TEM NO.

CITY OF SAN ANTONIO DEPARTMENT OF ASSET MANAGEMENT INTRADEPARTMENTAL CORRESPONDENCE SHEET

TO:

Mayor & City Council

FROM:

Rebecca Waldman, Director of Asset Management

THROUGH: Terry M. Brechtel, City Manager

COPIES:

Erik J. Walsh, Assistant to the City Manager

DATE:

December 19, 2002

SUBJECT:

Staff Presentation on Historic Civic Center - Facility Development Plan

During the "B" Session scheduled for December 19, 2002, staff will present the Historic Civic Center – Facility Development Plan. This presentation will provide the Mayor and City Council with recommendations for facility improvements, the allocation of office space within the Historic Civic Center, and the potential redevelopment of City-owned property.

Department of Asset Management

Assistant to the City Manager

nschtel

Approved:

Terry M. Brechtel

City Manager