

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
POLICE DEPARTMENT**

TO: Mayor and City Council
FROM: Albert A. Ortiz, Chief of Police
THROUGH: Terry M. Brechtel, City Manager
COPIES: J. Rolando Bono, Deputy City Manager; File
SUBJECT: Texas Department of Transportation (TxDOT) Commercial Motor Vehicle Grant
DATE: December 19, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager, or her designated representative, to submit a "letter of intent" to seek funding in the amount of \$350,000 for the second year of the Texas Department of Transportation (TxDOT) Commercial Motor Vehicle (CMV) Selective Traffic Enforcement Program (STEP). This program will continue to fund an overtime effort to provide increased monitoring and enforcement of commercial vehicles. An in-kind match of \$28,724 and a cash match of \$87,500 are required. The grant period is October 1, 2003 to September 30, 2004.

Staff recommends approval.

BACKGROUND INFORMATION

This grant was initially awarded to the San Antonio Police Department in Fiscal Year 2002-03. This is the first year of a projected three-year grant. Continuation in the second and third years is dependent upon funding by TxDOT and City Council approval and funding of in-kind and cash match. For year two funding consideration, the City of San Antonio must submit a "letter of intent" requesting funding and indicating a commitment to continue the program.

This grant provides funding to continue the CMV STEP, which expands the Police Department's efforts in monitoring and enforcement of traffic regulations for commercial motor vehicles to help reduce commercial motor vehicle related accidents. Activity will be conducted with existing officers assigned to the program on an overtime basis and will be funded by the grant. The second year in-kind match (\$28,724) will fund operational costs of vehicles as well as fringe benefit expenditures, and the cash match (\$87,500) will fund officer overtime salaries to expand the program.

POLICY ANALYSIS

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The TxDOT program will enhance the City's efforts in dealing with commercial motor vehicle related accidents by expanding monitoring and enforcement efforts. Application for the grant was authorized by City Ordinance No. 93066, dated December 14, 2000.

FISCAL IMPACT

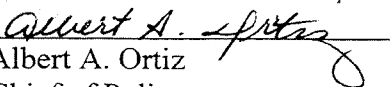
This grant is for a three-year period beginning October 1, 2002. TxDOT will award grantees \$350,000 per year. There was no cash match requirement for the first year, and a 25% match requirement in the second and third years. Through the use of in-kind match and cash match, the city will contribute the following: Year 1 - \$27,745 (in-kind), Year 2 - \$28,724 (in-kind) \$87,500 (cash), and Year 3 - \$28,724 (in-kind) \$87,500 (cash). The City's three-year contribution of \$260,193, contingent on Council approval of annual budgets, will leverage \$1,050,000 in grant funds over the three years of the program.

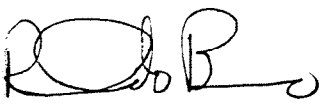
COORDINATION

This ordinance request has been coordinated with Finance, City Attorney's Office, and the Office of Management & Budget.

SUPPLEMENTAL COMMENTS

The Discretionary Contracts Disclosure Form is not required.


Albert A. Ortiz
Chief of Police


J. Rolando Bono
Deputy City Manager

Approved:


Terry M. Brechtel
City Manager

Texas Department of Transportation

Commercial Motor Vehicle Safety STEP Program

BUDGET

October 1, 2003 - September 30, 2004

Fund: 26

Project:

Activity: 17-10-25

REVENUES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
		Texas Department of Transportaion	\$ 350,000	\$ -	\$ 350,000
		In Kind Match - City of San Antonio	\$ -	\$ 28,730	\$ 28,730
		Cash Match - City of San Antonio	\$ -	\$ 87,950	\$ 87,950.00
		Total Revenues	\$ 350,000	\$ 116,680	\$ 466,680

EXPENDITURES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
01-011		Overtime Salaries	\$ 350,000	\$ 87,950	\$ 437,950
		Total Personal Services	\$ 350,000	\$ 87,950	\$ 437,950

81-510		In Kind Match - City of San Antonio (Medicare & Vehicles)	\$ -	\$ 28,730	\$ 28,730
		Total Project Expenditures	\$ 350,000	\$ 116,680	\$ 466,680