

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
AVIATION DEPARTMENT**

TO: Mayor and City Council

FROM: Kevin C. Dolliole, Aviation Director

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady; Asset Management; Budget; Finance; Legal; File

SUBJECT: Routine Airport Maintenance Program Grant Amendment for Stinson Municipal Airport

DATE: December 19, 2002

SUMMARY AND RECOMMENDATIONS

The proposed ordinance authorizes the acceptance and execution of a grant from the Texas Department of Transportation (TxDOT) Routine Airport Maintenance Program (RAMP) in an amount not to exceed \$30,000.00 for Stinson Municipal Airport. The grant is in support of roof repairs on two (2) City-owned hangars and exterior painting of three (3) City-owned hangars located at Stinson tenant leaseholds. The total cost of this project is \$62,470.00. A credit from last year's RAMP grant in the amount of \$3,096.00 will be applied to this project. This proposed ordinance also appropriates \$29,374.00, and authorizes this amount to be paid to TxDOT as the sponsor's matching share for the work.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

Ordinance No. 92166, passed and approved on July 27, 2000, authorized the acceptance of a \$20,000 TxDOT grant under the Routine Airport Maintenance Program (RAMP). The grant and City's matching portion of \$20,000.00, was used in support of repair, replacement and restoration of vehicle parking lots for five Stinson leaseholds. During Fiscal Year 2001-2002, TxDOT offered an amendment to this grant in an amount up to \$30,000.00 for a RAMP eligible project. Ordinance No. 95588, passed and approved on April 11, 2002, authorized and accepted the amendment. Subsequently, City staff submitted to TxDOT the roof repairs and hangar-painting projects for several City-owned hangars at Stinson, and TxDOT has determined the proposed work is eligible under this Program.

The cost of this project is \$62,470.00. Funds from this grant (\$30,000.00) together with the City's matching funds of \$29,374.00 plus the \$3,096.00 credit from last year's grant will be used

to implement this project. TxDOT will design and oversee the roof repair project under their contract.

The Aviation Department is contractually required to maintain structural components of City-owned buildings at Stinson Municipal Airport. Many of the historic hangars at Stinson are over 60 years old and require extensive maintenance.

POLICY ANALYSIS

The proposed action continues the policy of utilizing Federal Funds (through TxDOT), when available for capital improvement projects.

FISCAL IMPACT

TxDOT Project NO. AM 2003STSON, CSJ No. M315STSON will fund this project. Matching funds from the Stinson Revolving Fund, 51-016 will be used for the City's matching portion of the project. These funds in an amount of \$29,374.00 will be paid to TxDOT along with the executed amendment. TxDOT Aviation will apply a credit from last year's RAMP grant in the amount of \$3,096.00 to this project.

COORDINATION

This item has been coordinated with Public Works, Finance, Asset Management, Office of Management and Budget and the City Attorney Office.

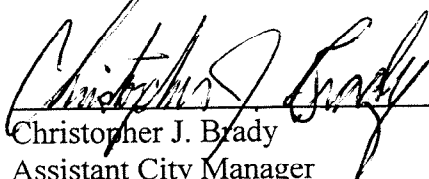
SUPPLEMENTARY COMMENTS

This is not a discretionary contract and therefore an Ethics Ordinance Disclosure Statement is not required

SIGNATURES

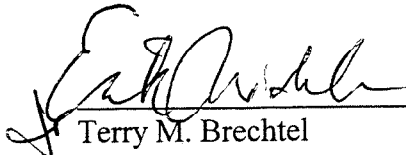


Kevin C. Dolliole
Aviation Director



Christopher J. Brady
Assistant City Manager

APPROVED:



Terry M. Brechtel
City Manager