



ADDENDUM I

SUBJECT: Rittiman Road Grade Separation Project, (RFQ 24-166, WBS: 23-04110), Scheduled to Close: Monday, January 13, 2025; Date of Issue: Wednesday, November 6, 2025.

FROM: Jonathan Miranda, MSJP, Procurement Administrator, Department of Finance

DATE: December 2, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This addendum is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this addendum.

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1. The following changes and/or additions to the Contract Documents, via this addendum, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
 2. Careful note of the addendum shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

THE ABOVE-MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:

General Information

1. Add: Pre-Submittal Conference Presentation is attached.
2. Add: Pre-Submittal Conference Sign-In Sheet is attached.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION IV PRE-SUBMITTAL CONFERENCE:

On Monday, November 18, 2024, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Rittiman Road Grade Separation Project.

QUESTIONS SUBMITTED

No questions were received.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION VIII.3,
RESTRICTION OF COMMUNICATIONS:

QUESTIONS SUBMITTED ON CIVCAST

Question 1: May we get an extra page for the project understanding?

Response: The requirement for the Project understanding will remain as required within the solicitation.

Question 2: The requirement for the Project understanding will remain as required within the solicitation.

Response: The Project Manager will be assigned at a later date.

Question 3: Can the 5 required letters of reference include a letter for a subconsultant on the team?

Response: The letters of reference include firms teaming with the Prime.

Question 4: Would On page 8 of the RFQ, regarding the Statement of Qualifications, Evaluation Criteria A.3. Proposed Key Personnel/Organizational Chart (Tab 7), does the City prefer for consultants to provide only one Senior Project Architect/Engineer and only one Project Architect/Engineer, or does the City prefer we provide these designations for any key discipline personnel – for example: Roadway Project Engineer, Drainage Project Engineer, etc.?

Response: Proposed Key Personnel – consultant should list any personnel that will be key to their team. Listing various disciplines and the key engineers and/or personnel working those disciplines is recommended.

Question 5: Would For the project sheets it states, "completed within the last five (5) years." Can this be for design or construction?

Response: It is recommended you provide the best examples for design and construction that align to the project for your response.

Question 6: Would Regarding the information being requested for the Project Sheets, what is the difference between the dollar value of the project and the contract amount for the project?

Response: Dollar value of the completed project refers to the total project budget to include, but not necessarily limited to design, environmental, real estate, project management, and construction. Contract value refers to the amount of specific contracts such as the design contract and the construction contract. Respondents should list, at a minimum, the design contract original and final amounts when creating their project sheets.

Question 7: Within Tab 6 in the RFQ, it states that project's must be completed within the last 5 years. Can you please clarify if that this means completed design, construction, or if projects may be ongoing?

Response: It is recommended you provide the best experience for design, construction and projects that align to the project for your response. Projects must be completed.

Question 8: On page 10 of the RFQ, regarding Tab 13, it states that the prime respondent will get 2 pages, and the subcontractor(s) response is to be limited to 1 page. Can you clarify if this is 1 page PER subcontractor or 1 page containing all subcontractors experience with the San Antonio Region?

Response: One page per subcontractor is allowable.

Question 9: How soon after the question deadline do you anticipate responses will be published?

Response: The City of San Antonio has a week prior to the bid submittal deadline to publish the addendum(s). We should publish the addendum to Civcast sooner than the deadline.

End of Addendum I

DocuSigned by:

Jonathan Miranda

Jonathan Miranda, MSJP

Procurement Administrator

Finance Department - Procurement Division

RITTMAN ROAD RAILROAD GRADE SEPARATION

RFQ: 2024-166 |WBS: 23-04110

ID	Firm Name	Phone Number	Email Address	First Name - Last Name
1	6S Engineering	8303412005	jlmoore@6s-engineering.com	Jamie Moore
2	Poznecki-Camarillo, LLC	210.349.3273	amarquez@pozcam.com	Alex Marquez
3	Doucet a Kleinfelder Con	210-373-5159	Jdumenil@kleinfelder.com	Joe duMenil
4	MBCO Engineers & Surve	2102846276	Charles.aldrete@mbcoengineering.com	Charles Aldrete
5	Terracon consultants, Inc	2107142128	emma.robinson@terracon.com	Emma Robinson
6	COSA	210-207-4633	courtney.mcclure@sanantonio.gov	Courtney McClure
7	WSP usa	2106834040	Julio.ramos@wsp.com	Julio Ramos
8	AECOM	210-241-5473	John.perez@aecom.com	John Perez
9	City of San Antonio	(210) 207-1085	Jorge.figueroa@sanantonio.gov	Jorge D. Figueroa
10	HDR	2105620457	Tyler.Brendlinger@hdrinc.com	Tyler Brendlinger
11	SEA	210-735-9202	emeche@seatx.com	Ernest Meche
12	HDR Engineering, Inc.		Rudi.garza@hdrinc.com	Rudi-Garza
13	Concept Engineers, Inc.	8324570790	psharma@conceptengrs.com	Priya Sharma
14	Badger Infrastructure	8304818725	mdlouhy@badgerinc.com	Matthew Dlouhy
15	WSP		Arianna.carter@wsp.com	Arianna Carter
16	Binkley Barfield- DCCM	2103767366	Sgrau@binkleybarfield.com	Steven Grau
17	AJL Engineering	8326608117	rerazo@ajl-engineering.com	Roberto Erazo
18	HDR Engineering	2103644381	Cynthia.Hernandez@hdrinc.com	Cynthia Hernandez
19	LJA	2108629554	Crosas@lja.com	Carlos Rosas
20	Conсор Engineers	2108403313	evillarreal@consoreng.com	Edgar Villarreal
21	AJL Engineering	2106631255	alopez@ajl-engineering.com	Alan Lopez
22	KCI Technologies	210-641-9999	amanda.busbee@kci.com	Amanda Busbee
23	Kleinfelder	2106217214	jumurray@kleinfelder.com	Justin Murray
24	Poznecki Camarillo	2103493273	Jhall@pozcam.com	Jeffrey Hall
25	Gannett Fleming	2103691124	lceballos@gfnet.com	Lizardo Ceballos
26	LJA Engineering	5125178218	dmarin@lja.com	Marin
27	LJA	346-241-1883	scollier@ljarail.com	Sean Collier
28	Emerald Fox Marketing &	281-630-9436	jennifer@emeraldfoxmarketing.com	Jennifer Dufour
29	Conсор Engineers	2108153699	Marcelo.caballero@consoreng.com	Marcelo - Caballero
30	KGBTexas Communicatio	210-826-8899 ext	jonathang@kgbtexas.com	Jonathan Gurwitz
31	CDS Muery	2102891753	Maria.molina@cdsmuery.com	Maria Molina, P.E.
32	Structural Engineering As	210-735-9202	Kschenk@seatx.com	Kelly Schenk
33	SEA, a JMT Company	(210) 735-9202	dcovarrubias@seatx.com	David Covarrubias
34	Mendez Engineering	2108020808	RReyna@MendezEngineering.com	Robert Reyna
35	Quiddity Engineering	210-494-5511	Jtorres@quiddity.com	Johanna Torres
36	LJA Engineering	2102890869	Jrodriguez@lja.com	Jason Rodriguez
37	Westwood	5127508433	mark.miller@westwoodps.com	Mark Miller
38	CDS Muery	2107938220	Keren.duhon@cdsmuery.com	Keren Duhon
39	Quiddity Engineering, LL	713-777-5337	cbonner@quiddity.com	Cade Bonner
40	City of San Antonio	210-207-7042	James.wucinski@sanantonio.gov	James Wucinski
41	Conсор Engineers		makenna.florez@consoreng.com	Makenna Florez
42	KCI Technologies, Inc.	2104130537	Garland.galm@kci.com	Garland Galm
43	COSA	2102074343	Patrick.Feeney@sanantonio.gov	Patrick Feeney
44	Conсор	281-698-8119	kkubos@consoreng.com	Karen Kubos
45	CDS Muery	210-581-1111	russellm@cdsmuery.com	Russell Morkovsky
46	Aecom	2109967979	Corey.benavidez@aecom.com	Corey Benavidez
47	Freese & Nichols, Inc.	682-394-4687	Alisha.Elmore@freese.com	Alisha Elmore

Request for Qualifications (RFQ) Pre-Submittal Meeting for the Rittiman Road Grade Separation Project



Project# 2024-166

Monday, November 18, 2024 @ 9:00A.M.

Sign-In Instructions



Everyone attending today's conference **is highly encourage** to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provide by you on this form may be posted on the City's website, or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.



Sign-In Form: <https://forms.office.com/g/AgeiVBjgaS?origin=IprLink>

Introductions



City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

**PLEASE HOLD ALL QUESTIONS UNTIL THE END
OF THE PRE-SUBMITTAL CONFERENCE**

High Profile Solicitation



This solicitation has been identified as High-Profile.

Notice Regarding Prohibition on Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, there are prohibitions on making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections **beginning on the *10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council (“blackout” period).**

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

****For this solicitation, the first-day contributions are prohibited is **Thursday, November 21, 2024.*****
The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session.

Background

- On June 5, 2023 the City of San Antonio was selected for an award of \$4.8 million in federal grant funding by the U.S. Department of Transportation for the design and environmental review for an overpass to eliminate an at-grade Union Pacific railroad crossing at Rittiman Road and Gibbs Sprawl Road. Local funding of \$1.2M was allocated in the FY 2024 budget
- Completing design will position this project to compete for future construction funding opportunities.

Location:

District 2

Funding:

- General Obligation Bond



Scope of Work



UPRR support for design and construction of an overpass to eliminate an at-grade Union Pacific railroad crossing at Rittiman Road and Gibbs Sprawl Road, to include:

- Four-lane grade separated roadway and sidewalks over the UPRR crossing
- Roadway realignment of Gibbs Sprawl Road and Rittiman Road



Submission Instructions



Online submission will be utilized via CivCast at:

www.civcastusa.com/bids

Solicitation was released on November 6, 2024; and is due on January 13, 2025, at 10:00 A.M. CT.

- **Hard or emailed copies of proposals will not be accepted.**
- Utilize the Table of Contents/Submittal Checklist to ensure tabs and forms are in the identified order listed in solicitation.
- Keep submittal relevant to project.
- Company/Firm legal name must match the Texas Secretary of State website listing.

Restriction of Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an “A Session” agenda item and 2) City Staff from the release of the solicitation until Contract Award except:
 - Questions at today’s pre-submittal conference;
 - Submit written questions by **4:00 P.M. CT, November 25, 2024.**
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent’s submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

Solicitation Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One (1) page summary stating relevant information of your firm.
3	Contract Template/General Conditions Review	<u>Must</u> provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.
	Statement of Qualifications	<u>Must</u> provide a narrative document addressing all evaluation criteria and project defined in this solicitation.

Evaluation Criteria



A: Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants (45 points)

TAB	TITLE	DESCRIPTION
5	Experience	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 3 project sheets.
7	Proposed Key Personnel/Organizational Chart	Organizational Chart of proposed team.
8	Resumes	Resumes of key team members.
9	Experience and Commitment with Green Building	Describe Respondent's experience & list all Green Building certifications.

Evaluation Criteria



B: Understanding of the Project and Proposed Management Plan (35 points)

TAB	TITLE	DESCRIPTION
10	Project Understanding	Understanding the primary objectives of the project. Constraints and technical challenges.
11	Construction Management Plan	Project management approach. Approach to Quality Control/Assurance.
12	Commitment to Green Building and Sustainability Initiatives, Practices and Implementation	Commitment to Green Building and Sustainability Initiatives, Practices and Implementation

Evaluation Criteria



C: Experience with the San Antonio Region & Past Performance (20 points)

TAB	TITLE	DESCRIPTION
13	Experience with the San Antonio Region & Past Performance	Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the RFQ. A portion of the scoring for this section may be based on the City's Consultants' Scorecard.

Evaluation Criteria Summary



Evaluation Criteria Summary	Maximum Points
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45
B. Understanding of the Project and Proposed Management Plan	35
C. Experience with the San Antonio Region & Past Performance	20
Total Maximum	100 Points

DBE Presentation



Disadvantaged Business Enterprise (DBE) Program

DBE - Program Objectives



- Public Works DBE Program was in accordance with the Texas Department of Transportation (TXDOT)
- Ensures Public Works complies with 49 CFR
- Remedy past and current discrimination against Disadvantaged businesses
- Ensure non-discrimination in the award of DOT and locally funded contracts
- Create a level playing field where DBEs can compete fairly on federally assisted contracts
- Assist the development of firms that can compete successfully in the contracting arena outside the DBE program

Disadvantaged Business Enterprise (DBE)



- Project is in part funded by Federal Funds and is subject to 49 CFR Part 26 and USDOT DBE Program
- Form 5 – DBE Good Faith Efforts Plan - Documentation of DBE Outreach Efforts- Successful Submitter must provide within 10 days following the award of contract, along with the related supporting documentation
- Form 6 – DBE Commitment Form- All Submitters must provide at the time of submittal. Failure to submit = **Non-Responsive**
- DBE Certification – Registered with South Central Texas Certification Agency or Texas Department of Transportation (TXDOT)
- DBE Goal (**7**%) – Can be met or exceeded by Prime being certified DBE or through DBE Subcontractors

Public Works DBE Program

Point Of Contact:
Courtney McClure
(210) 207-4633
courtney.mcclure@sanantonio.gov

Required Uploads



Upload each Document Individually

Submittal Cover/Signature Page (Form #2)

SOS Filing Number and SAMS Unique Entity ID and/or CAGE number

Contracts Disclosure Form (Form #3)

<https://www.sanantonio.gov/portals/0/files/clerk/ethics/ContractsDisclosure.pdf>

Litigation Disclosure Form (Form #4)

Disadvantage Business Enterprise (DBE) Program Good Faith Effort Plan (Form #5)

Disadvantage Business Enterprise (DBE) Program
Commitment Agreement Form (Form #6)

Required Uploads



Upload each Document Individually

Veteran-Owned Small Business Program Tracking Form (VOSB) (Form #7)

Local Preference Program (LPP) Identification Form (Form #8)

Heat Illness Prevention Acknowledgement Form (Form #9)

Proof of Insurability

Certificate of Interested Parties TEC Form 1295

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Conflict of Interest Questionnaire



*Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. **City only requires Prime Firms to submit the CIQ and CIQ-A forms.***

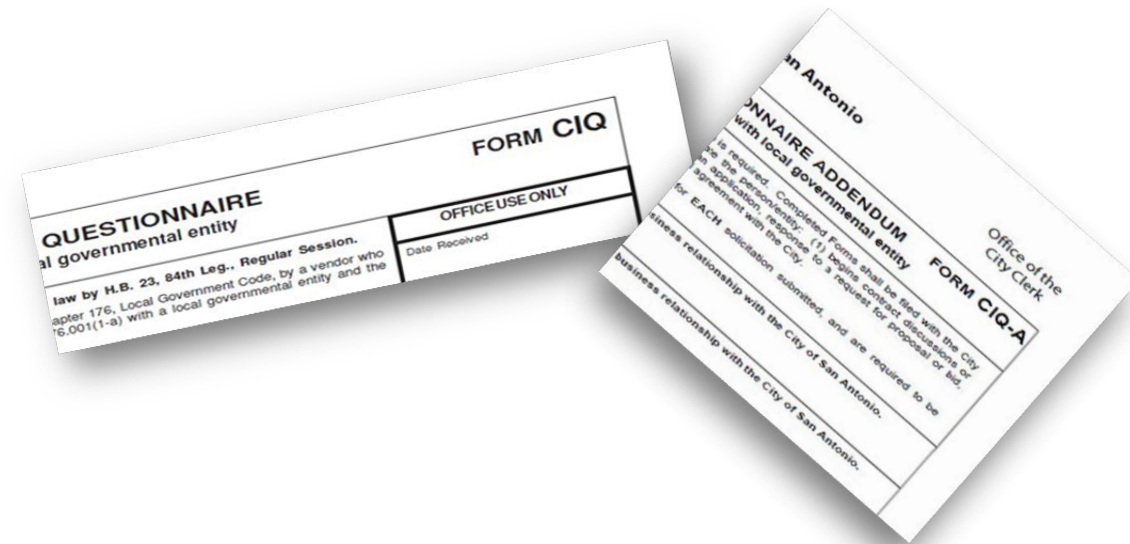
Do not include these forms with your proposal. The Procurement Division will not deliver the forms to the City Clerk for you.

CIQ:

<https://www.ethics.state.tx.us/forms/conflict/>

CIQ-A:

<https://www.sanantonio.gov/Portals/0/Files/Ethics/OC-CI-Addendum.pdf>



Completed forms must be mailed to:
Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966

Schedule of Events



SOLICITATION



November 2024

- November 6, 2024; RFQ Released
- November 18, 2024; at 9:00 AM CT: Pre-Submittal Conference
- November 25, 2024; at 4:00 PM CT: Final Questions Accepted

POST SOLICITATION



January 2025

- January 13, 2025; at 10:00 AM CT: Submittals Due
- January 2025; Evaluation Process
- February 2025; Interviews

FINALIZATION



March 2025

- March 2025; Anticipated City Council Consideration

Addendums to Solicitation

- Changes and responses to questions received, in compliance with Restriction on Communications will be posted as part of an addendum. It is Respondent's responsibility to review and ascertain whether addendums or revisions have been made prior to submission of a proposal. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, or specifications stated in the solicitation. Changes, if any, shall be made in writing only.
- **Respondent must confirm receipt of all addendum/addenda**
- It is Respondent's responsibility to review site and ascertain whether addenda or revisions have been made prior to submission of a proposal.

Award of Contract



- Contract documents are not binding until approved at City Council.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- Final approval of the selected firm(s) is subject to the action of the San Antonio City Council.

Reminders - CIVCAST

- Today's Pre-Submittal Presentation and Sign-In-Sheet will be released through the portal/site.
- Failure to adhere to the Restrictions on Communications may deem your submittal non-responsive.
- Submit written questions by question deadline **4:00 P.M. CT, November 25, 2024.**
- Submissions must be uploaded by 10:00 A.M. CT, **January 13, 2025. Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.**

QUESTIONS?





Thank You
Reminder to Sign-In

Sign-In Form: <https://forms.office.com/g/AgeiVBjgaS?origin=lprLink>