

CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE SHEET NO. 47

TO: MAYOR AND COUNCIL

FROM: Councilman David A. Garcia, District 5

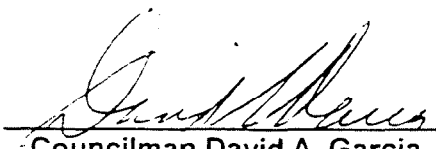
COPIES TO: City Manager; City Clerk; City Attorney; Assistants to Mayor & Council;
Management & Budget Director; Finance Director; File

SUBJECT: Agenda Items for Council Meeting of November 14, 2002

DATE: November 7, 2002

I respectfully request Council concurrence to place on November 14, 2002 City Council Agenda an ordinance allocating \$125.00 from the District 5 Contingency Fund to Collins Garden Elementary - PTA. This will help defray the costs associated with this PTA's School Carnival to be held at Collins Garden Elementary School on November 8, 2002.

Staff has reviewed this request and concurs with this action. Your support is appreciated.


Councilman David A. Garcia
District 5

Ed Garza, Mayor

Enrique Barrera, District 6

Bobby Perez, District 1

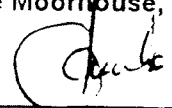
Julian Castro, District 7

John H. Sanders, District 2

Bonnie Conner, District 8

Antionette Moorhouse, District 3

Carroll W. Schubert, District 9



Enrique Martin, District 4



David Carpenter, District 10

REQUEST FOR CONTINGENCY ACCOUNT EXPENDITURES DISTRICT 5

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: COLLINS GARDEN ELEMENTARY PTA
 Address: 167 HARRISMAN PLACE SAN ANTONIO TX 78210
 Phone: (210) 226-7423
2. Tax Exempt # (If applicable) _____
3. (a) Amount of Request: \$ 125.00 (not less than \$100.00).
 (b) What other sources of funding does organization have? FUNDRAISERS
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
TO BUY ITEMS FOR SCHOOL CARNIVAL
TO PROMOTE COMMUNITY SPIRIT
5. Contact person: PATRICIA ANDERSON
 Address: 1034 AVANT CITY 78210
 Phone: (210) 533-7280
6. Time Frame/Calendar
 Date of Event: NOV. 8, 2002
7. Copy of separate written request attached? Yes _____ No ☒
8. Does the organization receive other city funds? Yes _____ No ☒
9. Is the city co-sponsoring the particular event? Yes _____ No ☒
10. (a) Comments by the City Attorney's Office
Request is consistent with Ord # 96399 in that
it will promote the public purpose of advancing
pride in the community
W. Zentube
Deputy City Attorney
 (b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

None

(2) the identity of any business entity¹ that would be a party to the discretionary contract;

Collins Garden Elementary PTA

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

none

(3) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

none

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

none

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made: <i>none</i>	Amount: <i>none</i>	Date of Contribution: <i>none</i>
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Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: <i>Lina Ramos Arreola</i>	Title: <i>Principal</i> Company: <i>Collins Garden Elementary</i>	Date: <i>11/6/02</i>

²For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a reasonable person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.