

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Qualifications – On Call Structural Engineering Services**

Solicitation Number: RFQ 2026-023

Description: The City of San Antonio (City), Capital Delivery Department (CDD), is issuing a Request for Qualifications (RFQ) seeking Statements of Qualifications (SOQs) from qualified firms (Respondents) to provide on-call or as-needed structural engineering services for City-owned facilities. Services will support new construction and major renovations, with the goal of providing safe, durable, code-compliant, and well-coordinated structural systems. Work may include assessment and evaluation of existing or proposed structural systems; preparation of design documents; interdisciplinary coordination with architectural, civil, mechanical, electrical, and plumbing disciplines; construction-phase services, including site visits, submittal and request for information reviews, and field observations; and project close-out and warranty follow-up services.

Applicable Product Categories: 92588 - Structural Engineering

Date Issued: September 18, 2026

Due Date & Time: November 9, 2026, 10:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on October 5, 2026, via WebEx, Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2349 329 8620 | **Meeting Password:** COSA2026

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m279cdec1d9adab7374125eb8e5f244af>

Evaluation Committee Voting Members:

Roman Puentes, Facilities Project Manager, Fire and EMS

Chris Vanskike, Assistant Capital Programs Manager, City Center Development Office

Evelyn Gamez, Senior Architect, Capital Delivery Department

Charles Guerra, Facilities Manager, Parks Department

Luis Rivas, Facilities Project Manager, Building and Equipment Services

Crystal Gonzales, Assistant Capital Delivery Director, Capital Delivery Department



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on October 9, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Gabriel Hernandez, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
gabriel.hernandez2@sanantonio.gov

For CivCast language –

To view this solicitation, go to <https://www.civcastusa.com/bids> and search under solicitation number or project name.

