



ADDENDUM I

SUBJECT: On Call Professional Environmental Consulting Services, (RFQ 2026-026), Scheduled to Close: Monday, March 30, 2026; Date of Issue: Friday, February 13, 2026

FROM: Joseph Ramon, MSOL
Procurement Manager

DATE: February 25, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This addendum is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this addendum.

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1. The following changes and/or additions to the Contract Documents, via this addendum, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
 2. Careful note of the addendum shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

THE ABOVE MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:

GENERAL INFORMATION

1. **Add:** Pre-Submittal Conference Presentation, this document will be posted as a separate file.
2. **Add:** Pre-Submittal Conference Sign in Sheet, this document will be posted as a separate file.
3. **Add:** Form 1 Submittal Checklist and Table of Contents, this will be posted as a separate file

CHANGES TO RFCSP

1. Prohibited Campaign Contributions – Page 1

Current:

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

*For this solicitation, the first day contributions are prohibited is February 24, 2026.

The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session

Revised:

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

*For this solicitation, the first day contributions are prohibited is February 27, 2026.

The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session

2. Table of Contents on page 3

Delete: Exhibit E – Wage Decision TX20230007 1/6/23 under RFQ Exhibits

Joseph Ramon

Joseph Ramon, MSOL

Procurement Manager

Finance Department - Procurement Division

**Request for Qualifications
Pre-Submittal Meeting for the
On Call Professional Environmental Consulting
Services**



2026-026

Wednesday, February 25, 2026

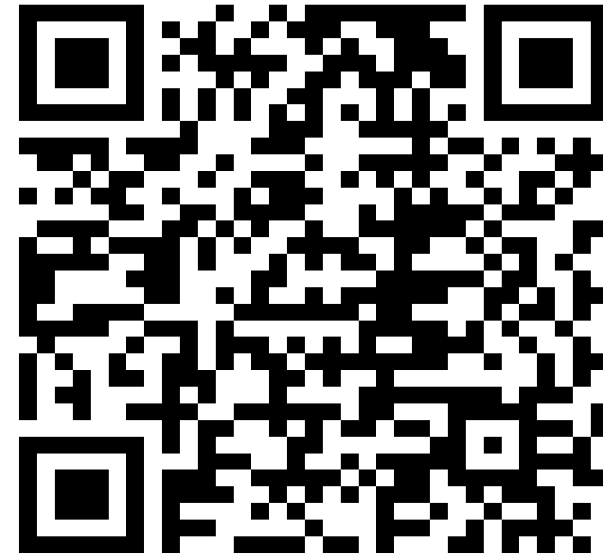
Sign-In Instructions



Everyone attending today's conference **is highly encouraged** to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provided by you on this form may be posted on the City's website or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.



Sign-In Form: <https://forms.office.com/g/5GvTQs3S5L>

Introductions



City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

PLEASE HOLD ALL QUESTIONS UNTIL THE END OF THE PRE-SUBMITTAL CONFERENCE.

High Profile Solicitation

This solicitation has been identified as High-Profile.

Prohibition against Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, the following are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections beginning on the 10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council (“blackout” period).

1. Any individual seeking a high-profile contract;
2. Any owner, officer, officer of board, executive committee member, and general board member of an entity seeking a high-profile contract;
3. The legal signatory of the high-profile contract;
4. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
5. Subcontractors hired or retained to provide services under the high-profile contract;
6. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection; and
7. Any corporate political action committee (PAC) established or formed by the entity seeking a high-profile contract.

Please refer to the solicitation and the Contracts Disclosure Form for additional details.

High Profile Solicitation



This solicitation has been identified as High-Profile.

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

For this solicitation, the first-day contributions are prohibited is **February 27, 2026, The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session meeting.*

For more information on updates to the Ethics Code and Municipal Campaign Finance Code, approved by City Council on May 2, 2024, and were effective on October 1, 2024, please visit: <https://www.sa.gov/Directory/Departments/OCC/Ethics/Revisions>. Resources are available to include a Vendor Frequently Asked Questions (FAQs) with key changes and compliance requirements for vendors working with the City, including non-profit organizations.

Solicitation Background



The City of San Antonio (City), Capital Delivery Department (CDD), is issuing a Request for Qualifications (RFQ) seeking Statement of Qualifications (SOQ) from qualified firms (Respondents) to provide on-call or as-needed professional environmental consulting services (Contract) for various City projects in various locations. Typical work to be performed under this Contract will consist of performance of environmental risk assessments, subsurface investigations, monitoring well and soil boring installation, monitoring well plugging, Brownfield assessments, Municipal Setting Designation assessments and reviews, Leaking Petroleum Storage Tank assessments and closure reports, spill prevention control and countermeasure plans, site remediation, remediation and construction oversight, third-party documentation reviews, and preparation of regulatory documentation, as may be required to support City design and construction projects, property acquisitions or any other City projects.

The City intends to award up to multiple contracts, as a result of this solicitation.

The initial term is for three-years with an option to extend two (2), one-year renewal periods not to exceed amount of \$7,500,000.00 for all contracts to include initial term and extensions

Scope of Services



- The Consultants shall provide environmental consulting activities including, but not limited to, Phase I Environmental Site Assessments, Phase II ESAs, Limited Phase II ESAs, Phase III ESAs (including Remediation and Construction Oversight), Affected Property Assessment Reports, Brownfield Site Assessments, Municipal Setting Designation Assessments,
- Leaking Petroleum Storage Tank assessments (LPST), and Spill Prevention Control and Countermeasure (“SPCC”) plans. Additionally, the selected firm(s) may be required to perform National Environmental Policy Act (“NEPA”) consulting for federally funded projects.
- Please refer to pages 4 – 7 in the RFQ solicitation document in Civcast

Submission Instructions



- Online submission will be utilized via CivCast at: www.civcastusa.com/bids
- Solicitation was released on February 13, 2026; and is due on March 30, 2026, at 10:00 A.M. CT.
- **Hard or emailed copies of proposals will not be accepted.**
- Utilize the Table of Contents/Submittal Checklist to ensure tabs and forms are in the identified order listed in solicitation.
- Keep submittal relevant to project.
- Company/Firm legal name must match the Texas Secretary of State website listing.
- Civcast can be accessed using any internet desktop browser.
- **Respondents are strongly encouraged to submit their proposals electronically well in advance of the submission deadline to avoid any last minute challenges.**

Restriction of Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an agenda item and 2) City staff from the release of the solicitation until Contract Award except:
 - Questions at today's pre-submittal conference;
 - Submit written questions by 4:00 p.m. CT, March 10, 2026.
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent's submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

Solicitation Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One (1) page summary stating relevant information of your firm.
3	Contract Template/General Conditions Review	<u>Must</u> provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.
	Statement of Qualifications	<u>Must</u> provide a narrative document addressing all evaluation criteria and project defined in this solicitation.

Evaluation Criteria



A: Experience, Background, & Qualifications of Firm, Key Personnel, and Key Sub-Consultants (45 points)

TAB	TITLE	DESCRIPTION
5	Experience, Background, Qualifications	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 6 project sheets.
7	Proposed Key Personnel/Organizational Chart	Organizational Chart of proposed team.
8	Resumes	One-page Resumes of key team members.

Evaluation Criteria



B: Understanding of the Project and Proposed Management Plan (35 points)

TAB	TITLE	DESCRIPTION
9	Project Understanding	Understanding the primary objectives of the project. Constraints and technical challenges.
10	Proposed Management Plan	Project management approach. Approach to Quality Control/Assurance.

Evaluation Criteria



C: Experience with the San Antonio Region & Past Performance (20 points)

TAB	TITLE	DESCRIPTION
11	Experience with the San Antonio Region & Past Performance	Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the solicitation. A portion of the scoring for this section may be based on the City's Consultants' Scorecard.

Evaluation Criteria Summary



Evaluation Criteria Summary	Maximum Points
A. Experience, Background, & Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45
B. Understanding of the Project and Proposed Management Plan	35
C. Experience with the San Antonio Region & Past Performance	20
Total Maximum	100 Points

Required Uploads



Upload each Document Individually

Submittal Cover/Signature Page (Form 2)

SOS Filing Number and SAMS Unique Entity ID and/or CAGE number

Contracts Disclosure Form (Form 3)

<https://webapp1.sanantonio.gov/ContractsDisclosure/>

Litigation Disclosure Form (Form 4)

DBE Good Faith Form (Form 5)

DBE Commitment Form (Form 6)

Veteran-Owned Small Business Program Tracking Form - VOSB (Form 7)

Local Preference Program (LPP) Identification Form (Form 8)

Heat Illness Prevention Acknowledgement Form (Form 9)

Letter of Insurability

Certificate of Interested Parties Form (Form 1295)

<https://www.ethics.state.tx.us/filinginfo/1295/>

DBE Presentation



Disadvantaged Business Enterprise (DBE) Program



Capital Delivery Department DBE Program

Point Of Contact:

Courtney McClure

(210) 207-4633

courtney.mcclure@sanantonio.gov

Conflict of Interest Questionnaire



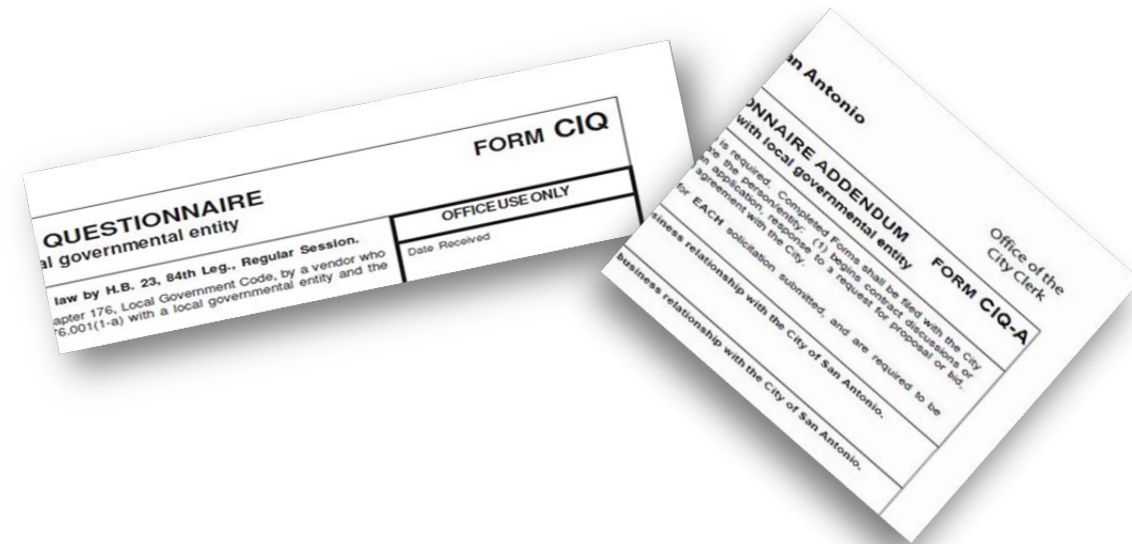
*Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. **City only requires Prime Firms to submit the CIQ and CIQ-A forms.***

Do not include these forms with your proposal. The Procurement Division will not deliver the forms to the City Clerk for you.

CIQ: <https://www.ethics.state.tx.us/forms/conflict/>

CIQ-A:

<https://www.sa.gov/files/assets/main/v/1/occ/documents/occ-ci-q-addendum.pdf>



Completed forms must be mailed to:
Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966

Schedule of Events



SOLICITATION



February/March 2026

- Feb 13, 2026; RFQ Released
- Feb. 25, 2026; at 10:00 AM CT: Pre-Submittal Conference
- Mar. 10, 2026; at 4:00 PM CT: Final Questions Accepted

POST SOLICITATION



April/May 2026

- March 30, 2026; at 10:00 AM CT: Submittals Due
- April - May 2026; Evaluation Process

FINALIZATION



June 2026

- June 2026; Anticipated Award Consideration

Addendums to Solicitation

- Changes and responses to questions received, in compliance with Restriction on Communications, will be posted as part of an addendum. It is Respondent's responsibility to review and ascertain whether addendums or revisions have been made prior to submission of a proposal. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, or specifications stated in the solicitation. Changes, if any, shall be made in writing only.
- **Respondent must confirm receipt of all amendments/addenda.**
- It is Respondent's responsibility to review site and ascertain whether addenda or revisions have been made prior to submission of a proposal.

Award of Contract



- Contract documents are not binding until approved at City Council or City Manager delegation.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- Final approval of the selected firm(s) is subject to the action of the City Council or City Manager.
- Selected firm(s) awarded a contract(s) will need to complete registration with the Texas Secretary of State and Texas Comptroller of Public Accounts prior to award of the contract.

Reminders - CIVCAST

- Today's Pre-Submittal Presentation will be released through the portal/site.
- Failure to adhere to the Restrictions on Communications may deem your submittal non-responsive.
- Submit written questions by question deadline 4:00 PM CT, March 10, 2026.
- Submissions must be uploaded by 10:00 AM CT, March 30, 2026. ***Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.***

QUESTIONS?





Thank You
Reminder to Sign-In

Sign-In Form: <https://forms.office.com/g/5GvTQs3S5L>

Company Name	Full Name	Title	Email Address	Phone #
Aci environmental services LLC	Stan Reece	Sr VP of Marketing and BD	sreece@aci-group.net	512-852-3872
Adams Environmental	Chrissy Flores	Project Manager	Cflores@adamsenvironmental.com	214-734-8339
Adams Environmental, Inc.	Sable Kitchen	President/Project Manager	sable.kitchen@adamsenvironmenta	210-858-6873
Atlas	Brian Curry	Environmental Project Manager	Brian.curry@oneatlas.com	(757) 652-8338
Atlas Technical Consultants LLC	Chade Stewart	Proposal Coordinator	Chade.stewart@oneatlas.com	(254) 681-0705
Baer Engineering and Environmenta	Katie Lee	Marketing and Operations	klee@baereng.com	(610) 635-5447
BGE, Inc.	Morgan Manning	Project Manager	Mmanning@bgeinc.com	(936) 348-4608
Bhate Environmental Associates	Kelsey Edwards	Sr. Project Manager	kedwards@bhate.com	(817) 648-9470
Broadbent & Associates	Michael Beach	Director of engineering	Mbeach@broadbentinc.com	(830) 816-5434
ESE Partners	Brittany Kowalick	Marketing Director	Brittany@esepartners.com	(936) 537-4361
Farmer Environmental Group, LLC	Robert Bowman	Central Texas Branch Operations Ma	robert.bowman@farmereg.com	512.256.1002
Fisher Arnold	Reid McLelland	Environmental Manager	rmcllland@fisherarnold.com	281.838.7567
Fisher Arnold	Debi Hauck	Sr Project Mgr	Dhauck@fisherarnold.com	832-993-1062
Freese and Nichols, Inc.	Bregger Garrison	Business Development Lead	Bregger.garrison@freese.com	(210) 298-3800
GSI Environmental	Roberta Russell	Senior Environmental Geologist	Rirusell@gsi-net.com	512 346 4474
Halff	Samantha Kaschel	Environmental Team Leader	skaschel@halff.com	737-270-8718
Halff Associates Inc	Oscar Martinez	Senior Project Manager	Oscar.Martinez@halff.com	(830) 455-6215
Halff Associates, Inc.	Kassiani Yialloulos	Marketing Coordinator	kyialloulos@halff.com	813.331.0952
Johnson, Mirmiran & Thompson, Inc	Ryan Robol	Section Head	Rrobol@jmt.com	713-299-9030
Kleinfelder	William Welsek	Area Manager	wwelsek@kleinfelder.com	281-436-7517
Kleinfelder, Inc	Marcus Dudley	Senior Project Manager	Mdudley@kleinfelder.com	(361) 878-5692
Kleinfelder, Inc.	Kristen Roberts	Pursuit Leader	ktroberts@kleinfelder.com	512-583-2600
Langan Engineering and Environmen	Stephanie Henss	Project Scientist	shenss@langan.com	(210) 352-0251
LJA Environmental Services, LLC	Alexandra Mathis	Marketing Manager	Acmathis@lja.com	(281) 589-0898
Modern Geosciences	Katherine Jones	Project Scientist	kjones@moderngeosciences.com	(512) 971-1117
Modern Geosciences	Catherine Seaton	Senior Project Manager	cseaton@moderngeosciences.com	(214) 724-9335
Pape-Dawson	Heather Johnson	Senior Environmental Manager	hjohnson@pape-dawdon.com	210-363-7583
Pape-Dawson	Claudia Montoya	Senior Proposal Coordinator	Cmontoya@pape-dawson.com	(210) 775-1347
Pape-Dawson	Joseph Dooley	Senior Technical Writer	jdooley@pape-dawson.com	210-375-9000
Poznecki-Camarillo LLC	Jake Fite	Project Administrator	jfite@pozcam.com	(210) 349-3273
Professional Service Industries, Inc.	Cynthia Achecar	Business Development Coord	Cynthia.achecarjusto@intertek.com	210-612-4293
PSI	Michaelle Sutton	Office Administrator	Michaelle.huntley@intertek.com	210.342.9377
Raba Kistner	Jennifer Ramos	Marketplace Leader - San Antonio /	j Ramos@rkci.com	210-316-6455
Raba Kistner	Brian D Strye	Environmental Project Manager	bstrye@rkci.com	210-699-99090
Raba Kistner	Tracy Obarsky	Project Manager	Tobarsky@rkci.com	210-409-6977
Raba Kistner, Inc.	Joanna Armstrong	Marketing Manager	Jarmstrong@rkci.com	806-881-1181
Ramboll	Courtney Van Tassell	Principal	cvantassell@ramboll.com	469-631-8962
Terracon consultants inc	Emma Robinson	Marketing specialist	Emma.robinson@terracon.com	(210) 714-2128
Terracon Consultants Inc.	Kevin Bryant	Department Manager	Kevin.bryant@terracon.com	(210) 852-2481
Terracon Consultants, Inc.	Brittany Menard	Marketing Manager	Brittany.menard@terracon.com	210-714-2126
TerraPoint Environmental	Brian Cowan	Principal	brian@terrapointenv.com	(512) 632-8409
Tolunay-Wong Engineers	Jahna Hill	Project Specialist	jhill@tweinc.com	918-710-5583
Tolunay-Wong Engineers, Inc.	Harold Barber	Senior Vice President	HBarber@tweinc.com	713-398-0037
TRC Engineers, Inc.	Scott Horowitz	Project Manger	shorowitz@trccompanies.com	(281) 804-3249
TTL	Amanda L Miller	Senior Manager	amiller@ttlusa.com	865-414-1823
TTL Inc.	Osanna Carrasco	Senior Project Manager	Osanna.Carrasco@ttlusa.com	210-685-8816
TTL, Inc.	Tomas Hernandez, Jr.	VP - Regional Business Unit Leader	Thernandez@ttlusa.com	(210) 385-2011
TTL, Inc.	Cynthia Stiles	Proposal Manager	cynthia.stiles@ttlusa.com	407-754-8030
TTL, Inc.	Nicolas Espino	Project Professional	Nespino@ttlusa.com	210-887-4575
VRX, Inc	James Dingel	Sr Project Manager	J.dingel@vrxglobal.com	972-821-1550
VRX, Inc. (WBE, SBE)	Tanzy Wilson	Proposal Manager	tanzy.wilson@vrxglobal.com	972-309-9700
Weber Murphy Fox, Inc.	Kaylan Mead	Marketing Coordinator	kmead@wmf-inc.com	814-920-1929
Weston Solutions	Ashby McMullan	Client Account Director	a.mcmullan@westonsolutions.com	210-488-7358
Weston Solutions	Linda Spickelmier	Proposal Coordinator	linda.spickelmier@westonsolutions	713-985-6614
WSP	Steve McVey	Asst. VP	Steve.mcvey@wsp.com	512-879-6625
WSP	Ryan Bayer	Director	Ryan.bayer1@wsp.com	210.951.6422
WSP USA Inc.	Tyler Wenzel	Consultant	Tyler.wenzel@wsp.com	(936) 404-5115