

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa B. Vossmer; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Revising the Spring Time Park Project Budget and Ratifying a Grant Agreement with KaBOOM!, Inc. for Installation of Park Amenities

DATE: December 12, 2002

SUMMARY AND RECOMMENDATIONS

This ordinance revises the Spring Time Park (Oxbow/Babcock North Park) Project budget, ratifies a grant agreement with KaBOOM!, Inc. for installation of park amenities, authorizes a grant match of \$10,000.00 and establishes an expenditure code for park construction crew expenses in the amount of \$52,798.69.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The FY1999/2000 General Fund Budget allocated \$100,000 in One-Time Improvement Funds for land acquisition and development in City Council District 8. In November 2001, City Council authorized the purchase of 2.756 acres in the Oxbow/Babcock North neighborhood near the corner of Spring Shadow Drive and Spring Time Drive, off of Prue Road. It was an abandoned subdivision recreation area with amenities that had fallen into disrepair. City staff has conferred with local residents to develop design improvements for the property. One of the requested improvements is to reconfigure the existing tennis courts so that skate park amenities may be installed.

KaBOOM!, Inc. has contacted the Parks and Recreation Department to offer a \$30,000.00 grant for the purchase and installation of skate park amenities in conjunction with a national convention for Ben and Jerry's Ice Cream that will occur in January 2003. Volunteers from the convention will install skate equipment at a site that could be prepared quickly enough to meet the time schedule established by KaBOOM!, Inc. KaBOOM!, Inc. desires a site near a

facility for youth (i.e. school, youth center, etc.) and a site that can be ready for improvements by early January 2003. Spring Time Park is across the street from Boone Elementary and has facility improvement funds that can meet the deadline. KaBOOM!, Inc. has approved this location.

The park construction crew can prepare the Spring Time Park site by resurfacing the tennis court area so that it can be developed as a skate plaza. Following the installation of the skate amenities, the crew will accomplish other park improvements identified in the design plan, including installation of a playground, walkways, picnic tables, lighting and landscaping. It is anticipated the construction work will begin in January 2003 with the volunteer effort and will be completed in May 2003.

POLICY ANALYSIS

The park improvements are consistent with the approved one-time improvement funds and with the identified priorities of the community. It is standard policy to utilize appropriate private or public grant funds whenever possible, in order to develop park projects.

FISCAL IMPACT

The project budget was previously established for the park from FY99/00 District 8 One-Time Improvement Funds. The proposed ordinance will transfer funds within the project budget to fund the park construction crew in the amount of \$52,798.69 and the grant match of \$10,000.00. The value of the KaBOOM!, Inc. grant is \$30,000.00. It is anticipated that future operation and maintenance costs will be \$2,250.00 per year for the overall park development.

COORDINATION

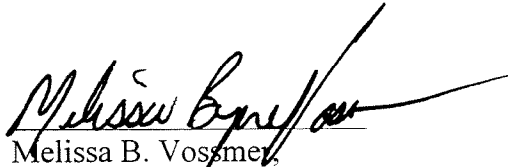
This action has been coordinated with the Office of Management and Budget, Finance Department, City Attorney's Office and City Council District 8.

SUPPLEMENTARY COMMENTS

A Discretionary Contracts Disclosure Form is not required.



Malcolm Matthews,
Director of Parks and Recreation



Melissa B. Vossmeier,
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager

Attachment I

Oxbow Park Project
Fund 40-028002

<u>Index Code:</u>	<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:				
699892	FY99/00 One-Time Improvement Funds	<u>\$100,125.25</u>	<u>\$0.00</u>	<u>\$100,125.25</u>
	Total:	\$100,125.25	\$0.00	\$100,125.25
EXPENDITURES:				
466052	Land Acquisiton	\$11,072.56	\$0.00	\$11,072.56
466151	Survey	\$1,105.00	\$0.00	\$1,105.00
466169	Property Appraisal	\$2,400.00	\$0.00	\$2,400.00
466177	Environmental Site Assessment	\$123.75	\$0.00	\$123.75
466458	Closing Costs	\$625.25	\$0.00	\$625.25
466730	Architect/Engineer Fees	\$3,000.00	(\$3,000.00)	\$0.00
466771	Mandatory Project Fees	\$2,000.00	\$0.00	\$2,000.00
466789	Park Materials	\$79,798.69	(\$59,798.69)	\$20,000.00
new	Park Construction Crew	\$0.00	\$52,798.69	\$52,798.69
new	KaBoom Grant Match	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>
	Total:	\$100,125.25	\$0.00	\$100,125.25