

TIME CERTAIN  
ITEM NO. 5(a)  
3:30PM

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
DEPARTMENT OF COMMUNITY INITIATIVES**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant to the City Manager; Finance Department; Office of Management & Budget; City Attorney's Office; Asset Management; Department of Housing & Community Development; San Antonio Metropolitan Health District; File

**SUBJECT:** REPROGRAMMING OF \$111,003.08 IN HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) FUNDS

**DATE:** December 12, 2002

**SUMMARY AND RECOMMENDATIONS**

This ordinance approves the reprogramming of \$111,003.08 from the FY 2000 Housing Opportunities for Persons with AIDS (HOPWA) grant. The reprogramming of funds will award \$111,003.08 to the San Antonio AIDS Foundation (SAAF) for the purpose of providing Tenant Based Rental Assistance (TBRA) to individuals who have HIV/AIDS and their family members.

Staff recommends that this ordinance be approved.

**BACKGROUND INFORMATION**

HOPWA is an entitlement grant from the U. S. Department of Housing & Urban Development (HUD). In 2000, the City of San Antonio received an award of \$823,000. City Council approved allocations to the Alamo Area Resource Center (AARC) in the amount of \$113,310 and to the San Antonio Metropolitan Health District (SAMHD) in the amount of \$64,352. AARC expended \$66,658.92 leaving a balance of \$46,651.08. The SAMHD did not expend any of their HOPWA award.

Funding to other projects with the FY 2000 HOPWA included the following:

<u>Agency</u>	<u>Award</u>	<u>Purpose</u>
House of Hope	\$165,000	Acquisition of two houses and salary for support staff
SAAF	\$210,000	Operation and rehab. of their facility
SA Alternative Housing Corp.	\$245,648	New construction
DCI/CAD	\$ 24,690	Program administration

Subsequently, an RFP was issued in October 2001, and advertised in the San Antonio Express-News for the purpose of providing TBRA to Persons with AIDS. No proposals were submitted. Another RFP was issued in July 2002, and advertised in the San Antonio Express-News and La Prensa, for the same purpose. The SAAF was the only respondent to the RFP and will serve approximately 41 unduplicated households with this additional funding.

### **POLICY ANALYSIS**

This ordinance will continue existing City policy to provide needed services to low-income residents of the San Antonio Eligible Metropolitan Statistical Area. This includes the counties of Bexar, Comal, Guadalupe and Wilson.

### **FISCAL IMPACT**

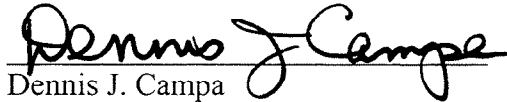
This ordinance authorizes the re-programming of \$111,003.08 in HOPWA funds to the San Antonio AIDS Foundation. There is no General Fund commitment.

### COORDINATION

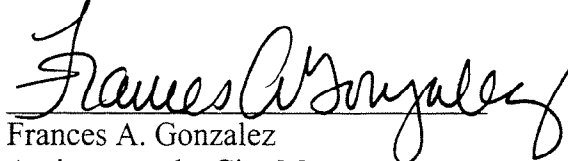
Coordination has occurred with the City Attorney's Office and the Department of Housing & Community Development, Finance Department, Office of Management & Budget, Asset Management Department and the San Antonio Metropolitan Health District.


### SUPPLEMENTARY COMMENTS

Required Ethics Disclosure Statement is attached.

  
Dennis J. Campa  
Director

APPROVED:

  
Frances A. Gonzalez  
Assistant to the City Manager

  
Terry M. Brechtel  
City Manager

**City of San Antonio**  
**Discretionary Contracts Disclosure**

Complete this form according to the instructions and the City of San Antonio Ethics Code, Part D, Sections 1 & 2.

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

None

(2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract:  
\_\_\_\_\_ and the name  
of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

None

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

None

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity that would be a party to the discretionary contract.

None

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

City of San Antonio  
**Discretionary Contracts Disclosure\***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.


**Political Contributions**

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
None		

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: Executive Director Company: San Antonio AIDS Foundation	Date: 7/23/02 7/23/02

**Discretionary Contracts Disclosure Instructions**

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<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

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(1) the identity of any individual who would be a party to the discretionary contract;

None

(2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract: \_\_\_\_\_ and the name of: \_\_\_\_\_

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

None

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

None

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity that would be a party to the discretionary contract.

None

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To Whom Made:	Amount:	Date of Contribution:
None		

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Signature: 	Title: Board President Company: San Antonio AIDS Foundation	Date: 7/28/02

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## HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS - HOPWA'00

26-054099

10/01/00 TO 9/30/03

INDEX CODE		OBJ CODE	Current Budget	Revision	Revised Budget
<b>REVENUES</b>					
014928	HUD CONTRACT #		\$ 823,000.00	823,000.00	823,000.00
	<b>TOTAL REVENUES</b>		<u>\$ 823,000.00</u>	<u>823,000.00</u>	<u>823,000.00</u>
<b>EXPENDITURES</b>					
<b>ACTIVITY 36-01-20 HEALTH DEPT. - HOPWA</b>					
209031	REGULAR SALARIES/WAGES	01-010	\$ 11,776.00	(11,776.00)	-
209049	FICA	01-030	901.00	(901.00)	-
209080	TMRS	01-040	500.00	(500.00)	-
209098	FLEX BENEFITS	01-050	700.00	(700.00)	-
209106	LIFE INSURANCE	01-051	25.00	(25.00)	-
209114	WORKERS DISABILITY COMP	01-160	250.00	(250.00)	-
209122	PERSONAL LEAVE BUY BACK	01-172	200.00	(200.00)	-
209130	DIRECT WELFARE - TBRA		50,000.00	(50,000.00)	-
	<b>TOTAL 36-01-20</b>		<u>\$ 64,352.00</u>	<u>(64,352.00)</u>	<u>-</u>
<b>ACTIVITY 38-12-39 CAD - HOPWA ADMINISTRATION</b>					
209148	REGULAR SALARIES/WAGES	01-010	\$ 7,355.00	-	7,355.00
209155	FICA	01-030	563.00	-	563.00
209205	TMRS	01-040	1,199.00	-	1,199.00
209312	FLEX BENEFITS	01-050	1,822.00	-	1,822.00
209320	LIFE INSURANCE	01-051	25.00	-	25.00
209338	PAGERS/MOBILEPHONES	02-112	250.00	-	250.00
209346	RENTAL OF EQUIPMENT	02-119	525.00	-	525.00
209353	RENT OF CITY MOTOR POOL	02-120	330.00	-	330.00
209379	TRAVEL - OFFICIAL	02-124	2,000.00	-	2,000.00
209387	EDUCATION	02-128	1,290.00	-	1,290.00
209395	FEES TO PROFESSIONAL CONTRACTOR	02-160	5,000.00	-	5,000.00
209403	ADVERTISING & PUBLICATION	02-175	1,500.00	-	1,500.00
209411	MEMBERSHIP DUES & LICENSES	02-178	500.00	-	500.00
209429	SUBSCRIPTIONS TO PUBLICATIONS	02-187	1,000.00	-	1,000.00
209437	OFFICE SUPPLIES	03-210	1,200.00	-	1,200.00
209445	TOOLS, APPARATUS, & ACCESSORIES	03-232	131.00	-	131.00
	<b>TOTAL 38-12-39</b>		<u>\$ 24,690.00</u>	<u>-</u>	<u>24,690.00</u>



## HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS - HOPWA'00

26-054099

10/01/00 TO 9/30/03

INDEX CODE		OBJ CODE	Current Budget	Revision	Revised Budget
	ACTIVITY 38-12-92 HOPWA AGENCIES				
209452	ALAMO AREA RESOURCE CENTER	02-163	\$ 113,310.00	(46,651.08)	66,658.92
209460	HOUSE OF HOPE	02-163	165,000.00	-	165,000.00
209478	SAN ANTONIO AIDS FOUNDATION	02-163	210,000.00	111,003.08	321,003.08
209486	SAN ANTONIO ALTERNATIVE HOUSING	02-163	245,648.00	-	245,648.00
	TOTAL 38-12-92		\$ 733,958.00	64,352.00	798,310.00
	TOTAL EXPENDITURES		\$ 823,000.00	-	823,000.00

FUND ONLY INDEX COD 000053