ADVERTISEMENT INFORMATION ONLY

Request for Qualifications
On Call Landscape Architectural Services

Solicitation Number: RFQ 2026-100

Description: The City of San Antonio ("City") is seeking Statements of Qualifications (SOQ) from qualified firms (Respondents) to provide on-call Landscape Architecture services for City-owned facilities and site improvement projects. These services will support both new construction and major renovations, with the goal of enhancing functionality, safety, accessibility, sustainability, and long-term performance of public landscapes. Scope of work may include assessment and evaluation of existing site and landscape conditions; preparation of planting, irrigation, hardscape, tree protection, and site layout design documents; interdisciplinary coordination with architectural, civil, structural, and MEP teams; construction-phase support including site observations and submittal reviews; and project close-out and warranty follow-up services.

Applicable Product Categories:

90656: Landscape, Architectural Services

Date Issued: August 21, 2026
Due Date & Time: October 6, 2026, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:30 p.m., Central Time, on September 2, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2331 633 5154| **Meeting Password:** iAW3P3ZxCP9

Join from the meeting link:
https://sanantonio.webex.com/sanantonio/j.php?MTID=m618d8c400d0f3b8f2a55e4c70a691921

Evaluation Committee Voting Members:
David McCary, Assistant City Manager, City Manager's Office
Crystal Gonzalez, Interim Capital Delivery Director, Capital Delivery Department
Melinda Cerda, Assistant Parks and Recreation Director, Parks and Recreation
Desiree Salmon, Assistant Capital Programs Manager, Capital Delivery Department
Erick Reyna, Project Manager, Parks and Recreation
Jamaal Moreno, Senior Landscape Architect, Capital Delivery Department

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:
Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 10, 2026.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Eze Anyanwu, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Ezechukwu.Anyanwu@sanantonio.gov

To view this solicitation, go to https://www.civcastusa.com/bids and search under solicitation number or project name.