

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Melissa Byrne Vossmer; Steven F. Hodges; File

SUBJECT: Ordinance authorizing payment of Appraisal Fees incurred in land acquisition in the amount of \$900.00 payable to Eckmann Groll, Incorporated

DATE: November 14, 2002

SUMMARY AND RECOMMENDATION

This ordinance authorizes Community Development Block Grant funds in the amount of \$900.00 payable to Eckmann Groll Incorporated for appraisal services in connection with the Hillside Acres Drainage Outfall Phase II Community Development Block Grant (CDBG) Project located in Council District 4.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

We have acquired all parcels in the seven-parcel project. This project is currently scheduled to let for contract in December 2002 and is scheduled to start construction in April 2003 and be completed by April 2004.

POLICY ANALYSIS

Approval of this ordinance for payment of appraisal services is necessary to complete the real estate transactions on the acquisition of the properties in these projects.

FISCAL IMPACT


Funds in the amount of \$900.00 are available from Community Development Block Grant funds and authorized payable to Eckmann Groll Incorporated.

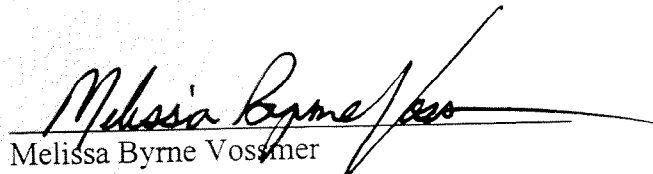
COORDINATION

This ordinance was coordinated with the City Attorney's Office and the Department of Housing and Community Development.

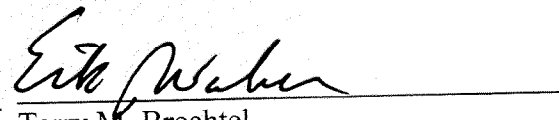
SUPPLEMENTARY COMMENTS

A copy of the executed Discretionary Contracts Disclosure Form is attached.

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Thomas G. Wendorf, P.E.
Director of Public Works


Melissa Byrne Vossmer
Assistant City Manager

Approved:

A 
Terry M. Brechtel
City Manager

ATTACHMENT

FISCAL DATA

Project Name: HILLSIDE ACRES DRAINAGE OUTFALL PHASE II CDBG PROJECT
Council District 4

Budget Information:

This is a one-time capital expenditure.

Funds in the amount of \$900.00 are included in the FY03-FY08 Capital Improvement Program Budget.

Funds are available from 28th Year Community Development Block Grant Funds.

This item is within budget.

This item represents a portion of a total estimated City project cost of \$454,925.00.

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1 & 2

Attach additional sheets if space provided is not sufficient

State "Not Applicable" for questions that do not apply

*This Form is required to be supplemented in the event that there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

Lynn G. Eckmann

Wayne A. Groll

(2) the identity of any business entity that would be a party to the discretionary contract;

Eckmann & Groll, Inc.

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract

Not Applicable

and the name of:

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract

Not applicable

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

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(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

Not applicable

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections by any individual or business entity whose identity must be disclosed under (1), (2), or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by an individual's spouse, whether statutory or common law. Indirect contributions by an entity include, but are not limited to, contributions made through the office of owners or registered lobbyists of the entity.

To Whom Made:

Amount:

Date of Contribution:

Not applicable

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which reasonably understood raise a question as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Not Applicable

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

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| Signature: Wayne D. Hall | Title: Vice President Company: Eckmann Groll, Inc. | Date: October 23, 2002 |

