

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF AVIATION**

TO: Mayor and City Council

FROM: Kevin C. Dolliole, Aviation Director

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady, Office of Management and Budget, Finance, Public Works, File

SUBJECT: Professional Services Agreement – Perimeter Road Reconstruction at San Antonio International Airport

DATE: November 21, 2002

SUMMARY & RECOMMENDATION

This proposed ordinance designates the firm of Claunch & Miller, Inc. to provide engineering services for the Perimeter Road Reconstruction Project at San Antonio International Airport, and authorizes the negotiation of a contract for these services for an initial amount not to exceed \$17,050.00 for a pavement condition survey to identify and prioritize the required repairs. In addition, this proposed ordinance appropriates \$2,000.00 for contingent expenses and \$6,000.00 for administrative expenses, for a total appropriation of \$25,050.00.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

“Perimeter Road” is the designation given to an airfield roadway system that circumscribes the interior perimeter boundary of International Airport. The purpose of this road is to permit access to all areas of the airport without traversing areas designated for controlled aircraft movement and to allow perimeter security inspections on an all weather road. This road was originally constructed in 1989 and portions are exhibiting evidence of impending failure resulting from age, soil conditions, drainage and vehicular loads and repetitions.

The scope of work for this Project includes reconstruction of portions of the perimeter road and drainage, as required adjacent to the road. Initially, a pavement condition survey will be performed to identify and prioritize the required repairs. This survey and inventory will be used to establish project limits for the preparation of construction documents.

The City requested Interest Statements from consulting firms desiring to provide these engineering services. A total of seventeen (17) qualified interest statements were received. All proposals received for this Project were evaluated by City staff based on capability, past experience, knowledge and familiarity with similar projects. The City Architect/Engineer Selection Committee reviewed the

ratings and recommended that the firm of Claunch & Miller, Inc. be selected for negotiation of a contract for this Project based upon its demonstrated ability, qualifications and experience. It should be noted that Claunch & Miller ranked seventh in the overall ratings. However, the first six ranked firms had been recently selected for an aviation project or were under contract with an aviation project. In keeping with the policy of equitably distributing projects when the quality of service to the City will not be compromised, it was decided to recommend Claunch & Miller for selection. In support of this policy, it should be further noted that when considering only the technical ratings, Claunch & Miller was tied for first. The representative from the Economic Development Department concurred with this decision. A copy of the rating sheet is attached.

POLICY ANALYSIS

This proposed action continues the policy of improving facilities at San Antonio International Airport and utilizing federal funding when available.

FISCAL IMPACT

The initial appropriation for this proposed action is \$25,050.00. Future consulting fees for the design and construction phases will be appropriated through subsequent ordinances. Estimated future consultant fees are \$300,000.00 and estimated construction costs are \$1,900,000.00 for a total estimated project cost of \$2,225,000.00. Funding for this project will be from the Passenger Facility Charge, the Airport Improvement and Contingency Fund and a 2002/03 FAA Grant, when offered.


COORDINATION

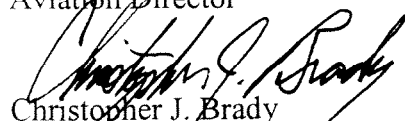
This request for ordinance has been coordinated with the Public Works, Finance and Management and Budget Departments.

SUPPLEMENTARY COMMENTS

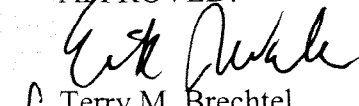
The ethics disclosure form from Claunch & Miller, Inc. is attached.

SIGNATURES


Kevin C. Dolliole
Aviation Director


Christopher J. Brady
Assistant City Manager

APPROVED:


Terry M. Brechtel
City Manager

PROJECT: Reconstruction of Perimeter Road
at
San Antonio International Airport
ARCHITECT/ENGINEER STATEMENT OF INTEREST REVIEW
CITY OF SAN ANTONIO

Weight Factors		10	15	15	15	20	5	10	5	5	100
No.	Architect/Engineer Candidates	Design and Creative Ability of Firm/Team	Construction Document & Technical Capability of Firm/Team	Construction Administration Capability of Firm/Team	Capability of Subconsultants	Firm's Suitability Familiarity for Project Type/Scope	*Special Considerations	**Locally Headquartered Business Enterprise	** Disadvantaged Business Enterprise (DBE)	** Small Business Economic Development Advocacy Policy Compliance (SBEDA)	Total Rating
1	Alamo Consulting Engineers & Surveying, Inc.	6.33	9.00	9.67	6.67	12.67	2.00	10	0	1	57.33
2	Baker Surveying & Abijah Engineering	4.67	6.00	8.00	4.33	9.67	2.00	10	0	2	46.67
3	Brown Engineering Co.	7.00	9.00	10.67	9.33	13.00	2.67	10	1	4	66.67
4	Civil Engineering Consultants	8.33	12.33	11.33	12.33	16.00	4.00	10	0	1	75.33
5	Claunch & Miller, Inc.	8.00	12.33	11.67	12.33	16.33	3.67	2	0	3	69.33
6	Ford Engineering, Inc.	6.00	8.33	8.00	5.00	11.33	1.67	10	0	1	51.33
7	Garcia & Wright Consulting Engineers, Inc.	8.00	12.00	13.00	8.67	16.00	3.33	10	5	2	78.00
8	Jaster Quintanilla San Antonio, LLP	7.67	10.00	11.00	11.33	13.00	3.00	10	5	3	74.00
9	K.M. Ng & Associates, Inc.	7.67	11.00	10.00	10.67	14.33	3.33	10	5	2	74.00
10	Lockwood Andrews & Newnan, Inc.	7.33	11.33	11.00	11.00	14.67	2.67	6	0	4	68.00
11	Maestas & Bailey, Inc.	7.33	10.67	11.00	7.67	14.00	1.67	10	5	2	69.33
12	Pape Dawson Engineers, Inc.	7.33	8.33	8.67	11.33	12.33	2.67	10	2	3	65.67
13	PBS&J	7.67	12.00	11.33	10.67	15.67	3.67	6	0	4	71.00
14	SIA Engineering, Inc.	7.00	10.00	8.67	6.33	12.67	2.67	10	0	2	59.33
15	Slay Engineering Co., Inc	7.00	10.33	8.67	10.67	12.67	2.00	10	0	1	62.33
16	Turner Collie & Braden, Inc	7.33	10.00	10.33	10.00	13.67	2.67	6	1	2	63.00
17	Vickrey & Associates, Inc.	7.67	9.00	10.67	11.67	14.33	3.00	10	5	5	76.33
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Notes: * Special Considerations - special expertise regarding codes, ADA, rules, regulations, regulatory agency criteria, etc. of: TNRCC (Texas Natural Resource Conservation Commission), HDRC (Historic and Design Review Commission) and other as applicable to this project.
 ** Percentages for Locally Headquartered Businesses, DBE firms and Small Business Economic Development Advocacy policy compliance will be provided by Economic Development Department.

Reviewer: Summary

Date:

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract;

James B. Andrews, P.E. - Vice President/Principal
Christopher E. Claunch, P.E. - President

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:
Claunch & Miller, Inc. and the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

None

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

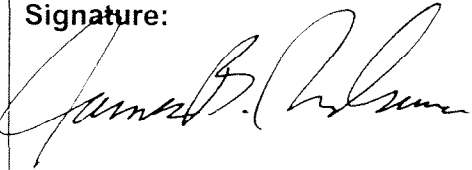
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made: None	Amount:	Date of Contribution:
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Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None		
Signature: 	Title: Vice President/Principal Company: Claunch & Miller, Inc.	Date: 10-01-02

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.