

Chip Haas

CITY COUNCIL
TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

To attend the National League of Cities Conference in Washington D.C. from March 5-8, 2004 and the Greater San Antonio Chamber of Commerce SA to DC trip to meet with legislators on key issues on San Antonio from March 8-10, 2004.

Estimated date of departure from San Antonio: 3/5/2004
Estimated date of return to San Antonio: 3/10/2004

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

- EXCEPTIONS:
- Official Business only
 - Dual purpose-Goodwill
 - Dual purpose-Education
 - Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$2,776.53
Travel Advance requested: \$170.00
Fund, Account & Index Code to be charged: 01-10-01/602524

C. Haas
Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the 26th day of February, 2004.

ATTEST: *Yulanda L. Ledesma*
CITY CLERK

[Signature]
MAYOR

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CITY OF SAN ANTONIO
CITY CLERK
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