

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY COUNCIL**  
 INTERDEPARTMENTAL CORRESPONDENCE SHEET

**TO:** Mayor and Council

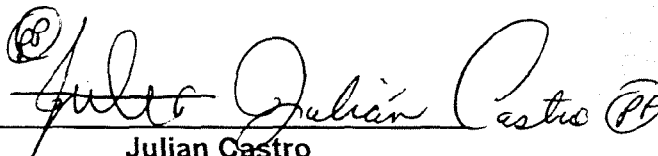
**FROM:** Councilman Julian Castro, District 7

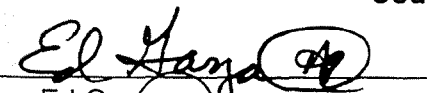
**COPIES TO:** Terry Brechtel, City Manager; Yolanda Ledesma, Acting City Clerk; Andrew Martin, City Attorney; Milo Nitzche, Director of Finance; Lou Lendman, Director of Budget & Employee Services; Gayle McDaniel, Assistant to Council; File

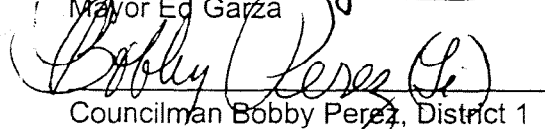
**SUBJECT:** Agenda item for November 21, 2002 City Council Meeting

**DATE:** November 14, 2002

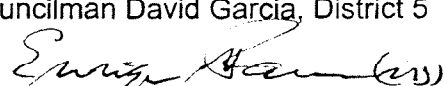
I respectfully request Council concurrence to place on the November 21, 2002 Council agenda an allocation of \$250.00 to be paid from the District 7 Contingency Fund to Holy Family Nutrition Program. These funds will be used for door prizes given at the Seniors Dance, held on September 5, 2002. Your favorable consideration of this matter is appreciated.

  
 Julian Castro  
 Councilman, District 7

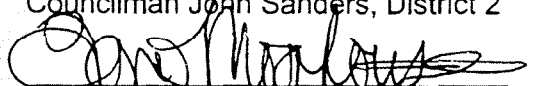
  
 Mayor Ed Garza

  
 Councilman Bobby Perez, District 1

Councilman David Garcia, District 5

  
 Councilman Enrique M. Barrera, District 6

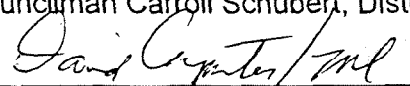
Councilman John Sanders, District 2

  
 Councilwoman Toni Moorhouse, Dist. 3

Councilman Enrique Martin, District 4

Councilwoman Bonnie Conner, District 8

Councilman Carroll Schubert, District 9

  
 Councilman David Carpenter, District 10

# City of San Antonio

## Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

" This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract;

(2) the identity of any **business entity**<sup>1</sup> that would be a party to the discretionary contract:  
Holy Family Nutrition Program. a  
nd the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

NONE NONE

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

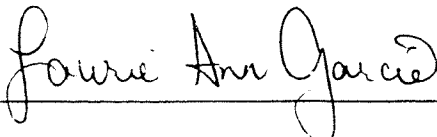
### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE	-0 <sup>00</sup>	N/A.

### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

NONE		
Signature: 	Title: Nutrition Program Manager Company: Holy Family Senior Citizen Program	Date: 9-27-02

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**REQUEST FOR  
CONTINGENCY ACCOUNT EXPENDITURES  
COUNCIL DISTRICT 7**

It is important that council items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Holy Family Nutrition Program.  
Address: 152 Florence Avenue  
Phone(s): 210-433-4265 210-433-8216
2. Tax Exempt # (if applicable) 7414 94967.
3. (a) Amount of Request: \$ 250<sup>00</sup> (not less than \$100.00).  
(b) What other sources of funding does organization have? Taco Sales - Dances
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):  
The \$250<sup>00</sup> we are asking will pay for the  
raffle prizes that will be picked on Thurs  
Sept. 5, 2002 1.) Craftsman Drill & Saw Combo 14.4 v  
2.) Craftsman 5 in 1 cutting tool 3.) 19" Sylvania  
Color TV Set. The money will be used for 1.) Program Income  
2.) New Van 3.) Centers Arts & Crafts
5. Contact person: Laurie Ann Garcia  
Address: 152 Florence Ave / 255 Alicia Ave.  
Phone: 210-367-7883 SAN Antonio Tex. 78228
6. Time Frame/Calendar  
Date of Event: Sept. 5, 2002.
7. Copy of separate written request attached? Yes \_\_\_\_\_ No ☒
8. Does the organization receive other city funds? Yes \_\_\_\_\_ No ☒
9. Is the city co-sponsoring the particular event? Yes \_\_\_\_\_ No ☒
10. (a) Comments by the City Attorney's Office  
Expenditure supports public purpose of promoting  
pride among seniors in community  

M. Zetser  
Deputy City Attorney

  
(b) Comments from the Department Director  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form should be completed and attached to six-signature memorandum.