

## ADVERTISEMENT INFORMATION ONLY

### Request for Qualifications – D2 Senior Center Design and Conceptual Master Plan

Solicitation Number: RFQ: 2025-023 | WBS: 23-04089

**Description:** The City of San Antonio (City), Public Works Department (PWD) is issuing a Request for Qualifications (RFQ) seeking Statement of Qualifications (SOQ) from interested professional architectural firms (Respondents) for the design and construction administration services for the D2 Senior Center and Concept Master Plan (Project).

Applicable Product Categories:

- 90610 – Buildings-Architectural Design
- 92588 – Structural Engineering
- 92567 – Mechanical Engineering
- 92531 – Electrical Engineering
- 92517 – Civil Engineering
- 90656 – Landscape Architecture

**Date Issued: December 04, 2024**

**Due Date & Time: Friday, January 31, 2025, 10:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held on **December 10, 2024, at 10:00 a.m. CT**, via Webex. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2862 343 1673 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m22ceed7c8fd5f1e49525b8c4dc7077cf>

Staff Contact Person: Jorge D Figueroa, Procurement Specialist III, [Jorge.Figueroa@sanantonio.gov](mailto:Jorge.Figueroa@sanantonio.gov)

#### **Evaluation Committee Voting Members:**

- Jessica Dovalina, Assistant Director, Department of Human Services
- Eric Teague, Facilities Manager, Public Works Department
- Byron Smith, City Architect, Public Works Department
- Alicia D. Gomez, Architectural Project Manager, Public Works Department

**Pursuant to Section VIII– Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council “A” session.**



**Exceptions to the Restrictions on Communications:**

Respondent must submit questions concerning this RFQ through the Civcast website at <https://www.civcastusa.com/bids> until January 10, 2025, at 4:00 p.m. CT, questions received after the stated deadline will not be answered. Questions submitted and the City's responses will be posted on the Civcast website at <https://www.civcastusa.com/bids>.

Jorge D Figueroa, Procurement Specialist III  
City of San Antonio, Finance Department – Procurement Division  
[Jorge.Figueroa@sanantonio.gov](mailto:Jorge.Figueroa@sanantonio.gov)

**To view this solicitation**, go to <https://www.civcastusa.com/bids> and search under project name.

