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AGENDA ITEM NO. 10
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CITY OF SAN ANTONIO
OFFICE OF THE MAYOR
Interdepartmental Memorandum

TO: COUNCIL MEMBERS

FROM: Mayor Edward D. Garza

COPIES TO: City Manager, City Clerk, City Attorney, Finance and Budget & Performance Assessment

SUBJECT: CONTINGENCY ITEM FOR COUNCIL ACTION

DATE: November 6, 2002

The San Antonio Children's Museum is requesting funding to further support the museums operating expenses. Since 1995, over a half million kids and adults have experienced the interactive, educational exhibits and classes available at the museum. Through the various programs, children are able to utilize a curriculum that meets the Texas Essential Knowledge and Skills academic standards. This program has a hands-on family facility located in downtown San Antonio which continues to educate children by making learning fun and interactive.

I would like to request your support to provide \$1,000 to the San Antonio Children's Museum from my Contingency Funds, please sign below. Staff has reviewed the necessary paperwork and approved this request.



EDWARD D. GARZA
Mayor

EDG:tb

Bobby Pérez
Council Member, District 1

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Council Member, District 2

Antoniette "Tori" Moorhouse
Council Member, District 3

Enrique "Kike" Martin
Council Member, District 4

David A. Garcia
Council Member, District 5

Enrique M. Barrera
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Julian Castro
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Bonnie Conner
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Carroll Schubert
Council Member, District 9

David Carpenter
Council Member, District 10

CONTINGENCY ACCOUNT EXPENDITURE

~~DISTRICT~~
Mayor's Office

RECEIVED
SAN ANTONIO
MAYOR'S OFFICE

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: San Antonio Children's Museum 2002 OCT 24 AM 10:56
Address: 305 E. Houston Street
Phone: (210) 212-4453
2. Tax Exempt # (if applicable): 74-2659746
3. (a) Amount of Request: \$ 1,000.00 (not less than \$100.00).
(b) What other sources of funding does organization have? donations from individual foundations, and corporations. Admissions, gift shop sales, memberships, birthday parties, and special events
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
Requested funds will support the Children's Museum's Operating Fund, which supports our education programs and classes, as well as our hands-on, interactive exhibits. The Museum's mission is to provide a fun, educational environment that stimulates children to want to learn more.
5. Contact Person: Diane C. Bauhof, Director of Development
Address: 305 E. Houston Street
Phone: (210) 212-4453, ext. 1301
6. Time Frame/Calendar
Date of Event: n/a
7. Copy of separate written request attached? Yes ☒ No ☐
8. Does the organization receive other city funds? Yes ☒ No ☐
9. Is the city co-sponsoring the particular event? Yes ☐ No ☒ *Not receiving operational support this year. Receiving project support.
10. (a) Comments by the City Attorney's Office
Proposed expenditure is consistent with Ordinance # 96399 in that use of funds supports public purpose of promoting an educated youth.
Mr. Zetzsche
Deputy City Attorney
(b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.*

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract;

N/A

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

N/A a
and the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

N/A

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

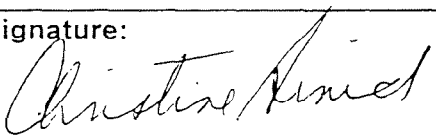
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
N/A		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

N/A		
Signature: 	Title: Executive Director Company: San Antonio Children's Museum	Date: 10/22/02

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



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Jack Straus

Executive Director

Christine M. Erick

Address

315 East Houston

San Antonio, Texas 78205

Tel: 210-224-4110

210-242-1311

Fax: 210-242-1313

September 5, 2002

The Honorable Ed Garza

P.O. Box 839966

San Antonio, TX 78283-3966

Dear Mayor Garza,

The San Antonio Children's Museum, located in downtown San Antonio, is celebrating its 7th birthday this September. Since 1995, over half a million kids and adults have experienced the interactive, educational exhibits and classes available at the Children's Museum. Our operations are supported through 59% earned income (admissions, gift shop sales, birthday parties, program fees, and memberships) and the remaining 41% is raised through donations from foundations, individuals and corporations. On behalf of the Board of Directors of the San Antonio Children's Museum, I am writing to respectfully request a \$1,000 gift from your discretionary funds for the Museum's annual fund.

More than one-third of our visitors come with a school or day care group. Besides providing San Antonio's children with a curriculum that teaches respect for all cultures, our exhibits and classes meet the (Texas Essential Knowledge & Skills) academic standards. Teachers have come to depend on our interactive exhibits to stimulate their students' minds and help connect their "classroom learning" to our applicable, real-life encounters. A hands-on, interactive experience is very helpful in students' development, and school administrators and educators realize that, "Sensations form the base understanding from which concepts and thinking develop. Sensory enriched environments are imperative to learning." (*Smart Moves, Why Learning Is Not All In Your Head*, by Carla Hannaford, Ph.D., 1995).

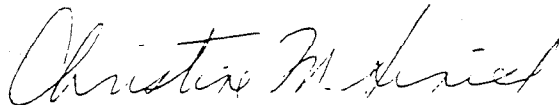
The San Antonio Children's Museum also has a City Kids Fund which provides subsidized admissions for underprivileged youth and school groups in San Antonio. All school group visits are funded partially or for free through our City Kids Fund, which is supported by grants from foundations, corporations, and individuals. We are proud to say that no child has ever been denied admission to the Children's Museum because he/she cannot afford it, and we hope to continue that tradition. Being located in Downtown San Antonio is advantageous because we're centrally located... we are on the city bus route and convenient for tourists.

In order to keep our exhibits up-to-date and offer new learning opportunities, the Museum brings in traveling exhibits throughout the year. From September 28, 2002 through January 12, 2003, kids will learn about every aspect of growing up - from

birth to age 18 – at the *I'm Growing Up* exhibit. From March through December 2003, kids will use hands-on experiments to learn about math and science at our new *ZOOMzone* exhibit, which is presented in cooperation with our local PBS affiliate, KLRN-TV, where the popular *ZOOM* show airs weekly.

Thank you for your consideration of our request. Your gift will help us further our mission to stimulate creativity, instill a lifelong desire for learning, and foster an understanding and appreciation of our region and its many cultures. I have enclosed a reply envelope for your convenience. I look forward to hearing from you and will be happy to answer any questions or show you around the Museum. You may reach me at 212-4453, ext. 1300, or by e-mail at chris@sakids.org.

Sincerely,

A handwritten signature in cursive script, reading "Christine M. Sinick".

Christine M. Sinick
Executive Director



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Liza Negron

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Joan Wyatt

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Carol Kelly O'Malley

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Consuelo Rocha

Robert Shearer

Charles L. Slater, Ph.D.

Gayle Spencer

Joci Straus

Executive Director

Christine M. Sinick

Address

305 East Houston

San Antonio, Texas 78205

Tel: 210/21CHILD

(212-4453)

Fax: 210/242-1313

October 23, 2002

The Honorable Ed Garza
P.O. Box 839966
San Antonio, TX 78283-3966

Dear Mayor Garza,

Thank you for responding to our request for funding from your discretionary funds. The Board of Directors of the San Antonio Children's Museum is grateful for your consideration, and we appreciate your support of our hands-on, family facility in downtown San Antonio which educates children by making learning fun and interactive.

If you need more information, please let me know at (210) 212-4453, ext. 1300. Thank you.

Sincerely,

Christine M. Sinick
Executive Director



San Antonio
children's
museum

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Jodi Straus

Executive Director

Christine M. Snick

Address

305 East Houston

San Antonio, Texas 78205

Tel: 210/241-CHILD

212-4463

Fax: 210/242-1313

September 5, 2002

The Honorable Ed Garza

P.O. Box 839966

San Antonio, TX 78283-3966

Dear Mayor Garza,

The San Antonio Children's Museum, located in downtown San Antonio, is celebrating its 7th birthday this September. Since 1995, over half a million kids and adults have experienced the interactive, educational exhibits and classes available at the Children's Museum. Our operations are supported through 59% earned income (admissions, gift shop sales, birthday parties, program fees, and memberships) and the remaining 41% is raised through donations from foundations, individuals and corporations. On behalf of the Board of Directors of the San Antonio Children's Museum, I am writing to respectfully request a \$1,000 gift from your discretionary funds for the Museum's annual fund.

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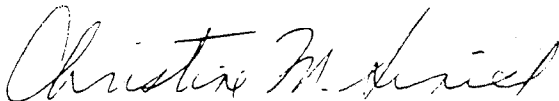
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