

CITY OF SAN ANTONIO
Office of Management & Budget

TO: Mayor and City Council

FROM: Louis A. Lendman, Director of Management & Budget

THROUGH: Christopher Brady, Assistant City Manager

COPIES: J. Rolando Bono, Deputy City Manager; Melissa Byrne Vossmer, Assistant City Manager; Frances Gonzalez, Assistant City Manager; Jelynn Burley, Assistant City Manager; Robert Ojeda, Fire Chief; Ramiro Cavazos, Director, Economic Development; Thomas Rumora, Director, Brooks City-Base Office; Albert Ortiz, Police Chief; Florencio Pena, Director, Development Services; Martin Rodriguez, Director, Code Compliance; Dr. Fernando Guerra, Director, Health Department; Tom Wendorf, Director, Public Works

SUBJECT: Annexation Plan-Related FY 2003 Adopted Budget Amendments

DATE: December 12, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance reallocates \$795,016 included in the FY 2003 Adopted Budget for the provision of services to six proposed annexation areas that were subsequently removed from the Annexation Plan as a result of November 21, 2002 Council action. Specifically, the ordinance increases the Brooks City-Base Fund professional services budget by \$135,000 for 24-hour security operations at the Brooks City-Base facility; adds one Economic Development Manager position to the Economic Development Department at a cost of \$65,000; increases Fire Department General Fund Budget by \$471,247 and Emergency Medical Services Fund Budget by \$123,769; increases the General Fund transfer to the Brooks City-Base Fund by \$135,000; increases the General Fund transfer to the Emergency Medical Services Fund by \$123,769 and amends several departmental budgets and staffing as outlined in Attachment "A".

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The adoption of the FY 2003 Budget anticipated the possibility that the City Council would modify the 2002 Annexation Plan. On November 21, 2002, City Council elected to amend/remove the six areas listed below from the Annexation Plan. This action provides \$795,016 in additional savings in the FY 2003 General Fund operating budget, making the funds available for reprogramming.

- ◆ Galm Road/1604 (amended)
- ◆ Cielo Vista

- ◆ Lumbermen's Tract
- ◆ Stanton Run
- ◆ Helotes Park Terrace
- ◆ Kyle Seale/1604

With the removal of these areas from the Annexation Plan, the ordinance applies the \$795,016 in resources to the programs as listed below. The implementation of these changes requires action by ordinance:

- ⇒ Addition of \$135,000 to Brooks City-Base to fully fund 24-hour security operations at the facility
- ⇒ Addition of one Economic Development Manager to the Economic Development Department (at an added cost of \$65,000) that would permit the restoration of one Economic Development Manager eliminated by the Adopted FY 2003 Budget.
- ⇒ Addition of six positions and \$595,016 to the Fire Department Budget
 - General Fund
 - Restore two Lieutenant positions eliminated in the FY 2003 Adopted Budget (at an added cost of \$142,578).
 - Restore one Fire Apparatus Operator position eliminated in the FY 2003 Adopted Budget (at an added cost of \$61,719). This position will be assigned to the Public Education Program to make presentations to various businesses and organization throughout the community.
 - Restore two Personnel Investigator positions eliminated in the FY 2003 Adopted Budget (at an added cost of \$50,052). These positions will be assigned to the Arson Investigation Unit.
 - Restore \$134,967 in general overtime and overtime for the Safehouse Program which was reduced in the FY 2003 Adopted Budget.
 - Add one Captain position to be assigned to the Service Truck being added to Station # 46 as a part of the 1997 Annexation of Stone Oak (at an added cost of \$81,931).
 - Emergency Medical Services Fund
 - Restore \$123,769 in Overtime for Training, District Officer coverage, and Captain coverage which was reduced in the FY 2003 Adopted Budget.

POLICY ANALYSIS

The ordinance is consistent with direction from City Council on November 21, 2002.

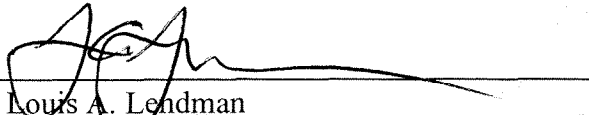
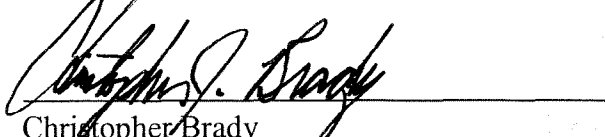
FISCAL IMPACT

The ordinance reallocates \$795,016 in already budgeted funds. Attachment "A" shows the details of the proposed budget amendments, reflecting the net change for annexation amendments and reallocation of funding and staffing.


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COORDINATION

This ordinance has been coordinated with all affected departments providing annexation-related services as well as specifically the Fire Department, the Economic Development Department, Brooks City-Base Office and the City Attorney's Office.


Louis A. Lendman
Director of Management & Budget
Christopher Brady
Assistant City Manager

APPROVED:


Terry M. Brechtel
City Manager

ATTACHMENT A

Annexation Amendments General Fund

REVENUES

	Index Code	Amendment	Positions
Alarm Revenue	010017	\$ (930)	
Development Services	012112	(38,377)	
Cable Sales Tax	020080	(1,719)	
County-Animal Services	012583	776	
County-Environmental Services	012583	122	
County-Food Inspections	012583	1,373	
County-Health Services	012583	4,347	
County-Library	012559	27,647	
Health/Animal Licenses	013359	(1,375)	
Health/Environmental	011304	(4,678)	
Health/Food	011304	(2,266)	
Cable Franchise Fees	032193	(8,201)	
Sales Tax	020080	(2,970)	
SAWS	012856	1,315	
Telecom Fee/Line	063099	(7,288)	
Telecom Sales Tax	020080	(2,084)	

TOTAL REVENUES		\$ (34,308)	
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EXPENDITURES

	Index Code	Amendment	Positions
Transfer to Emergency Medical Services Fund	908616	\$ (54,910)	
Development Services	317958	(801)	
Code Compliance	343657	(24,218)	
Fire - Operating	260596	(17,338)	
Health/Animal Control	368571	(2,514)	
Health/Vector Control	371393	(20,472)	
Non-Departmental/Non Operating	415893	(556,879)	
Fees to Prof. Contractors	480327	(8,105)	
Police	212225	(330)	Eliminate 2 Patrol Officer positions
	212464	(6,400)	
	265579	(2)	
	265595	(135)	
	265637	(1,015)	
	265645	(990)	
	265694	(9)	
	265744	(1,751)	
	266460	(126)	
	429068	(42,000)	
	429076	(822)	
	429084	(1,376)	
	429100	(2,676)	
	429118	(3,870)	
	429126	(6,534)	
	429134	(96)	
	429142	(606)	
	429217	(2,980)	
	429290	(1,254)	
	429332	(1,164)	
Street Lighting	419168	(20,250)	
Public Works/Streets	328625	(18,876)	
Public Works/Traffic	230490	(30,825)	

TOTAL EXPENDITURES		\$ (829,324)	
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TOTAL NET SAVINGS		\$ (795,016)	
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Amendments to FY 2003 Adopted Budget General Fund

NEW EXPENDITURES

	Index Code	Amendment	Positions
Increased Transfer to Emergency Medical Services Fund	908616	\$ 123,769	
Transfer to Brooks City-Base Fund	908137	135,000	
Economic Development			
	220319	51,332	Add 1 Econ. Dev. Manager position
	220327	3,544	
	220335	5,663	
	220343	4,356	
	220350	105	
		<u>65,000</u>	
Fire			
	Overtime	275693	123,073
	Overtime-Safehouse	260596	11,894
Add Two Lieutenants	275511	\$79,154	Add Two Lieutenant positions
	275511	\$9,351	
	460360	\$6,250	
	275545	\$1,125	
	275867	\$7,895	
	275362	\$1,040	
	275529	\$453	
	275537	\$23,364	
	275552	\$6,525	
	275560	\$180	
	276170	\$2,046	
	276188	\$2,100	
	211615	\$624	
	568147	\$540	
	275883	\$1,932	
		<u>142,578</u>	
Add 1 Fire Apparatus Operator	268318	\$37,180	Add 1 Fire Apparatus Operator position
	268706	\$4,597	
	268722	\$21	
	268664	\$3,192	
	268326	\$126	
	268334	\$9,113	
	268359	\$3,263	
	268367	\$80	
	270280	\$948	
	462127	\$518	
	268755	\$1,013	
	269001	\$1,088	
	211201	\$270	
	568089	\$311	
		<u>61,719</u>	
Add One Captain	275511	\$43,920	Add One Captain position
	275511	\$6,846	
	460360	\$1,619	
	275545	\$2,045	
	275867	\$325	
	275362	\$1,209	
	275529	\$4,655	
	275537	\$12,974	
	275552	\$3,681	
	275560	\$99	
	276170	\$1,076	
	276188	\$1,142	
	211615	\$1,350	
	568147	\$540	
	275883	\$450	
		<u>81,931</u>	
Add Two Personnel Investigators	543462	\$36,534	Add 2 Personnel Investigator positions
	543496	\$2,811	
	543504	\$4,089	
	543520	\$6,534	
	543538	\$84	
		<u>50,052</u>	

TOTAL EXPENDITURES

\$ 795,016

**Amendments to FY 2003 Adopted Budget
Emergency Medical Services Fund**

REVENUES

	Index Code	Amendment	Positions
Transfer from the General Fund	102228	\$ 123,769	
EMS Annexation Revenues	046383	\$ (9,515)	

TOTAL REVENUES		\$ 114,254	
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EXPENDITURES

	Index Code	Amendment	Positions
EMS Expenditures - Reprogramming	204370	\$ 123,769	
EMS Annexation Expenditures	344515	\$ (9,515)	

TOTAL EXPENDITURES		\$ 114,254	
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**Amendments to FY 2003 Adopted Budget
Brooks City-Base Fund**

REVENUES

	Index Code	Amendment	Positions
Transfer from the General Fund	101824	\$ 135,000	

TOTAL REVENUES		\$ 135,000	
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EXPENDITURES

	Index Code	Amendment	Positions
Fees to Professional Contractors	728832	\$ 135,000	

TOTAL EXPENDITURES		\$135,000	
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