

**CITY OF SAN ANTONIO**  
**OFFICE OF THE CITY COUNCIL**  
**INTERDEPARTMENTAL CORRESPONDENCE SHEET**

AGENDA ITEM NO.

**57**

**TO:** MAYOR AND COUNCIL

**FROM:** Councilman David A. Garcia, District 5

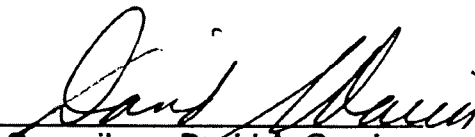
**COPIES TO:** City Manager; City Clerk; City Attorney; Assistants to Mayor & Council;  
Management & Budget Director; Finance Director; File

**SUBJECT:** Agenda Item for Council Meeting of November 21, 2002

**DATE:** November 14, 2002

I respectfully request Council concurrence to place on November 21, 2002 City Council Agenda an ordinance allocating \$250.00 from the District 5 Contingency Fund to Palm Heights Neighborhood Association. This will help defray the costs associated with this Associations Annual Christmas Party to be held at Tesoro Party House on December 3, 2002.

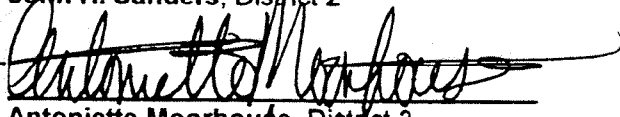
Staff has reviewed this request and concurs with this action. Your support is appreciated.

  
Councilman David A. Garcia  
District 5

  
Ed Garza, Mayor

  
Bobby Perez, District 1

  
John H. Sanders, District 2

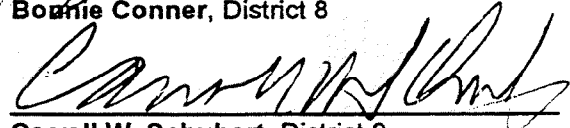
  
Antoniette Moorhouse, District 3

  
Enrique Martin, District 4

  
Enrique Barrera, District 6

  
Julian Castro, District 7

  
Bonnie Conner, District 8

  
Carroll W. Schubert, District 9

  
David Carpenter, District 10

2002 NOV 15 AM 11:04

CITY OF SAN ANTONIO

**REQUEST FOR  
CONTINGENCY ACCOUNT EXPENDITURES  
DISTRICT 5**

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Palm Heights Neighborhood Association  
Address: PO Box 241943  
Phone: (210) 923-7674
2. Tax Exempt # (if applicable) \_\_\_\_\_
3. (a) Amount of Request: \$ \$250 (not less than \$100.00)  
(b) What other sources of funding does organization have? fundraising events
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):

Our Christmas Party is meant to bring the community together and to say thanks to our sponsors and volunteers. We will serve a plate dinner, free of charge, and are also planning a great program of music, including the Lanier High School Mariachi Band. Last year, we distributed turkeys and all the trimmings to more than twenty truly needy families. We identify families through St. James Catholic Church, Palm Heights Baptist Church, and our contacts in the community. This year, we would like to expand our effort to perhaps 30-40 families. Our small act of kindness will go a long way to making the holidays a time of joy – instead of want and dread – for a few families. Our Association has set of goal of raising \$1000 to pay the cost of the Christmas Party and the Thanksgiving Day turkeys with all the trimmings.

5. Contact person: Rolando R. Rocha  
Address: 351 Royston Ave. 78225  
Phone: (210) 923-7674
6. Time Frame/Calendar  
Date of Event: Turkeys: 11-17-2002, Party: 12-3-2002
7. Copy of separate written request attached? ☒ Yes ☐ No
8. Does the organization receive other city funds? Yes ☐ No ☒
9. Is the city co-sponsoring the particular event? Yes ☐ No ☒

10. (a) Comments by the City Attorney's Office  
Expenditure supports public purpose. NOTE: City of San Antonio must be listed as sponsor, not elected official

W. R. Gutierrez  
Deputy City Attorney

- (b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

## City of San Antonio Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

NONE

(2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract:  
PALM HEIGHTS NEIGHBORHOOD ASSOCIATION and the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

NONE

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

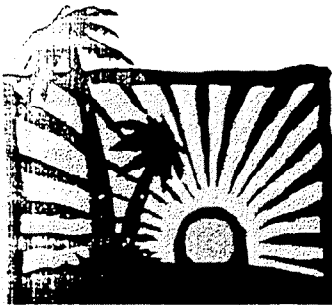
To Whom Made:	Amount:	Date of Contribution:
NONE	NONE	NONE

### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: TREASURER  Company: PALM HEIGHTS NEIGHBORHOOD ASSOCIATION	Date:  November 12, 2002

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



# Palm Heights Neighborhood Association

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Mr. David Garcia  
City Council, District 5  
P.O. Box 839966  
San Antonio, TX 78283-9966

Dear Councilman Garcia:

I am writing to you on behalf of our President, Allen Townsend, the Executive Board, the Holiday Committee, and the entire Palm Heights Neighborhood Association (PHNA). We hope that this Holiday Season finds you and your family well and content. With support from our friends and family, we have thrived in 2002 and plan to continue to build on our success in the coming year.

Please, plan to attend our Annual PHNA Christmas Party, Tuesday, December 3, 2002, at 6 p.m., at the Tesoro Party House 3110 Nogalitos. Our Christmas Party is meant to bring the community together and to say thanks to our sponsors and volunteers. We will serve a plate dinner, free of charge, and are also planning a great program of music, including the Lanier High School Mariachi Band. We hope you can attend. Please, call our Christmas Party Committee Chair Luciano Guerra, at 924-5623, to confirm yourself and your guests.

The holidays are a time of joy for most Americans. At Thanksgiving, most families gather over sumptuous meals of turkey and all the fixings. Unfortunately, for too many families, the traditional thanksgiving dinner is not possible, for one reason or another. This year, we want to give thanks for our blessings by giving to those less fortunate. We need your help.

Last year, we distributed Turkeys and all the trimmings to more than twenty truly needy families. We identify families through St. James Catholic Church, Palm Heights Baptist Church and our contacts in the community. This year we would like to expand our effort to perhaps 30-40 families. Our small act of kindness will go a long way to making the holidays a time of joy-- instead of want and dread-- for a few families.

Our Association has set a goal of raising \$1000 to pay for the combined cost of the Christmas Party and the Thanksgiving Day Turkey's, with all the trimmings. Your kind and generous contributions make our effort possible. Contributors of \$250 or more will be listed as Sponsors and will receive special recognition in our newsletter and during all our Holiday events. Contributors of between \$100 and \$250 will be listed in the newsletter along with the Sponsors. Of course, contributions of any size are greatly appreciated.

Thank you for taking time to consider our request. If you have any questions or would like a little bit more information, please feel free to contact me by phone (210) 923-7674 or via E-mail, rrocha2@satx.rr.com. Please make checks payable to the Palm Heights Neighborhood Association. If you know of a needy family in our area, please let me know right away. As you know, we have limited resources. I remain, as ever, dedicated to the cause of improving our community through social and political activism.

Your Neighbor,

Rolando R. Rocha  
Vice-President, PHNA  
Chairman, Turkey Day Meal Committee

