@luisvidal.com
Juan	Arango	VP of Marketing and Business Development	Encotech Engineering Consultants	678.925.0593	Juan.arango@eec-tx.com
Nanette	Harmon	Project Architect	Perkins&Will	214-394-2254	Nanette.Harmon@perkinswill.com
Joe	duMenil	BD Specialist	Doucet a Kleinfelder Company	210-373-5159	Jdumenil@kleinfelder.com
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Paul	Bielamowicz	Principal	Page	5124726721	pbielamowicz@pagethink.com
Cynthia	Hernandez	Senior Vice President	HDR Engineering	210.364.4381	Cynthia.hernandez@hdrinc.com
James	Mitchell	GIS Manager	Jacobsen Daniels	562-922-0467	james.mitchell@jacobsendaniels.com
Joseph	Ramon	Procurement Manager	COSA	2102078310	Joseph.ramon@sanantonio.gov
Jamie	Moore	Marketing/Design	6S Engineering, Inc.	8303412005	Jlmoore@6s-engineering.com
Amy	Avery	Senior Project Manager	Kimley-Horn	210-321-3442	amy.avery@kimley-horn.com
Josh	Wussick	Aviation Project Manager	TYLin International	7143194602	josh.wussick@tylin.com
Amber	Provost	Proposal manager	AECOM	303-843-2190	amber.provost@aecom.com
Jeff	Matz	Manager	Pond & Co	1-502-724-7231	Jeff.matz@pondco.com
Stephen	Stokingier	Senior Project Manager	KSA Engineers	210-842-0488	sstokingier@ksaeng.com
Tony	Mason	Principal	Lund Opsahl	5044005250	Tmason@lundopsahl.com
Maddy	Stokes	Proposal Specialist	Cleary Zimmermann Engineers	2108721187	Maddys@clearyzimmermann.com
Grayson	Cox	Aviation Team Leader	KSA	5125602640	gcox@ksaeng.com
Max	Proctor	Senior Project Manager	IEA Engineering	512-785-1840	Mproctor@ieaworld.com
Jen	Lofberg	Senior Marketing Coordinator	RS&H	904-256-2440	Jen.lofberg@rsandh.com
Brenden	Saline	Sr Project Manager	IEA, Inc.	4802039996	bsaline@ieaworld.com
Tommy	Bibb	Aviation Development Director	EXP U.S. Services	615-604-2415	Tommy.bibb@exp.com
Clayton	Singleton	Aviation Engineer	RS&H, Inc.	5122795432	Clayton.singleton@rsandh.com
James	Dietz	Aviation Practice Director	Henderson Engineers	9137425000	James.dietz@hendersonengineers.com
Scott	Gorenc	Principal	Perkins&Will	9792551000	scott.gorenc@perkinswill.com
Ben	Seaman	Project Director	AtkinsRealis	2103212006	Ben.seaman@atkinsrealis.com
Molly	Waller	Principal Planner	Centurion Planning & Design	(816) 519-4653	Molly@plan.design
Dan	Tompkins	Sr. Project Manager	Lochner	561-319-0702	dtompkins@hwlochner.com
Jennifer	Smith	Administrative Associate III	Wiss, Janney, Elstner Associates, Inc.	210.303.5366	Jsmith@wje.com
Marco	Andrade	Survey Project Manager	Bain Medina Bain	832-276-5420	Mandrade@bmbi.com
David	Alexander	Principal Engineer	Centurion Planning & Design, LLC	3257571001	David@plan.design
Joshua	Alcantara	Construction Manager	Geometrics Engineering	206-683-0512	Joshua@GeometricsEng.com
Husni	Taha	Principal Engineer	Zeta Engineering LLC	2022560870	Contact@zeta-engineering.us
Josh	Bedre	Principal	AEC TYLin	512-737-4012	josh.bedre@aecollab.com
Hui-Fong	Chang	Principal	EDGE Engineering, PLLC	7132047115	hfchang@civil-edge.com
Amy	Kwan	BD Specialist	Glumac	512-861-8320	Akwan@glumac.com
Favid	Millikan	Area Manager	IEA Inc	5126386474	dmillikan@ieaworld.com
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Tony	Esposito	Airside Project Manager	Kimley-Horn and Associates, Inc.	312-445-8640	tony.esposito@kimley-horn.com
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Anna	Pounders	Marketing Specialist	TLC Engineering Solutions, Inc.	850-974-2561	Anna.Pounders@tlc-eng.com
Ray	Schmaus	Senior Specialist Business Development & Marketing	Arup	2812028193	Raymond.Schmaus@arup.com
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Erik	Murray	Principal and Unit Manager	Wiss, Janney, Elstner Associates, Inc.	210.826.4200	EMurray@wje.com
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Cate	Zenzen	Marketing Associate	SSR	6154600566	Czenzen@ssr-inc.com
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Dana	Hunter	Associate Principal	Muller2	214-552-4167	Dhunter@muller2.com
Bryan	Hodge	Marketing Manager	Walker Consultants	8327261455	bhodge@walkerconsultants.com
Mallory	Matthews	Senior Marketing Coordinator	HDR	512-531-5978	mallory.matthews@hdrinc.com
Juan	Alcaraz	Vice President	GKW Engineering	210 315 4964	jralcaraz@gkw-inc.com
Jasmine	Azima	President	Jasmine Engineering, Inc.	210-227-3900	Jazima@jasmineengineering.com
Craig	Clairmont	Aviation Practice Leader	KSA Engineers	281-494-3252	cclairmont@ksaeng.com
Johnathan	Limb	Principal	Stantec Consulting Services Inc	907-302-8398	John.limb@stantec.com
Devon	Tiner	South Central Division Leader - Aviation	RS&H, Inc.	(817) 996-7129	Devon.tiner@rsandh.com
Leticia	Martinez	CEO	EIBC LLC	830-743-5517	Lpmartinez@enterprise-bc.com
Babak	Yeganeh	Project Manager	Urban Engineers	8177161948	Byeganeh@urbanengineers.com
Carl	Bain		Bain Medina Bain	210-494-7223	cbain@bmbi.com
Brittany	Menard		Terracon Consultants, Inc.	210-641-2112	Brittany.menard@terracon.com