

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Melissa Byrne Vossmer; Steven F. Hodges; File

SUBJECT: Ordinance authorizing payment of title fees incurred in land acquisition in the amount of \$150.00 payable to Lawyers Title of San Antonio

DATE: November 14, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes Community Development Block Grant (CDBG) Program funds in the amount of \$150.00 payable to Lawyers Title of San Antonio, for title fees in connection with the Southcross Sidewalks-Zarzamora to Shelby project located in Council District 4.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

We have 38 signed instruments and two condemned parcels in the 40-parcel project. This project will provide for four-foot sidewalks separated from the curb and adjustment of driveway approaches as necessary on the north side only along Southcross from Zarzamora to Shelby. Project includes acquisition of right of way. Construction on this project was performed by the Public Works Street Maintenance Division.

POLICY ANALYSIS

Charges for such services are reasonable and necessary expenses for the above mentioned project.

FISCAL IMPACT

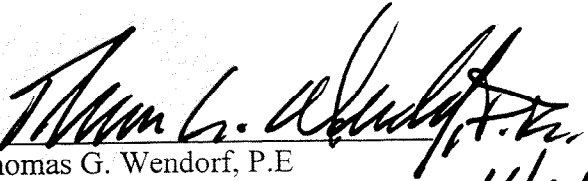
The sum of \$150.00 is available from Community Development Block Grant (CDBG) funds and is authorized payable to Lawyers Title of San Antonio.

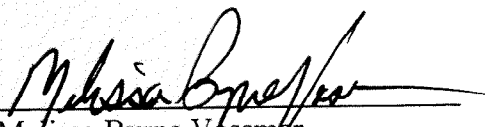
COORDINATION

This ordinance was coordinated with the City Attorney's Office and the Department of Housing and Community Development.

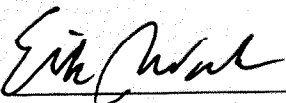
SUPPLEMENTARY COMMENTS

A copy of the executed Discretionary Contracts Disclosure Form is attached.


Thomas G. Wendorf, P.E.
Director of Public Works
11/1/02


Melissa Byrne Vossmer
Assistant City Manager

Approved:


for Terry M. Brechtel
City Manager

ATTACHMENT 1

FISCAL DATA

Project Name: SOUTHCROSS SIDEWALKS – ZARZAMORA TO SHELBY (CDBG)
PROJECT
Council District 4

Budget Information:

This is a one-time capital expenditure.

Funds in the amount of \$150.00 are not included in the FY03-FY08 Capital Improvement Program Budget.

Funds are available from Community Development Block Grant funds.

This item is within budget.

This item represents as portion of a total estimated City project cost of \$270,870.00.

City of San Antonio Discretionary Contracts Disclosure*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.*

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

N/A

(2) the identity of any **business entity** that would be a party to the discretionary contract:

Lawyers Title Company of San Antonio

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract:

N/A

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract:

Lawyers Title Insurance Corporation

LandAmerica, Inc.

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

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(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract

NONE

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

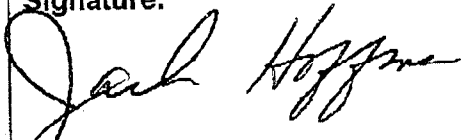
NONE

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

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Signature: 	Title: <i>SR Vice Pres</i> Company: <i>LAWYERS TITLE</i>	Date: <i>10/23/02</i>

Company of SAN ANTONIO