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AGENDA ITEM NO. _____

CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE SHEET

TO: Mayor and Councilmembers

FROM: Councilwoman Antoniette "Toni" Moorhouse, District 3

COPIES TO: City Manager, City Clerk, City Attorney, Assistant to
City Council and Mayor, File

SUBJECT: COUNCIL AGENDA ITEM FOR NOVEMBER 21, 2002

DATE: November 13, 2002

I respectfully ask for Council concurrence for a contingency fund request in the amount of \$100.00 from the District 3 Budget Account. These funds will be used by Highlands High School Vica Booster Club to help defray the cost of traveling expenses for district and state competition. Note that staff has reviewed the request and concurs with this action.

Your favorable consideration is requested


ANTONIETTE MOORHOUSE
DISTRICT 3

EDWARD D. GARZA, MAYOR



BOBBY PEREZ, DISTRICT 1



JOHN H. SANDERS, DISTRICT 2

ENRIQUE MARTIN, DISTRICT 4

DAVID A. GARCIA, DISTRICT 5

ENRIQUE BARRERA, DISTRICT 6



JULIAN CASTRO, DISTRICT 7



BONNIE CONNER, DISTRICT 8



CARROLL W. SCHUBERT, DISTRICT 9



DAVID CARPENTER, DISTRICT 10

REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 3

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: HIGHLANDS HIGH SCHOOL VICA BOOSTER CLUB
Address: 3118 ELGIN
Phone: 210-333-0421 EXT
2. Tax Exempt # (if applicable) N/A
3. (a) Amount of Request: \$ 100.00 (not less than \$100.00).
(b) What other sources of funding does organization have?
SAISD - FUND FOR VICA PROGRAM - LIMITED FUNDING
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
COMPUTER MAINTENANCE EQUIPMENT FOR COMPETITION.
OUT OF TOWN EXPENSES: ROOM & BOARD, TRAVELING EXPENSES,
MEALS, AND ANY OTHER EXPENSES THAT THEY MAY ENCOUNTER
FOR DISTRICT AND STATE COMPETITION.
5. Contact person: MARIA VALDEZ, PRESIDENT OF VICA BOOSTER
Address: 305 VISTA, 78210
Phone: 359-7963
6. Time Frame/Calendar
Date of Event: NOVEMBER 9, 2002
7. Copy of separate written request attached? Yes ☒ No ☐
8. Does the organization receive other city funds? Yes ☐ No ☒
9. Is the city co-sponsoring the particular event? Yes ☐ No ☒
10. (a) Comments by the City Attorney's Office
Proposed use is consistent with Ord No. 96399 in
that it will promote pride among our youth

M. Zulueta
Deputy City Attorney

(b) Comments from the Department Director

City of San Antonio

Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any **individual** who would be a party to the discretionary contract;

NONE

- (2) the identity of any **business entity**¹ that would be a party to the discretionary contract:
HIGHLANDS HIGH SCHOOL YICA BOOSTER CLUB a
nd the name of:

- (A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

NONE

- (B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE	NONE	NONE

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: <u>PRESIDENT</u> Company: <u>Highland High School</u> <u>VICA Booster Club</u>	Date: <u>October 23, 2002</u>

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



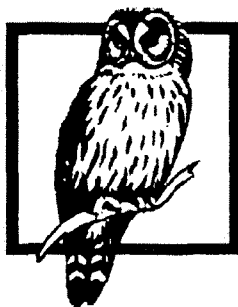
To Whom It May Concern:

SkillsUSA Vocational Industrial Clubs of America (VICA) is a national organization serving a quarter-million high school and college students and professional members who are enrolled in technical, skilled, and service occupations, including health occupations. VICA members compete in district, state, and if they qualify, national competitions. The purpose for these competitions is to encourage members to strengthen their skills in certain categories, such as criminal justice, web page editing, computer maintenance, and many other fields of service occupation. At Highlands High School the VICA Club competes in the computer maintenance category. In the past years, VICA members have done well at district competitions and often make it to state competition where they compete with other students of their same age and of the same category. Going to state competition in Dallas, Texas, is costly. Every year VICA members have to raise money to pay for the projects that they will be building for competition, food, rooming, and other expenses that they may encounter while they are there. This year, the Highlands High School VICA Club has decided to hold a barbeque sell in order to raise these much needed funds. It would be greatly appreciated if you could make a donation to help us raise money for state competition.

Sincerely,

Richard Valdez

Richard Valdez
VICA President



Highlands High School
VICA