



ADDENDUM I

SUBJECT: EXECUTIVE PROGRAM MANAGER FOR THE SPORTS AND ENTERTAINMENT DISTRICT PROGRAM, (RFQ 25-050, 6100018829), Scheduled to Close: Friday, February 27, 2026; Date of Issue: Friday, January 16, 2026

FROM: Joseph Ramon MSOL
Procurement Manager

DATE: January 26, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

THE ABOVE MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:

- 1. Revised: Section 007 – Pre-Submittal Conference. Due to the inclement weather forecasted in San Antonio on January 26, 2026, the scheduled Pre-Submittal Conference will ONLY be conducted virtually. The in-person option will not be available.**

Current: 007 - PRE-SUBMITTAL CONFERENCE

A Pre-Submittal Conference will be held in-person and via Microsoft TEAMS at 10:30 a.m. Central Time, on Monday, January 26, 2026. Respondents are encouraged to prepare and submit their questions in writing three (3) calendar days in advance of the Pre-Submittal Conference in order to expedite the proceedings. City's responses to questions received by this due date may be distributed at the Pre-Submittal Conference and posted with this solicitation. Attendance at the Pre-Submittal Conference is optional but highly encouraged. Respondents may call the toll-free number listed below and enter access code or access from below to participate the day of the conference.

Join the meeting now

Toll Free Number: +1 312-667-7136

Phone conference ID: 802 790 088#

Meeting ID: 219 729 627 986 84

Meeting password: EB6EC23L

Call the Staff Contact Person for information to request an interpreter for the deaf. Interpreters for the deaf must be requested at least 48 hours prior to the meeting. For other assistance, call (210) 207-5734 Voice/TTY.

The Pre-Submittal Conference will be held at the City of San Antonio Airport Center, 10100 Reunion Place, Boeing Conference Room 3rd Floor, San Antonio, Texas 78216. The event is not in the Airport Terminals. The meeting is located adjacent to the San Antonio Airport in the Airport Center office building.

Parking Instructions:

The parking garage guard will direct you to park on the top floor of the parking garage (3rd floor). Take the garage elevator to 2nd floor (P2 level) and walk through the sliding door. Take the building elevator to the 3rd floor. The pre-Submittal will be on the third floor – you will see the meeting room as soon as you step off the elevator. Signage will be provided to direct you to the meeting room.

Kindly do not park in the visitor spaces out front of the building; use the parking garage instead.

Any oral response given at the Pre-Submittal Conference that is not confirmed in writing and posted with this solicitation shall not be official or binding on the City. Only written responses shall be official and all other forms of communication with any officer, employee, or agent of the City shall not be binding on the City. Respondents are encouraged to resubmit their questions in writing, to the City Staff Contact Person identified in the Restrictions on Communication section, after the conclusion of the Conference.

2. Revised: 007 - PRE-SUBMITTAL CONFERENCE

A Pre-Submittal Conference will be held via Microsoft TEAMS at 10:30 a.m. Central Time, on Monday, January 26, 2026. Respondents are encouraged to prepare and submit their questions in writing three (3) calendar days in advance of the Pre-Submittal Conference in order to expedite the proceedings. City's responses to questions received by this due date may be distributed at the Pre-Submittal Conference and posted with this solicitation. Attendance at the Pre-Submittal Conference is optional but highly encouraged. Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file. Respondents may call the toll-free number listed below and enter access code or access from below to participate the day of the conference.

Join the meeting now

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Procurement Manager

Finance Department - Procurement Division

Finance Department, Procurement Division

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