

CITY OF SAN ANTONIO

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

INTERDEPARTMENTAL MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, M.D., M.P.H., Director of Health

**THROUGH** Terry M. Brechtel, City Manager

**COPIES TO:** Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Finance Department; Office of Management and Budget, Risk Management Division; Project; File

**SUBJECT:** ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH

**DATE:** November 21, 2002

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept a cash grant award of \$25,000.00, execute an agreement with the Texas Department of Health (TDH) to renew the ongoing Childhood Lead Poisoning Prevention Program at the San Antonio Metropolitan Health District (SAMHD) for the period July 1, 2002 through June 30, 2003, revise the budget of the Public Health State Support Project 2002/2003, and approve the personnel complement.

Staff recommends approval.

**BACKGROUND**

TDH provides annual financial assistance to the City to support public health activities provided by the SAMHD. For the current grant cycle, much of this funding is being provided through a contract approved by City Council on January 24, 2002. This contract, including nine (9) contract change notices that were approved in previous ordinances, currently provides \$5,200,932.00 in cash support, \$54,312.00 in-kind support, and \$5,218,981.00 in contract (fee-for-service) support for various SAMHD activities. TDH has now offered another contract change notice that will furnish \$25,000.00 in cash to renew the ongoing Childhood Lead Poisoning Prevention Program. This additional funding brings the total cash support under this contract to \$5,225,932.00.

Under the Childhood Lead Poisoning Prevention Program, SAMHD staff organizes public awareness health fairs, conducts seminars for physician staffs and provides free blood lead screening to children in high-risk areas of San Antonio. The funding provided by TDH supports a part-time Office Assistant whose duties include clerical responsibilities such as preparing correspondence, data entry, answering telephones and filing documents. This person also assists in coordinating follow up screening activities on those children with elevated blood lead levels and helps in maintaining the database developed for this purpose.

### **POLICY ANALYSIS**

Acceptance of this grant from TDH will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

### **FINANCIAL IMPACT**

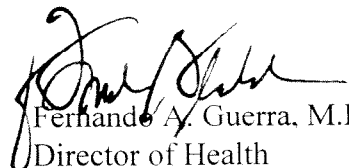
The total TDH cash support under this current contract will increase by \$25,000.00 to \$5,225,932.00. Acceptance of this contract amendment will place no demand on the City General Fund.

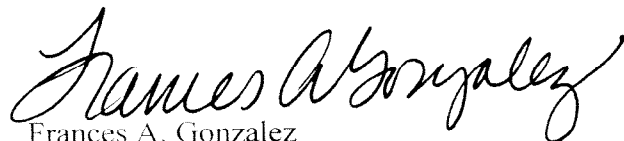
### **COORDINATION**

The Finance Department has approved the proposed project budget.

### **SUPPLEMENTARY COMMENTS**

Provisions of the Ethics Ordinance do not apply.

  
Fernando A. Guerra, M.D., M.P.H.  
Director of Health

  
Frances A. Gonzalez  
Assistant to the City Manager

APPROVED BY:

  
Terry M. Brechtel  
City Manager

**ATTACHMENT I**  
**Public Health State Support Project 2002/2003 - Federal**  
**Fund and Project No. 26-016052**  
**TDH Contract No. 7460020708 2003**

<b>INDEX</b>	<b><u>ESTIMATED REVENUES</u></b>	<b>OBJECT CODE</b>	<b>ORIGINAL BUDGET</b>
077917	Attachment #17 - Cash		\$ 25,000
	<b>Total Estimated Revenues</b>		<u>25,000</u>

**APPROPRIATIONS**

**Childhood Lead Poisoning Prevention Program**  
**Activity 36-11-09**

**07/01/02 to 06/30/03**

712653	Regular Salaries & Wages	01-010	17,980
712661	Retirement Benefits - Social Security	01-030	1,352
712679	Communications: Telephones	02-110	0
712687	Mail and Parcel Post Service	02-113	153
712695	Travel - Official	02-124	0
712711	Fees to Professional Contractors	02-160	2,600
712703	Temporary Services	02-161	0
712729	Advertising and Publication	02-175	0
712737	Binding, Printing and Reproduction	02-181	0
712745	Office Supplies	03-210	1,000
712752	Chemicals, Medical & Drugs	03-228	1,000
712760	Photographic Supplies	03-230	0
712778	Computer Software	03-243	0
712786	Indirect Cost	04-280	915
	<b>Total Appropriations</b>		<u>\$ 25,000</u>

Fund Only Index # 001333

**PERSONNEL COMPLEMENT**

<b>Class No.</b>	<b>Title</b>	<b># of Positions</b>
0010	Office Assistant (.5 FTE)	1
	<b>Total:</b>	<u>1</u>