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CITY OF SAN ANTONIO AGENDA ITEM NO. _____
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE SHEET

TO: Mayor and Councilmembers

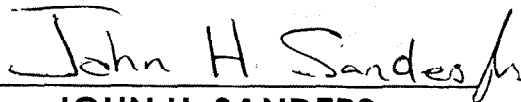
FROM: John H. Sanders, Councilmember, District 2

COPIES TO: City Manager; City Clerk; City Attorney; Assistant to City Council; Finance; Management & Budget; File

SUBJECT: COUNCIL AGENDA ITEM FOR MEETING ON
November 21, 2002

DATE: November 15, 2002

Your concurrence is requested in directing staff to place an item on the City Council agenda directing the release of \$500.00 from the District 2 Contingency Account payable to the Interagency Advisory Board of the Claude Black Center. Monies will be used to support 'SANTA'S SOUL DAY' on December 23, 2002. This event provides toys, fruit, candy, drinks, and transportation for approximately 1,500 disadvantaged children throughout Bexar County. Staff has reviewed this request and concurs with this action.


JOHN H. SANDERS
DISTRICT 2

ED GARZA, MAYOR


BOBBY PEREZ, DISTRICT 1



ANTONIETTE MOORHOUSE,
DISTRICT 3

ENRIQUE MARTIN, DISTRICT 4

DAVID GARCIA, DISTRICT 5


ENRIQUE BARRERA, DISTRICT 6

JULIAN CASTRO, DISTRICT 7


BONNIE CONNOR, DISTRICT 8

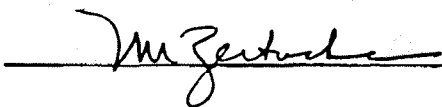
CARROLL SCHUBERT, DISTRICT 9


DAVID CARPENTER, DISTRICT 10

**REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 2**

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: InterAgency Advisory Board
Address: 2805 E. Commerce ST
Phone: (210) 226-8114
2. Tax Exempt # (if applicable) 1-74-6002070-8
3. (a) Amount of Request: \$500.00 (not less than \$100.00).
(b) What other sources of funding does organization have? Community donations
bake sales, oldies but goodies sales and other special events.
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
Theses funds will benefit some 1,500 children at Christmas
time. The funds will be used to purchase: toys, fruit, candy
cakes, cookies, hot dogs, and transportation to disadvantage
areas.
5. Contact person: Barbara Johnson
Address: 2805 E. Commerce ST
Phone: (210) 226-8114
6. Time Frame/Calendar
Date of Event: December 23, 2002 1:00 p.m. - 5:00p.m.
7. Copy of separate written request attached? Yes X No
8. Does the organization receive other city funds? Yes No X
9. Is the city co-sponsoring the particular event? Yes No X
10. (a) Comments by the City Attorney's Office
Expenditure is consistent with Council Ord No.
96399



(b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio

Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

N/A

(2) the identity of any business entity¹ that would be a party to the discretionary contract:

N/A Interagency Advisory Board

and the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

N/A

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
N/A		

Disclosures in Proposals

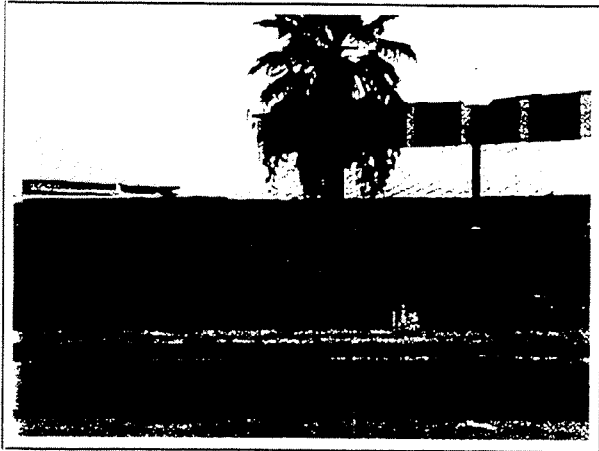
Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

N/A		
Signature: 	Title: IAAB President Company: Claude Black Center	Date: 11/12/02

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

THE INTERAGENCY ADVISORY BOARD
OF
THE CLAUDE W. BLACK CENTER
Phone No. (210) 226-8320, 2805 E. Commerce St , San Antonio, Texas 78203

CITY OF SAN ANTONIO
DEPARTMENT OF COMMUNITY INITIATIVES



CLAUDE W. BLACK OPERATING AGENCIES

CODE COMPLIANCE

COMMUNITY ACTION PROGRAM-EAST

FAMILY SERVICES ASSOCIATION

MILLER CHILD CARE DEVELOPMENT

NUTRITION PROGRAM


YOUTH SERVICES DIVISION

FUND RAISING COMMITTEE

BEN H. BUTLER

PETE MARTINEZ

MARIA M. GARZES


Ben H. Butler, Supervisor
Alonzo McKinney Jr., Asst. Supervisor
Claude W. Black Center

Dear Friend:

The Inter-Agency Advisory Board of the
Claude W. Black Center is in the process
of preparing for it's 25th *Annual*
"SANTA'S SOUL DAY"
On Monday, December 23, 2002.

The goal of this affair is to serve
disadvantaged children throughout Bexar
County and create the Christmas Cheer for
approximately 1,500 children.

We are in need of the following items: toys,
fruit, candy, cash, transportation, and
volunteers.

If donating by check, please make it
payable to: **SANTA'S SOUL DAY 2002.**

In order to plan more effectively, we would
appreciate your response by November 27,
2002.

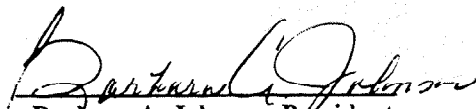
Committee members will be making follow-
up calls / visits and will be happy to visit
with you at your convenience.

Members of the Inter-Agency Advisory
Board wish to Thank You, in advance for
your support in this worthy cause.

We cordially invite you to be with us on
December 23, 2002 for *"SANTA'S SOUL
DAY" from 2 p.m. until...at the Claude
W. Black Center, 2805 E. Commerce St.*

For additional information, please contact
any member of the Fund Raising
Committee at (210) 226-8320.

Sincerely,


Barbara A. Johnson, President
Interagency Advisory Board