

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa B. Vossmer; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Authorizing a Professional Services Contract with Rehler Vaughn & Koone, Inc. for Design Services Associated with the Lorence Creek Linear Park/Upper Salado Creek Improvements Project

DATE: November 21, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes a standard professional services contract with Rehler Vaughn & Koone, Inc. for design services associated with the Lorence Creek Linear Park/Upper Salado Creek Improvements Project in City Council Districts 8 and 9; appropriates \$136,396.00 from 1999 Park Bond Funds; authorizes execution of an agreement in an amount not to exceed \$92,000.00; establishes a project budget and allocates funds for the project contingency, archeological services, topographic survey and bid advertising/printing.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Park Bond Funds were approved in 1999 for the Lorence Creek Linear Park/Upper Salado Creek Greenway Improvements project. The project encompasses a new linear park called Lorence Creek Park, located at 14800 Henderson Pass between Blossom Park and McAllister Park in City Council District 9, and a new greenway segment called the Upper Salado Creek Greenway, located at Salado Creek and Blanco Road in City Council District 8. Improvements to Lorence Creek Park will include elements such as parking area, lighting, trail systems, trailhead features and portable toilet enclosure. Improvements to Upper Salado Creek will include elements such as parking area, trailhead, kiosk and trail to Blanco Road.

The firm of Rehler Vaughn & Koone, Inc. was selected for architect and engineering design services through the City's Request for Qualifications (RFQ) process. Their services include schematic design, design development, preparation of construction documents, contractor bidding and negotiation and construction administration. Design for the project is estimated to

begin in January 2003 and to be completed in August 2003. Construction is estimated to start in October 2003.

POLICY ANALYSIS

These actions are consistent with the approved 1999 Park Bond Funds. The design firm was selected based upon demonstrated ability and qualifications through the City's RFQ process.

FISCAL IMPACT


Funding of \$932,422.00 was approved for this project through the 1999 Park Bond Election. Funds in the amount of \$136,396.00 will be appropriated. The professional services fee is \$92,000.00, project contingency is \$9,200.00, archeological services fee is \$9,296.00, topographic survey fee is \$23,900.00 and bid advertising/printing is \$2,000.00. The General Fund budget is not impacted.

COORDINATION

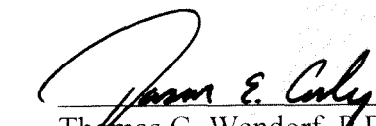
The City Attorney's Office, Public Works, Office of Management and Budget and Finance have provided assistance.

SUPPLEMENTARY COMMENTS

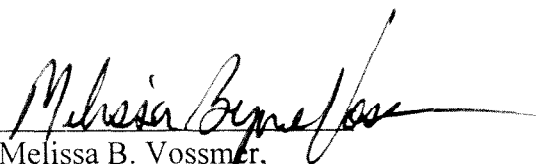
A Discretionary Contracts Disclosure Form is attached from Rehler Vaughn & Koone, Inc.



Malcolm Matthews,
Director of Parks and Recreation

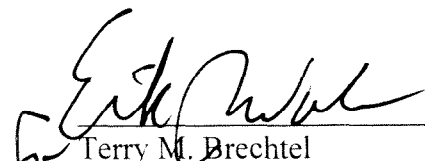


Thomas G. Wendorf, P.E.
Director of Public Works



Melissa B. Vossmer,
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State Not Applicable for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract;

Ken Rehler
George Vaughn
John W. Koone

(2) the identity of any **business entity** that would be a party to the discretionary contract:
Rehler Vaughn & Koone, Inc. and
the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

Center for Archeological Research, UTSA
Fernandez Frazier White & Associates
ms2, Inc.

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary business entity**, of any individual or business entity who would be a party to the discretionary contract;

(3) the identity of any **lobbyist** or **public relations firm** employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

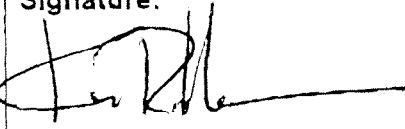
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
Tim Banwolf (GV)	\$250	11/1/00
Ed Garza (GV)	\$300	3/14/01

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question¹ as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: President Company: Rehler Vaughn & Koone, Inc.	Date: 7/17/02

¹ For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio
Ethics Ordinance
Required Disclosures**

On October 19, 1994, the City Council of the City of San Antonio revised the Ethics Ordinance. Among other things, it required that before certain contracts can be considered by the City Council, certain information must be obtained about the proposed contractor. This form is for the purpose of obtaining that information.

Name of Proposed Sub-Contractor & Address:

Center for Archaeological Research
The University of Texas at San Antonio
6900 N. Loop 1604 West
San Antonio, Texas 78249-0658

If a for-profit entity, list all individuals who own at least a 10% interest in the proposed contractor.

N/A

List all political contributions of more than \$100.00 made during the previous twenty-four months to any City Council member or members or to any political action committee by the entity or any of the individuals listed above.

NONE

Lobbying Statement: To lobby is to represent third parties for pay in attempting to influence members of the City Council with regard to policy decisions or proposals awaiting decision, by verbal, written, or other arguments or means of persuasion.

Does entity engage in lobbying or plan to engage in lobbying during the term of this agreement?

Yes

☐

No

☒

If the entity should be awarded the contract, and the answer to the above should change during the term of the contract, a revised Lobbying Statement must be filed with the City Clerk.

James A. Almazan, Ph.D.
Interim Associate VP for Research
Signature/Title of Authorized Representative

Date

James A. Almazan

Attachment I

Lorence Creek Linear Park/Upper Salado Creek Greenway Improvements

Fund 45-_____

REVENUES:

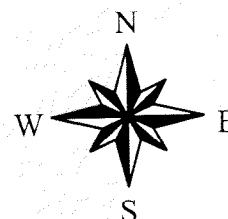
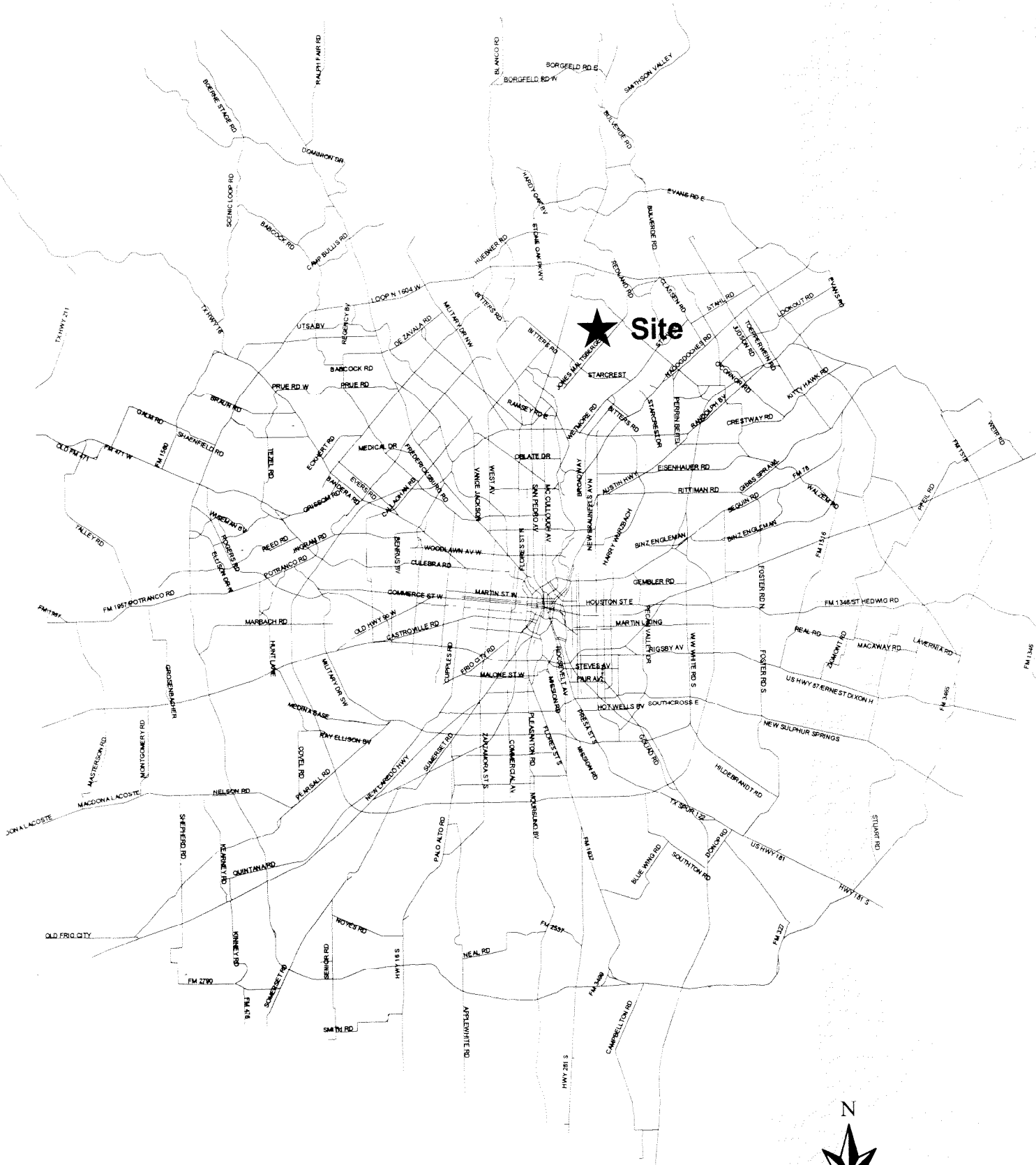
	<u>Current Funds</u>	<u>Revisions</u>	<u>Revised Funds</u>
1999 Park Bond Funds (\$932,422)	\$0.00	\$136,396.00	\$136,396.00
Total:	\$0.00	\$136,396.00	\$136,396.00

EXPENDITURES:

<u>Index Code:</u>	<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
new	Professional Services Fee	\$0.00	\$92,000.00	\$92,000.00
new	Archeological Services Fee	\$0.00	\$9,296.00	\$9,296.00
new	Topographic Survey Fee	\$0.00	\$23,900.00	\$23,900.00
new	Bid Advertising/Printing	\$0.00	\$2,000.00	\$2,000.00
new	Project Contingency	\$0.00	\$9,200.00	\$9,200.00
	Total:	\$0.00	\$136,396.00	\$136,396.00

Site Map

Lorence Creek Park



City of San Antonio
Parks & Recreation

Site Map

Upper Salado Creek Greenway

