

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – On Call Real Estate Appraisal Services**

Solicitation Number: RFQ 26-093; RFx 6100019714

Description: The City of San Antonio (“City”), through its Capital Delivery Department (“CDD”), is issuing this Request for Qualifications (“RFQ”) to obtain Statements of Qualifications from Professional Appraisers interested in providing On-Call Real Estate Appraisal Services on an as-needed basis throughout Bexar County, Texas. Services may include valuation of residential, commercial/industrial, and undeveloped land; temporary and permanent easements; market and rental analyses; and miscellaneous valuations for partial or full property acquisitions. The City intends to select one or more qualified Respondents for non-exclusive contracts under the terms of this RFQ.

Applicable Product Categories: 94615 – Real Estate Appraisal Services

Date Issued: July 15, 2026

Due Date & Time: August 28, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on **July 22, 2026**, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2336 382 8620 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mf1886cbcc937671d9228504ce5f5fba9>

Staff Contact Person: Jinwan Kim, Procurement Specialist III, Jinwan.Kim@sanantonio.gov

Evaluation Committee Voting Members:

Christie Chapman, Assistant Director, Capital Delivery Department

Eric Friedland, Assistant City Attorney, City Attorney Office

Adrian Ramirez, Real Estate Manager, Capital Delivery Department

Chris Kurzon, Real Estate Manager, Building & Equipment Services Department

John Prather, Compliance Manager, Aviation Department

Miranda Bayne, Senior Business Analyst, Capital Delivery Department

Roque Duque De Estrada, Assistant Parks and Recreation Manager, Parks and Recreation Department

Krystin Ramirez, Redevelopment Officer, Neighborhood Housing Services Department



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on July 29, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Jinwan Kim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Jinwan.Kim@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

