



ADDENDUM NO. I

SUBJECT: Design of Zarzamora Street Mid-Block Crossings Safety Project (RFQ 2025-044), Scheduled to Close: Tuesday, April 8, 2025; Date of Issue: Wednesday, February 19, 2019.

FROM: Jaime E. Contreras, Procurement Manager

DATE: April 3, 2025

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This addendum is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this addendum.

1. The following changes and/or additions to the Contract Documents, via this addendum, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the addendum shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.
3. The bid opening date is hereby extended to **Friday, April 11, 2025, at 10:00 am** Central Standard Time.

THE ABOVE-MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:

GENERAL INFORMATION:

1. Pre-Submittal Conference Presentation is attached.
2. Pre-Submittal Conference Sign-In Sheet is attached.

QUESTIONS SUBMITTED ON CIVCAST IN ACCORDANCE WITH SECTION VIII, RESTRICTION OF COMMUNICATIONS:

Question 1: Will a Preliminary Engineering Report be required for this project?

Response: No, a Preliminary Engineering Report will not be needed for this project. Warrants analysis and feasibility studies were performed for this project.

Question 2: Since Bentley Systems no longer offers GEOPAK as a standalone product and since they have discontinued support of that software, has the City moved to ORD? If so, what version?

Response: All design work shall be done within MicroStation using OpenRoads Designer (ORD). Please use the latest version of ORD.

Question 3: Is GEOPAK/MicroStation the required design software for COSA roadway projects? This appears to be the case in the Design Guidance Manual.

Response: Since GEOPAK is discontinued, OpenRoads Designer/MicroStation shall be the design software for this project.

Question 4: Can the plans be designed using AutoCAD/Civil 3D software?

Response: Refer to response to question 2.

Question 5: Are Forms # 3, 4, 7, insurance letter and insurance certificates, and TEC Form 1295 required for subconsultants or just the prime consultant?

Response: a) Form #3 - Contracts Disclosure Form - Prime vendors and all identified subcontractors must complete a separate Contract Disclosure Form.

b) Form #4 - Litigation Disclosure Form - Respondent, Co-Respondent and all subcontractors on this project must complete a Litigation Disclosure Form, utilizing additional pages for explanation, if necessary, submit the completed form. If Respondent is proposing as a team or joint venture, each party to that team or joint venture shall complete and submit a separate Litigation Disclosure Form.

c) Form #7 - Heat Illness Prevention Acknowledgment Form - Respondent and Co-Respondents must include the complete the Heat Illness Prevention Acknowledgment form with this solicitation.

d) Letter Of Insurability – Prime Only - Submit a letter from insurance provider stating provider's commitment to insure the Respondent for the types of coverages and at the levels specified in this RFQ if awarded a contract in response to this RFQ.

e) Certificate Of Interested Parties Tec Form 1295 – Prime Only - The Texas Government Code §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Chapter 46 of the Texas Administrative Code, require a business entity to submit a completed Form 1295 to the City before the City may enter a contract with that business entity: Form 1295 must be completed online. It is available from the Texas Ethics Commission by accessing the following web address: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Question 6: Should subconsultants complete Form 2 Submittal Cover/Signature Sheet, or is this only for the prime to complete?

Response: Respondent and Co-Respondents must include the completed Submittal Cover/Signature Sheet with the other required forms. The Submittal Cover/Signature Sheet must be signed by a person (or persons) authorized to bind Respondent and the entity/entities submitting the response. Signature pages signed by a person other than an officer of the company or partner of the firm must be accompanied by evidence of authority. Joint ventures submittals require signatures from all firms participating in the joint venture. Submitting joint ventures is required to provide legal proof of the joint venture, such as a joint venture agreement.

END OF ADDENDUM No. 1

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Jaime E. Contreras

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Jaime E. Contreras

Procurement Manager

Finance Department – Procurement Division