

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY CLERK**  
Interdepartmental Correspondence Sheet

CONSENT AGENDA  
ITEM NO. **15**

TO: Mayor and Members of the City Council  
FROM: Yolanda Ledesma, Acting City Clerk  
COPIES: Terry M. Brechtel, City Manager; Management Team; File  
SUBJECT: District Board Appointments - **November 7, 2002**

The following District Board appointments are submitted for the City Council meeting of November 7, 2002 for consideration:

A) **SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY ADVISORY COMMITTEE**

RE- APPOINT: Delicia Herrera (District 6)

Term of office will expire November 20, 2004.


RE-APPOINT: Vivian Spurlock (Mayor)

Term of office will expire November 20, 2003.

**COORDINATION**

This Ordinance has been coordinated with the Economic Development Department.

The applications on the respective candidates are attached for your reference.

  
Yolanda Ledesma  
Acting City Clerk

**City of San Antonio  
Office of the City Council**

**Interdepartmental Correspondence Sheet**

To: Mayor and Councilmembers


From: Councilman Enrique M. Barrera, District 6

Copies: Lolly Byington, Senior Administrative Assistant and Files

Subject: Re-Appointment of Delicia Herrera to the Small Business Economic  
Development Advisory Committee

Date: September 24, 2002

I re-appoint Ms. Delicia Herrera to the Small Business Economic Development Advisory  
Comm. Ms. Herrera's application is on file in the City Clerk's office.



Enrique M. Barrera  
Councilman  
District 6

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
SEP 26 12:40

City of San Antonio  
Application for Appointment

C.C. 9/24



SMALL BUSINESS ECONOMIC

Board/Commission/Committee DEVELOPMENT ADVOCACY BOARD

\*Note: Information subject to review and considered public record upon receipt

Name: Miss Herrera Delicia -  
(Title) (Last) (First) (Middle)

Preferred Phone and Fax: 210-435-1492/842-8672 -  
(Phone) (Fax)

Employer DMIT Construction Occupation: General Contractor

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 28 yrs

In which City Council District do you reside? 6 Length of residence: 28 yrs

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City (this includes serving as an Administrative Aide to a Council member), or do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

Resolution No. 92-31-26 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup.

ETHNIC CODE:

☒ H

W = Non-Minority

H = Hispanic\*

\* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

☒ F

M = Male

F = Female

Do you have any litigation pending, either personally or professionally? If yes, please describe:

No

Have you ever been convicted of a felony or a misdemeanor crime involving moral turpitude?

☐ Yes ☒ No

Name: Delicia Herrera

## BACKGROUND

Education: BA - St. Mary's University, MA- candidate  
pending thesis & oral exams

Professional: Owner- DMH Construction and Professional  
Services

Volunteer Experience/Community Service: Member- San Antonio Craftsmen  
Association, Small Business advocate, assisting in the  
organization of city/county small business expo for Dec 2002.

Areas of interest: Economic Dpt, Small Business advocacy

Please specify membership on any other governmental Board/Commission/Committee.

None at present. Previously appointed to the  
Uniform General Conditions Board by Gov. George W. Bush.

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission.  
(Resume or additional information may be attached.)

I am seeking one final reappointment. I want to  
follow through with initiatives I have begun on  
this board. I have also been voted as the Vice-Chair  
of this Committee.

**I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.**

Delicia Herrera

Signature

Sept 19, 2002

Date

PLEASE RETURN COMPLETED FORM TO CITY COUNCIL OFFICE FOR PROCESSING:

City Council Office

P.O. Box 839966

San Antonio, Texas 78283-3966

Fax No. City Council - (210) 207-7027; City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

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ATTACHMENT I

# City of San Antonio Application for Appointment

mayor  
CC  
9/26



Board/Commission/Committee

~~SSSA Advisory Committee~~  
\*Note: Information subject to review and considered public record upon receipt

Name: Spurlock Vivian  
(Title) (Last) (First) (Middle)

Preferred Phone and Fax: 210-734-3060 - Fax 210 734-8440  
(Phone) (Fax)

Employer DSS Services, Inc. Occupation: President

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? since 1981

In which City Council District do you reside? District 1 Length of residence: 2 1/2 yrs

**MAYOR RE-APPOINTMENT**

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City (this includes serving as an Administrative Aide to a Council member), or do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

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W - Non-Minority

H - Hispanic

GENDER CODE:

☒ F

M - Male

F - Female

\* - Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B - African American

P - Asian or Pacific Islander

O - Other

I - American Indian/Alaska Native Aleutian

Do you have any litigation pending, either personally or professionally? If yes, please describe:

No

Have you ever been convicted of a felony or a misdemeanor crime involving moral turpitude?

☐ Yes ☒ No

Name: Vivian Spurlock

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**BACKGROUND**Education: accountingProfessional: See Resume that followsVolunteer Experience/Community Service: See Resume that followsAreas of interest: SBEDA Advisory Committee

Please specify membership on any other governmental Board/Commission/Committee.

Kelly USA Advisory Committee on Small BusinessSmall Minority Women-Owned Business Enterprise Program advisory  
committee for Bexar CountyPlease provide a brief narrative outlining your reasons for seeking appointment to a board or commission.  
(Resume or additional information may be attached.)As a Small Business Owner I have experience with City, State, and  
Federal Government Contract. I feel my experience would enable  
me to make a valuable contribution to the goals of the committee.I have read and understand the guidelines set out in Attachment I of this application. The foregoing  
and any attached statements are true, accurate and complete; and I agree that any misrepresentation or  
omission of facts may result in my disqualification for appointment.  
Signature9/18/02  
Date

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San Antonio, Texas 78283-3966  
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ATTACHMENT I

**CITY OF SAN ANTONIO**  
**OFFICE OF THE MAYOR**  
INTERDEPARTMENTAL CORRESPONDENCE SHEET

RECEIVED  
SAN ANTONIO  
CITY CLERK

**TO:** Norma Rodriguez, City Clerk

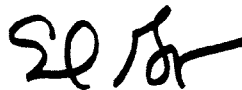
**FROM:** Mayor Ed Garza

**COPIES TO:** Yolanda Byington, Boards & Commissions Coordinator

**SUBJECT:** SMALL BUSINESS ECONOMIC DEVELOPMENT  
ADVOCACY ADVISORY COMMITTEE

**DATE:** September 25, 2002

Vivian Spurlock has been serving on the Small Business Economic Development Advocacy and has submitted her application expressing her interest in being reappointed. At this time, I will be reappointing Ms. Spurlock to continue serving on this board.

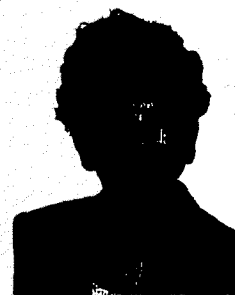


**EDWARD D. GARZA**  
Mayor

**VIVIAN SPURLOCK****President****DSS Services, Inc.**

Phone (210) 734-3060

Fax (210) 734-8440



Ms. Vivian Spurlock is the President of DSS Services, a Professional Facilities Support Services company, which includes Security and Staffing Services. Since 1981 she has owned, managed, and directed all areas of operation of her company. Ms. Spurlock personally developed the procedures and processes for managing and monitoring quality control for all services offered by DSS.

Ms. Spurlock has 28 years of experience in business ownership and management. For the last eight of these years she has been managed several twenty-four hour operations. Over the course of these 28 years, Ms. Spurlock has successfully planned, implemented, organized, staffed, and operated two successful businesses.

Ms. Spurlock is acknowledged for her marketing skills. One marketing strategy she implemented within the private sector of business generated 36,360 new customers in one year.

Ms. Spurlock is knowledgeable in marketing not only with the private business sector but also with government agencies. The various government agencies Ms. Spurlock has provided services for include the following:

- The Department of Defense
- The Department of Treasury
- The Department of Veteran Affairs
- Municipal and State Government

Ms. Spurlock is bilingual; she speaks fluent English and Spanish. Her education includes academic studies from the following teaching institutions:

- Pierce College, Reseda, California
- Clark University, Atlanta, Georgia
- San Antonio College, San Antonio, Texas
- Small Business Executive Education Program

Ms. Spurlock is very active within the community. She belongs to several professional affiliations and has received recognition for her active participation. A list of these organizations and awards are as follows:

Organizations:

- National Association of Women Business Owners,
- Women in Business (Held the office of President),
- San Antonio Hispanic Chamber of Commerce,
- The Greater San Antonio Chamber of Commerce,
- North San Antonio Chamber of Commerce,



**Committees, Recognition, and Awards:**

2001-2002 Board Member, Community Development Loan Fund

2001-2002 Appointed to Kelly USA Advisory Committee on Small Business

2000 Business Award, Lackland AFB  
San Antonio Business Opportunity Council

2000 Minority Small Business Person of the Year Award,  
Small Business Administration, San Antonio

2000 Minority Small Business Firm of the Year Award, Small Business Administration  
(SBA Region 6 encompasses Texas, Oklahoma, New Mexico, Arkansas, and Louisiana)

2000- 2002 Appointed to - Small, Minority and Women- Owned Business Enterprise Program  
Advisory Committee for Bexar County

1999 Business Award, City of San Antonio  
San Antonio Business Opportunity Council

1998 Recipient of Business Achievement Award,  
San Antonio Hispanic Chamber of Commerce

1998- 2002 Appointed to - Small Business Economic Development Advocacy  
Advisory Committee For The City of San Antonio

1996- 2000 Committee Member, Minority Enterprise Development (MED Week)

1996 Delegate for Governor's Conference on Small Business, Texas

1995 Enterprising Woman of the Year &  
Recipient of National Athena Award

1995 Elected Delegate to The White House Conference on Small Business,  
Washington, DC

1994 Task Force Committee, City of San Antonio Small Business Summit

**Other community Service participation includes:**

- Walking Marathons benefiting the American Heart Association and other worthwhile organizations,
- American Business Women Association, (ABWA) STRUT,
- Unicorn Fund Raiser Event Committee,
- Battered Women's Shelter Outreach,
- Juvenile Diabetes Foundation,
- UTSA Athletic Department,
- Easter Seals Foundation,