

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – Courtesy Contractor List for NHSD Home Rehab Programs**

Solicitation Number: RFQ 26-009; RFx 6100019475

Description: The City of San Antonio's (the "City") Neighborhood and Housing Service Department ("NHSD") is seeking to develop a list of licensed and insured contractors to support the City's Major Rehabilitation and Minor Home Repair Programs. Services will be provided to qualified homeowners who are approved for home rehabilitation programs funded by the HOME Investment Partnerships program (HOME), the Community Development Block Grant program (CDBG), the City General Fund, and the Affordable Housing Bond.

Applicable Product Categories: 90962 – MAINTENANCE & REPAIR

Date Issued: January 21, 2026

Due Date & Time: March 10, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on February 2, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2330 184 5420 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m04e510fa7486e53aa5c4633676397a88>

Staff Contact Person: Ezechukwu Anyanwu, Procurement Specialist III, Staff Email Address Ezechukwu.Anyanwu@sanantonio.gov

Evaluation Committee Voting Members:

John Peterek, Assistant City Manager
Veronica Garcia, Director, Neighborhood Housing Services Department
Veronica Gonzalez, Assistant Director, Neighborhood Housing Services Department
Leticia Holt, Interim Housing Production Administrator, Neighborhood Housing Services Department
Jameene Williams Assistant City Attorney
Cory Edwards, Deputy Historic Preservation Officer, Office Historic Preservation
Jason Gray, Project Manager, Development Services Department
Alicia Gomez, Project Manager, Capital Delivery Department
Joel Morgan, Assistant Director, Workforce Development Office
Joktan Stickney, Construction Inspection Manager, Neighborhood Housing Services Department
Samantha Diaz, Grants Administrator, Neighborhood Housing Services Department
Ian Benavidez, Deputy Director, Neighborhood Housing Services Department
Alejandra Arquisola, Sr. Data Analyst, Neighborhood Housing Services Department
Victoria Gonzalez-Gerlach, Bond Administrator Neighborhood Housing Services Department

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on February 10, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Ezechukwu Anyanwu, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Ezechukwu.Anyanwu@sanantonio.gov .

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.