

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
POLICE DEPARTMENT**

TO: Mayor and City Council

FROM: Albert A. Ortiz, Chief of Police

THROUGH: Terry M. Brechtel, City Manager

COPIES: J. Rolando Bono, Deputy City Manager; File

SUBJECT: Ordinance authorizing the City Manager to submit a \$80,000 grant application to the Office of the Governor, Criminal Justice Division (CJD) for the Crisis Assistance Team Administration

DATE: November 21, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager, or her designated representative, to submit an \$80,000 grant application to the Office of the Governor, Criminal Justice Division (CJD). If awarded, the grant will fund the seventh year of the administrative and coordination efforts of the Crisis Assistance Team Administration (CATA) of the Victims Advocacy Section. This project will require an In-Kind Match of \$18,929 and a General Fund cash match of \$7,738.

Staff recommends approval.

BACKGROUND INFORMATION

The purpose of this grant project is to provide administrative and operational support to the Police Department's Crisis Assistance Teams. The Crisis Assistance Team Administration oversees the coordination of crisis intervention volunteers. This program is designed primarily as a collaborative effort in the community to address the issues of violence against women. A trained corps of community volunteers will provide crisis intervention for battered women and their children.

Two civilian positions, a Program Coordinator and an Assistant Program Coordinator, will continue to be funded through this grant to provide program support.

POLICY ANALYSIS

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The program will enhance the City's efforts in dealing with domestic violence and victims of domestic violence.

FISCAL IMPACT

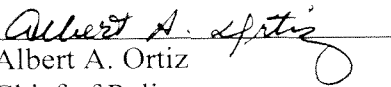
The Office of the Governor, Criminal Justice Division, will provide grant funds in the amount of \$80,000. Volunteer hours provided will be considered as an In-Kind Match of \$18,929 and the City will contribute a \$7,738 cash match.


COORDINATION

This ordinance request has been coordinated with Finance, City Attorney's Office and the Office of Management & Budget.

SUPPLEMENTAL COMMENTS

The Discretionary Contracts Disclosure Form is not required.


Albert A. Ortiz
Chief of Police


J. Rolando Bono
Deputy City Manager

Approved:


Terry M. Brechtel
City Manager

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

CRISIS ASSISTANCE TEAM ADMINISTRATION

BUDGET

September 1, 2003 - August 31, 2004

Fund: 26

Project: 26-055__

Activity: 17-10-49

Fund Only Index No.

REVENUES Obj. Code	Index Code	Description	Budget
004		Office of the Governor Criminal Justice Division	\$ 80,000
009		Cash Match - City of San Antonio Police Department	\$ 3,485
010		In Kind Match - Volunteer Services	\$ 18,929
		Total Revenues	\$ 102,414

EXPENDITURES Obj. Code	Index Code	Description	Budget
01-010		Salaries	\$ 61,975
01-030		Social Security	\$ 4,742
01-040		TMRS	\$ 7,195
01-050		Flexible Benefits	\$ 8,700
01-051		Life Insurance	\$ 141
01-072		Personal Leave Buy Back	\$ 1,500
		Total Personal Services	\$ 84,253
02-110		Communications	\$ 1,560
02-113		Mail	\$ 300
02-181		Binding, Printing & Repro.	\$ 400
		Total Contractual Services	\$ 2,260
03-210		Office Supplies	\$ 1,225
		Total Commoditiess	\$ 1,225
81-510		In Kind Match - Volunteer Services	\$ 18,929
		Total Project Expenditures	\$ 106,667

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

CRISIS ASSISTANCE TEAM ADMINISTRATION
(CATA)

PERSONNEL COMPLEMENT
September 1, 2003 - AUGUST 31, 2004

Funded Positions

Activity Number	Job class	Job Title	Number of Positions
17-10-49	0915	Program Coordinator	1
	0916	Assistant Program Coordinator	1