

**City of San Antonio
Office of the City Council
Interdepartmental Correspondence Sheet**

TO: Mayor and Councilmembers

FROM: Councilman Enrique "Kike" Martin, District 4

COPIES TO: Terry M. Brechtel, City Manager; Travis M. Bishop, Assistant City Manager; Andrew Martin, City Attorney; Yolanda Ledesma, Acting City Clerk; Malcolm Matthews, Parks and Recreational Department; Gayle McDaniel, Assistant to City Council; Assistants to the Mayor; File

SUBJECT: Contingency Fund Request

DATE: November 27, 2002

I respectfully ask for Council concurrence to place on the December 12th agenda, a contingency fund request to transfer \$924.00 from the District 4 Contingency Account to the City of San Antonio Parks and Recreation Department. Southwest Community in Action is sponsoring a Blue Santa Parade that will be held at Miller's Pond on December 14, 2002. The Association will use these funds to help defray the cost of renting a show mobile trailer (\$550.00) and three Park Police (\$324.00) for security and traffic control. Funds will also be used to install a temporary ramp (\$50.00) so vehicles can park on the grass. Staff has reviewed and concurred with this request.

Your favorable consideration is requested.


ENRIQUE "KIKE" MARTIN, DISTRICT 4

ED GARZA, MAYOR

ENRIQUE BARRERA, DISTRICT 6

BOBBY PEREZ, DISTRICT 1

JULIAN CASTRO, DISTRICT 7

JOHN SANDERS, DISTRICT 2

BONNIE CONNER, DISTRICT 8

ANTONIETTE MOORHOUSE, DISTRICT 3

CARROLL SCHUBERT, DISTRICT 9

DAVID GARCIA, DISTRICT 5

DAVID CARPENTER, DISTRICT 10

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CITY CLERK
2002 DEC - 3 A 10:12

**REQUEST FOR
CONTINGENCY ACCOUNT EXPENDITURES
DISTRICT 4**

It is important that Council Items requiring the use of district contingency funds not be circulated until the following information is obtained:

1. Name of Organization: Southwest Community In Action
Address: 8722 FIVE PALMS DR.
Phone: (210) 623-6280
2. Tax Exempt # (if applicable) _____
3. (a) Amount of Request: \$ 924.⁰⁰ (not less than \$100.00).
(b) What other sources of funding does organization have? NONE
4. Purpose of Request (state exactly how funds are to be used, and the public benefit anticipated):
To help pay for the show mobile trailer for the
entertainment, and Park Police (3 officers) for security
and traffic control for the Blue Santa Festival.
5. Contact person: Joe De la Rosa
Address: 8722 FIVE PALMS DR
Phone: (210) 623-6280
6. Time Frame/Calendar
Date of Event: December 14, 2002
7. Copy of separate written request attached? Yes _____ No ☒
8. Does the organization receive other city funds? Yes _____ No ☒
9. Is the city co-sponsoring the particular event? Yes _____ No ☒
10. (a) Comments by the City Attorney's Office
proposal expenditure promotes public purpose of
supporting pride in the community

Mr. Zetser
Deputy City Attorney

(b) Comments from the Department Director

This form should be completed and attached to six-signature memorandum.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient
State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any individual who would be a party to the discretionary contract:

NONE

- (2) the identity of any business entity¹ that would be a party to the discretionary contract, and the name of: Southwest Community IN Action

- (A) any individual or business entity that would be a subcontractor on the discretionary contract:

NONE

- (B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract:

NONE

- (3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract:

NONE

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

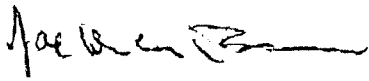
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: COMMITTEE MEMBER Company: SOUTHWEST COMMUNITY IN ACTION	Date: 20 NOV 2002

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.